



We invite applications for the positions of:
JUNIOR/ASSISTANT/ASSOCIATE ENGINEER*

Junior Engineer - \$89,865 to \$105,724 Annually
Assistant Engineer - \$99,193 to \$116,698.66 Annually
Associate Engineer - \$109,502 to \$128,826 Annually
**(REGULAR AND LIMITED-PERIOD POSITIONS
AVAILABLE, PENDING COUNCIL APPROVAL)**

"Being employed with the Public Works Department has given me various opportunities to constantly learn by working on a broad spectrum of projects, while immersing myself in a diverse and friendly work culture."

- Neli Avramova, Assistant Engineer

Why Consider Working for the City of Mountain View?

You'll be joining a team of talented professionals who work in a fast-paced, dynamic environment and share their talents and commitment to provide essential public services to our residents and businesses. Mountain View is characterized by many as the "start-up" community of Silicon Valley with a strong innovative network that develops and supports the greater Mountain View community. Joining the City as a Junior, Assistant or Associate Engineer in the Public Works Department is an outstanding opportunity to begin a productive and fulfilling career in municipal service.

About Our Team

The Public Works Department is responsible for operating and maintaining the City's utilities (water, wastewater and recycled water systems) and closed landfill; managing the City's transportation system (roadways and traffic signals); managing and implementing the City's Capital Improvement Program; managing and coordinating a variety of private development projects including high tech, transit oriented and residential subdivision projects; ensuring the safe, efficient and convenient circulation of vehicle, bicycle and pedestrian traffic throughout the community; maintaining City buildings and the City's vehicle and equipment fleet; and administering the City's Solid Waste and Real Estate Management programs. The Department's crews, technicians, engineers, managers, and other staff are proud of their contributions which make Mountain View a great place to live, work and visit.

We are seeking highly motivated, innovative, and skilled individuals to join the Public Works Department for the positions of Junior, Assistant or Associate Engineer. You can review the detailed description on the City's website [here](#). This recruitment will establish an eligibility list which may be used for future Junior, Assistant or Associate Engineer vacancies in the following sections: Capital Projects, Construction, Land Development, Traffic and Utilities.

What You Bring **Junior Engineer**

- Bachelor's degree from an accredited college or university with major coursework in civil engineering.

Assistant Engineer

- Two years of professional engineering experience
- Bachelor's degree from an accredited college or university with major coursework in civil engineering
- California Class C driver license
- Possession of a California Engineer-In-Training (EIT) Certificate is preferred

Associate Engineer

- Two years of responsible civil engineering experience performing duties comparable to those of an Assistant Engineer in the City of Mountain View
- Bachelor's degree from an accredited college or university with major coursework in civil engineering
- California Class C driver license
- Possession of a California Engineer-In-Training (EIT) Certificate

Bonus Points (Highly Desirable)

- Experience with AutoCAD.
- Licensed as a Registered Civil Engineer or Traffic Engineer with the State of California.
- Possession of a California State Water Resources Control Board (SWRCB) Water Distribution Operator D1 or Treatment Operator T1 certificate (this applies to the position in Utilities Engineering).

Who You Are

- You are a technically competent engineer who is able to think critically, recognize and define problems, analyze options and create solutions to problems that you have not encountered before.
- You are able to work collaboratively with other engineers and technicians to troubleshoot issues and solve problems.

- You are a life-long learner who is passionate about the engineering field and strives to make an impact in the community for which you serve.
- You are adept at quickly learning new tasks and juggling multiple projects in order to meet deadlines.
- You are able to communicate effectively, both orally and in writing.

The City is currently recruiting for positions in the following sections:

Capital Projects (Assistant/Associate level only)

This position combines the technical knowledge of engineering with the art and vision of planning and design to deliver high quality projects for the vibrant City of Mountain View. This position will mainly be responsible for designing and/or managing projects to prepare plans, specifications, and cost estimates for street improvement projects that include storm drainage design. The duties include interpretation of various codes and regulations for street design including Caltrans standards and compliance with the American with Disabilities Act (ADA). This position will perform field duties including surveying, incorporation of street and traffic design, and conduct public outreach as needed to implement successful projects. This position works closely with the other Public Works Sections (Construction, Land Development, Utilities and Traffic).

Land Development

This position combines the technical knowledge of engineering with the art and vision of planning while supporting the increase in workload attributable to the high level of development activity in the City. The individual will work closely with the other Public Works Sections (Utilities, Traffic, Construction and Capital Projects) and other City Departments. The duties include participating in the plan check, review and processing of plans for private developments, commercial developments, streets, sidewalk, curb, gutter, and utilities that affect all areas of the City's infrastructure; assuring compliance with appropriate codes, ordinances, rules and regulations; providing customer service to the public; helping residents, owners and developers at the counter; researching project design requirements; processing excavation permits; reviewing building permits; and coordinating and reviewing the work of outside consultants.

