



# City of Milpitas

## We invite applications for the position of: Plan Check Engineer

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**Annual Salary Range:** \$101,293.14 - \$123,121.70

**Post Date:** October 19, 2017

**Close Date:** November 17, 2017

### Why Milpitas?

Located at the southern tip of the San Francisco Bay, the City of Milpitas is a dynamic community that is an integral part of the high tech Silicon Valley. With a much diversified resident population of 75,521, Milpitas features quality schools, conveniently located neighborhood parks and shopping centers. The role of every employee is to be committed to accomplishing the community's vision by providing fiscally sound, superior services.

You will be joining a community of 328 professional employees as diverse as the city they support. We are privileged to have such a unique workforce and to foster an environment that encourages those differences. We believe in supporting our employees' abilities and desires for professional growth, to better support retention and commitment throughout all career stages. Milpitas employees are proud and know that their contributions make a difference to the community as well as to their own career. We encourage you to check us out:

<http://www.ci.milpitas.ca.gov/>

### The Opportunity

We are seeking a highly motivated Plan Check Engineer who would like to play a vital role in the exciting future of the City of Milpitas! This person will be responsible for performing plan examinations; assisting permit processing and field inspectors in resolving code related problems; checking plans for conformance to structural and non-structural requirements; answering questions and giving instructions to architects, engineers, contractors, and owners.

### What You Will Do

*Duties may include, but are not limited to the following:*

- Perform independent building and plan examinations concerning the construction or alteration of industrial, commercial, and residential structures to determine compliance with applicable codes, laws, and regulations.
- Check complex plans and calculations to determine loading on roofs, walls, and floors; size and spacing of beams, rafters, and joists; amount and size of reinforcing in concrete members; type of structural connections and adequacy of design to meet earthquake, wind load, and material stress requirements.
- Make independent analysis as required.
- Check plans for conformance to non-structural items such as building classification and occupancy, exiting



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systems, state accessibility, and energy conservation regulations.

- Answer questions and give instructions to architects, engineers, contractors, and owners regarding building code requirements, application of various codes, and structural requirements.
- Make field inspections and advise Building Inspectors regarding structural and other problems arising in the field, as needed.
- Train technical counter staff in the screening of plans for completeness.
- Prepare reports and correspondence.
- Stay informed regarding building codes; new building construction methods and materials.

### **Experience and Education**

A Bachelor of Science Degree from an accredited college or university with major course work in civil or structural engineering or architecture.

Two (2) years of responsible experience performing structural and architectural plan check reviews.

### **License and Other Requirements**

Must possess professional registration as an Architect, or Civil or Structural Engineer in the State of California; AND must possess or obtain an International Code Council (ICC) Plans Examiner Certification within 6 months of appointment.

Possess and maintain a valid California Driver's License.

### **Special Requirements**

General office environment; sit and/or stand for long periods of time, repetitive keyboarding; reach, squat, lift, and carry up to 25 pounds; able to travel to various locations within and outside the City of Milpitas.

### **Selection Process**

Applicants whose qualifications best meet our current needs will be invited to participate in the selection process that may consist of an assessment of the candidate's written skills, technical skills, and an oral board interview.

Meeting the minimum requirements listed in this job description does not guarantee advancement in subsequent phases of the selection process.

### **To Apply**

Submit application, resume, and copies of required certificates (if applicable) online at [www.calopps.org](http://www.calopps.org) or to the Human Resources Department, City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, (408) 586-3090.



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A complete job description is available on the City of Milpitas website: [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) (under Classification and Compensation) or from Human Resources.

The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

Candidates will receive all communications by email regarding the recruitment process, which includes, but is not limited to, application status, testing dates, and interview scheduling. If you require alternate communications, please contact Human Resources at (408) 586-3090.

### **Benefits**

The City provides an excellent array of benefits that includes the following. This position is represented by the Professional and Technical bargaining group. Benefits Information is available online at:

<http://www.ci.milpitas.ca.gov/milpitas/departments/about-human-resources-2/benefits/>

<http://www.ci.milpitas.ca.gov/wp-content/uploads/2016/02/Milpitas-Professional-and-Technical-Group.pdf>

The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.