



City of Milpitas

We invite applications for the position of:
Maintenance Worker I/II (Public Works)

Annual Salary: Maintenance Worker I: \$52,957.84 - \$64,370.02

Maintenance Worker II: \$58,253.00 - \$70,806.84

Post Date: March 18, 2019

Close Date: Continuous Filing

Why Milpitas?

Located at the southern tip of the San Francisco Bay, the City of Milpitas is a dynamic community that is an integral part of the high tech Silicon Valley. With a much diversified resident population of 76,817, Milpitas features quality schools, conveniently located neighborhood parks, and shopping centers. The role of every employee is to be committed to accomplishing the community's vision by providing fiscally sound, superior services.

You will be joining a community of 389 professional employees as diverse as the city they support. We are privileged to have such a unique workforce and to foster an environment that encourages those differences. We believe in supporting our employees' abilities and desires for professional growth, to better support retention and commitment throughout all career stages. Milpitas employees are proud and know that their contributions make a difference to the community as well as to their own career. We encourage you to check us out: <http://www.ci.milpitas.ca.gov/>

The Opportunity

The City of Milpitas is seeking a Maintenance Worker I to perform a variety of semi-skilled and skilled tasks in the construction, maintenance, and repair of public facilities, including the areas of facilities, streets, utilities, parks, street trees, and/or street landscape. This is the entry-level class in the Maintenance Worker series and is typically used as a training class in that incumbents may have only limited work experience. Incumbents work under immediate supervision while learning job tasks, including the operation of applicable pieces of equipment and machinery.

What You Will Do



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Duties may include, but are not limited to the following:

- Perform a variety of semi-skilled maintenance duties.
- Operate construction and maintenance equipment such as trucks, tractors, sweepers, lift trucks, and skip loaders for a variety of construction and maintenance operations involving the maintenance of either facilities, streets, utilities, parks, street trees, and/or street landscape.
- Perform emergency maintenance work as required.

When assigned to Streets

- Grade road shoulders and dig ditches.
- Remove asphalt and replace with new road material.
- Paint centerlines, crosswalks, and other street markings.
- Maintain and install street name and regulatory signs.
- Set up traffic devices and barricades as necessary.
- Perform related duties as assigned.

When assigned to Utilities

- Repair minor water and sewer line breaks.
- Dig ditches to lay and/or expose water and sewer lines; cut and replace damaged pipe.
- Perform minor plumbing and electrical repairs.
- Clean and remove blockages from sewer and storm drain lines.
- Operate, exercise, repair, or replace water valves.
- Install, repair, or replace fire hydrants, water meters, backflow devices, water main, and service lines.
- Flush water distribution system.
- Collect water samples for analytical purposes.
- Respond to water quality complaints.
- Maintain records of system performance, maintenance, and repairs.
- Respond to after hour calls.
- Disinfect water mains and service lines.
- Ensure that safety measures and practices are utilized at all times.



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- Install meter boxes.
- Perform related duties as assigned.

When assigned to Street Trees and/or Street Landscape

- Plant, water, mow, and weed turf grass areas and athletic fields.
- Sweep and repair athletic facilities, including tennis courts and basketball courts.
- Clean and repair picnic areas including BBQ facilities, tables and benches, and surfacing material.
- Clean, repair, secure, and make accessible park bathroom facilities.
- Plant, trim, fertilize, treat for pests and disease, remove and replace trees, shrubs, and groundcover.
- Install, troubleshoot, and maintain irrigation systems, including central systems, and weather stations.
- Inspect and repair park and playground equipment and fences as applicable.
- Manage invasive weed species through identification, manual removal, plant selection, and the use of pesticides and fertilizers.
- Maintain bicycle and pedestrian trails and park pathways, including surface repair, regulatory and informational sign maintenance, plant maintenance, and litter removal.
- Clean sidewalks, paint sound walls, and maintain pedestrian and athletic lighting, including monitoring and repair.
- Observe safety standards for the proper use of traffic control devices when working in a public street.
- Perform related duties as assigned.

When assigned to Facilities

- When assigned to pools or landscape crew, perform a variety of duties to maintain and repair city buildings, structures, and their attendant equipment, including carpentry, cleaning, painting, locksmith, plumbing, electrical control systems, HVAC systems, read blue prints, build and assemble furnishings.
- Balance and maintain proper aquatic chemistry; monitor/adjust equipment controllers and filtration equipment; calibrate chemical probes; maintain/repair filters, pumps, motors, lines,



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tanks; maintain and ensure all aspects of the Civic Center pond and Sports Center pool operations meet state and federal health code standards.

- Plant, water, mow, and trim lawns; trim, prune, and spray trees; install and/or maintain sprinkler systems; apply chemicals and fertilizers.
- Provide training and assist Facilities Maintenance Worker III in preparing and coordination of work, maintaining supplies, and monitoring of work performed by contractors.
- Perform related duties as assigned.

Education and Experience Requirements

- Education equivalent to the completion of the twelfth grade.

License and Other Requirements

- Possession of or ability to obtain and maintain an appropriate, valid California Commercial Driver's License with Class B and tanker endorsement within 11 months of appointment.

When assigned to Utilities:

- The City requires employees assigned to the Public Works Utilities section to possess State of California Water Distribution Operator Certificate, appropriate to the requirements that state imposes on the City of Milpitas. Assigned Utilities employees must achieve certification within 24 months of hire, promotion, or lateral transfer.

Special Requirements

- Physical exam, and drug and alcohol screening
- Visual Requirements: Discern colors
- Auditory Requirements: 100-decibel hearing

Work is mainly performed outdoors; ability to stand, walk, sit, climb, balance, squat, kneel, crawl, bend, and stoop at any given time; ability to lift, carry, push, and pull up to 75 pounds of weight throughout the day and occasionally up to 90 pounds; exposure to outdoor elements in all weather conditions throughout the year, confined spaces, hazardous waste, sewage, chemicals, herbicides and pesticides; ability to walk on uneven surfaces; ability to travel to various locations within and outside the City of Milpitas.



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Selection Process

Final Filing Date: Continuous Filing. Application materials will be screened on a continuous basis with first review of applications occurring after 50 applications have been received. This recruitment is subject to close at any time. Depending on the number of applicants this process may be altered. Qualified candidates are encouraged to apply early.

Applicants whose qualifications best meet our current needs will be invited to participate in the selection process that may consist of an assessment of the candidate's written skills, computer skills, and an oral board interview. Meeting the minimum requirements listed in this job description does not guarantee advancement in subsequent phases of the selection process.

Submit application, resume, copies of required certificates (if applicable) online at <https://www.calopps.org/city-of-milpitas> or to the Human Resources Department, City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, (408) 586-3090.

A complete job description is available on the City of Milpitas website: <http://www.ci.milpitas.ca.gov> (under Classification and Compensation) or from Human Resources.

The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

Candidates will receive all communications by email regarding the recruitment process, which includes, but is not limited to, application status, testing dates, and interview scheduling. If you require alternate communications, please contact Human Resources at (408) 586-3090.

Benefits

The City provides an excellent array of benefits that includes the following. This position is represented by the MEA bargaining group. Benefits Information is available online at:

http://www.ci.milpitas.ca.gov/_pdfs/hr_mou_mea.pdf

<http://www.ci.milpitas.ca.gov/milpitas/departments/about-human-resources-2/benefits/>



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The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.