

Employment Opportunity

City of St. Helena, California

Referee—Soccer

Part-Time: Less Than 10 Hours Per Week
Salary Range: \$14.77- \$17.09 hourly



ABOUT THE CITY

The City of St. Helena is located in the center of the premier Napa Valley wine-making region of California approximately 60 miles north of the San Francisco Bay Area. The City has a population of approximately 6,000 and is a full service city with its own Police Department, Public Library, Building Department, Water and Sewer Departments and Part-Time Fire Department.

Application Deadline:

Open Until Filled

The City of St. Helena has an exciting opportunity to fill a part-time position in the Recreation Department. This is a great opportunity to become part of a team of dedicated individuals that take pride in serving the local community.

Distinguishing Characteristics: This position is responsible for coaching various youth and/or adult sports. This position may work indoors or outdoors and may be subjected to varied weather conditions including heat, cold, rain, wind and humidity. Will work with small to large groups of people and the noise level can be moderate to very loud. This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

EXAMPLES OF DUTIES: (include but are not limited to the following)

- ◆ Officiate games to maintain standard of play.
- ◆ Ensure game rules are observed.
- ◆ Advise participants on game and facility procedures and policies, as appropriate.
- ◆ Ensures that safety and injury prevention policies are adhered to by participants.
- ◆ Report accidents and prepare accident reports as required.
- ◆ May be required to administer first aid to injuries suffered by participants and cardiopulmonary resuscitation (CPR) as necessary.
- ◆ Set up equipment and ensure its return in serviceable condition.
- ◆ Perform other related duties as assigned.

MINIMUM QUALIFICATIONS:

- ◆ Must be 16+ with prior experience working or volunteering with youth.
- ◆ Experience in the relevant sport is required. Refereeing experience is preferred.
- ◆ Must pass a background check prior to start date.
- ◆ Must have the ability to sit, stand and walk for long periods of time. An employee will frequently be required to bend, squat, kneel, climb stairs, use hand and finger dexterity, use eye to hand coordination and lift. An employee will occasionally be required to balance, run, push, pull, and crawl.

To apply for this position please apply online at calopps.org and enter 'St. Helena' into the search field. Contact Stephanie Iacobacci at Stephaniel@cityofsthenana.org or 707-967-2758 with questions.

Note: Meeting the minimum qualifications does not guarantee advancement in the selection process.

There is a no smoking policy in effect within the City offices and vehicles. St. Helena is an equal opportunity employer. The City of St. Helena will require documentation of the legal right to work in the United States as required by the Immigration Reform and Control Act upon hire.

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications may not include all duties performed by individuals within a classification. In addition, specifications are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.