

### WHY MILPITAS?

Located at the southern tip of the San Francisco Bay, the City of Milpitas is a dynamic community that is an integral part of the high tech Silicon Valley. With a much diversified resident population of 72,606, Milpitas features quality schools, conveniently located neighborhood parks and shopping centers. The role of every employee is to be committed to accomplishing the community's vision by providing fiscally sound, superior services. You will be joining a community of 328 professional employees as diverse as the city they support. We are privileged to have such a unique workforce and to foster an environment that encourages those differences. We believe in supporting our employees' abilities and desires for professional growth, to better support retention and commitment throughout all career stages. Milpitas employees are proud and know that their contributions make a difference to the community as well as to their own career. We encourage you to check us out:

http://www.ci.milpitas.ca.gov/

#### THE OPPORTUNITY:

Under general supervision of the Public Works Manager and/or Senior Public Works Lead (Water), this position will perform a variety of



journey level duties associated with the operation, maintenance, and repair of the City's water system; performs related work as required. The Water System Operator's work schedule may include weekend work, and as necessary emergency call outs.

This is a lead position responsible for all proper functioning of the systems controlling the treatment, flow, pressure, and volume of water within the City's water distribution system at all times. The Water System Operator is required to have a complete working knowledge of water system operations and related facilities.

#### WHAT YOU WILL DO

Duties may include, but are not limited to, the following:

- Assist in the oversight of the administrative aspects of operating the water systems, including review and update of operations procedure manuals.
- Perform preventive maintenance on all equipment, machinery, and control systems related to the City's water system.

- Install and make minor repairs, modifications or additions to system facilities. Participate in major system repairs.
- Maintain and control water treatment facilities in the City's water system.
- Provide direction, guidance, and training to less experienced personnel.
- Monitor and control the water supply, distribution, and storage systems through a supervisory control and data acquisition systems (SCADA), and analyze and act accordingly to control flow through various distribution facilities.
- Perform a variety of tests to determine system process performance and compliance with water quality regulations.



## THE IDEAL CANDIDATE

The successful candidate will be action-oriented and committed to excellence and have the ability to develop clear goals and objectives in alignment with the City's vision. The candidate selected will possess exceptional interpersonal skills, an ability to effectively represent the City and communicate easily with a wide variety of audiences, as well as be able to facilitate divergent groups. He/She will take initiative, develop new ideas and solutions, and be open to suggestions from the community.

The work is mainly performed outdoors; ability to stand, walk, sit, climb, balance, squat, kneel, crawl, bend, and stoop at any given time; able to lift, carry, push, and pull up to 75 pounds of weight throughout the day and occasionally up to 90 pounds; exposure to outdoor elements in all weather conditions throughout the year, confined spaces, hazardous waste, sewage, chemicals, herbicides and pesticides; walk on uneven surfaces; able to travel to various locations within and outside the City of Milpitas.



Ideally, the Water System Operator will have three years of increasingly responsible experience in the operation, maintenance, and repair of water system facilities. He/She will have an education level equivalent to the completion of the twelfth grade.

Other requirements include:

 Possession of or ability to obtain and maintain a valid California Commercial Driver's License with Class A endorsements as assigned.

- Current possession of a Grade D5 Water Distribution Certificate issued by the State Water Resources Control Board (SWRCB) Division of Drinking Water, or proof at the time of application of passing the D5 Water Distribution with ability to obtain certification within one year of appointment.
- Possession of a Grade T2 Water Treatment Operator Certificate issued by the State Water Resources Control Board (SWRCB) Division of Drinking Water.



# THE DEPARTMENT

Public Works Department is committed to enhancing the quality of life and ensuring public health and safety in the community as it relates to public infrastructure. Public Works is responsible for Operations and Maintenance of City infrastructure. The department's eight functions includes:

- Public Works Administration
- Street Maintenance
- Utility Operations and Maintenance
- Utility Engineering
- Parks Maintenance
- Trees & Landscape
  Maintenance
- Fleet Maintenance
- Facilities Maintenance

## THE COMPENSATION

The annual salary range for this exciting opportunity is from \$83,832.06 - \$101,914.02 depending on qualifications and experience. In addition, the City offers an excellent benefit package.

## BENEFITS

The City provides an excellent array of benefits. This position is represented by the MEA (Milpitas Employees Association) bargaining group.

http://www.ci.milpitas.ca.gov/wpcontent/uploads/2016/02/MEA-FINAL-MOU-2017-2020.pdf

Benefits Information is available online at:

http://www.ci.milpitas.ca.gov/milpitas/ departments/about-humanresources-2/benefits/

# THE CRITERIA

Applicants whose qualifications best meet our current needs will be invited to participate in the selection process that may consist of an assessment of the candidate's written skills, computer skills, and an oral board interview. Meeting the minimum requirements listed in this job description does not guarantee advancement in subsequent phases of the selection process.

## THE RECRUITMENT PROCESS

To apply submit application, resume, copies of required certificates (if applicable) online at www.calopps.org or to the Human Resources Department, City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, (408) 586-3090.

#### **RECRUITMENT SCHEDULE**

Open until filled