Traffic (Assistant/Associate level only)

This position will support the increased workload in the Traffic Engineering Section due to high levels of development activity, inquiries about traffic from residents/business via the *Ask Mountain View* system (customer management software), and an increased emphasis on improving the pedestrian and bicycle environment in the City. The duties include explaining traffic engineering codes and regulations to residents and businesses; performing field duties related to issues concerning traffic safety and efficient vehicular, bicycle and pedestrian movement throughout the City; reviewing traffic control and design plans with a focus on impacts to all modes of transportation; preparing plans, specifications and engineering estimates for traffic engineering projects; reviewing development proposals and traffic studies; and handling complaints and answering questions from the public.

Utilities

This position requires the technical knowledge of engineering and an innovative mind-set to identify existing or potential problems and proactively collaborate on solutions. This position will focus on utility infrastructure projects including the design of sewer, water, recycled water and stormwater, while working collaboratively with a team of engineers and operators. The duties include the preparation and review of plans, specifications, and cost estimates; assuring compliance with appropriate codes, ordinances, rules and regulations; coordinating and reviewing the work of outside consultants; and participating in the plan check, review and processing of plans for private developments affecting City public works facilities. This position works closely with the other Public Works Sections (Construction, Land Development, Capital Projects and Traffic).

What We Offer

- Comprehensive benefits package including generous paid leave and health
- CalPERS retirement (2.7% at 55 formula for classic members; 2% at 62 for new members); employees contribute 11.5% for classic members; 10.5% for new members to CalPERS with no Social Security deduction
- Opportunity to utilize \$2,000 in tuition reimbursement for education advancement annually, with an additional one time opportunity for up to \$20,000 for the completion of a work related Bachelor's or Master's degree.
- Up to \$100/month City contribution for mass transit expenses, with \$10/month minimum employee contribution.
- Professional development funds - \$800 annually.
- Wellness culture including access to the employee gym and incentive pay for participating in the City's wellness program
- Employee appreciation days and activities

Are You Ready? Apply.

Submit application, resume and supplemental questionnaire online at www.calopps.org or to the Human Resources Division, City of Mountain View, 500 Castro Street, Mountain View, CA 94041, (650) 903-6309.

Deadline: This recruitment will end at **5:00 p.m., on Friday, June 7, 2019** (postmarks, faxes, emails and interoffice mail will not be accepted if not received by the filing deadline). For individuals completing their undergraduate degree in Spring 2019, possession of a Bachelor's degree is required before the Skype interview is held (must be able to provide proof of completion).

Interview Process

The most appropriately qualified candidates will be invited to participate in the following process: Skype interviews tentatively scheduled the week of June 24th (qualifying/non qualifying). Select candidates who pass the Skype interviews will be invited to an in-person oral board interview and written exercise (weighted 100%) tentatively scheduled the week of July 8th. Additional department interviews with the Public Works Department will follow for a limited number of finalists. Depending on the number of applications, the above process may be altered.

The Fine Print

***Junior/Assistant/Associate Engineer** - The City requested the continuation of two limited-period positions in the 2019-2020 Fiscal Year Budget, which is pending Council approval at a Council meeting anticipated to take place on June 18, 2019. Upon approval, these limited-period positions would be funded July 1, 2019 through June 30, 2020 with potential for renewal on a year to year basis with Council approval.

In addition, the City requested two regular positions in the 2019-2020 Fiscal Year Budget, which is pending Council approval at a Council meeting anticipated to take place on June 18, 2019.

Candidates with a disability who may require special assistance in any phase of the application or testing process should advise the Human Resources Division upon submittal of application. Documentation of the need for accommodation must accompany the request. The City of Mountain View is an Equal Opportunity Employer (EOE).

Prior to hire, candidates will be required to successfully complete a preemployment process, including employment verification and a Department of Justice (DOJ) fingerprint check. A conviction history will not necessarily disqualify an applicant from appointment; however, failure to disclose a conviction will result in disqualification or termination.

**CITY OF MOUNTAIN VIEW
JUNIOR/ASSISTANT/ASSOCIATE ENGINEER
SUPPLEMENTAL QUESTIONNAIRE**

Please concisely answer the following questions and submit with the application. Please limit your response to no more than one page per question.

1. Please describe the engineering work or academic-related projects you worked on in the previous week, and include what your specific role was in that project.
2. Describe a difficult project you worked on and what made it challenging for you.
3. Do you currently possess a California Engineer-In-Training Certificate? If so, please provide the certificate number. In addition, please list any other licenses/certifications that are applicable.
4. Are you interested in working in a Limited-Period position? Please check one of the boxes below.
 - ☐ I am only interested in the Regular position.
 - ☐ I am interested in both Regular and Limited-Period opportunities.
5. If you have a Skype account, please provide your Skype ID or the email address associated with your Skype account, including a mobile or other phone number you would be actively monitoring that the City can call in case there are technical issues with Skype.