



City of Milpitas

We invite applications for the position of: Senior Plan Check Engineer

Annual Salary Range: \$111,422 - \$135,435
Post Date: August 3, 2017
Close Date: August 17, 2017, by 5:00 PM

Why Milpitas?

Located at the southern tip of the San Francisco Bay, the City of Milpitas is a dynamic community that is an integral part of the high tech Silicon Valley. With a much diversified resident population of 75,521, Milpitas features quality schools, conveniently located neighborhood parks and shopping centers. The role of every employee is to be committed to accomplishing the community's vision by providing fiscally sound, superior services.

You will be joining a community of 328 professional employees as diverse as the city they support. We are privileged to have such a unique workforce and to foster an environment that encourages those differences. We believe in supporting our employees' abilities and desires for professional growth, to better support retention and commitment throughout all career stages. Milpitas employees are proud and know that their contributions make a difference to the community as well as to their own career. We encourage you to check us out:

<http://www.ci.milpitas.ca.gov/>

The Opportunity

The Senior Plan Check Engineer will supervise, schedule and coordinate the office activities of the Building Inspection Division. You'll perform plan examination to insure compliance with technical codes, applicable laws, State regulations, City ordinances, acceptable engineering practices and nationally recognized standards, as well as assist in the training of assigned plan check personnel.

What You Will Do

Duties may include, but are not limited to the following:

Supervise, schedule and coordinate the office activities of the Building Inspection Department.

Assign workload to assigned staff and determine which projects are to be subcontracted.

Respond to questions and concerns of assigned staff and the public.

Provide training to new staff members in terms of City policies, procedures, rules and regulations.

Provide ongoing training to assigned staff; ensure uniform application of the appropriate codes, rules, and regulations.



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Perform plan examinations to insure compliance with technical codes, applicable laws, State regulation, City ordinances, acceptable engineering practices and nationally recognized standards.

Coordinate and participate in preliminary plan review activities with designers and developers.

Coordinate division activities with other City departments, divisions, and sections and with outside agencies.

Assume responsibility for the entire Building Inspection Division in the absence of the Chief Building Official and the Senior Building Inspector as required.

Experience and Education

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Four years of responsible experience performing plan check engineering or structural design work including supervisory/lead responsibilities.

Equivalent to a Bachelor of Science Degree from an accredited college or university with major course work in civil or structural engineering.

License and Other Requirements

Possession of an Engineering-in-Training certificate.

Registration as a professional civil engineer in the State of California to be attained within 12 months of appointment.

Possession of an I.C.B.O. Plans Examiner Certificate.

Selection Process

Applicants whose qualifications best meet our current needs will be invited to participate in the selection process that may consist of an assessment of the candidate's written skills, computer skills, and an oral board interview. Meeting the minimum requirements listed in this job description does not guarantee advancement in subsequent phases of the selection process.

To Apply

Submit application, resume, and copies of required certificates online at www.calopps.org or to the Human Resources Department, City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, (408) 586-3090.

A complete job description is available on the City of Milpitas website: www.ci.milpitas.ca.gov (under Classification and Compensation) or from Human Resources.



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The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

Candidates will receive all communications by email regarding the recruitment process, which includes, but is not limited to, application status, testing dates, and interview scheduling. If you require alternate communications, please contact Human Resources at (408) 586-3090.

Benefits

The City provides an excellent array of benefits that includes the following. This position is represented by the Professional and Technical bargaining group. Benefits Information is available online at:

<http://www.ci.milpitas.ca.gov/milpitas/departments/about-human-resources-2/benefits/>

<http://www.ci.milpitas.ca.gov/wp-content/uploads/2016/02/Milpitas-Professional-and-Technical-Group.pdf>

The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.