



# City of Milpitas

## We invite applications for the position of: Hazardous Materials Inspector

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**Annual Salary Range:** \$124,772.18 - \$150,994.48

**Post Date:** May 29, 2019

**Close Date:** June 12, 2019, by 5:00 PM

### Why Milpitas?

Located at the southern end of San Francisco Bay, Milpitas is a progressive community that is an integral part of Silicon Valley. As a full-service city of 389 full-time employees with water utility, sewer utility, police and fire services, Milpitas serves a diverse population of nearly 80,000. The city has an annual \$191 million operating budget and a \$315 million capital improvements budget.

Milpitas is the eighth-fastest growing city in the United States according to the US Census, and the second-fastest in California. It has the third highest job growth among the 515 qualifying cities rated by Wallet Hub. The homeownership rate is close to 70%, and the Milpitas housing market remains relatively affordable in Santa Clara County. Milpitas is often called the "Crossroads of Silicon Valley" with most of its 14 square miles situated between two major freeways (I-880 and I-680), Route 237, and a County expressway. In June 2018, Livability Magazine ranked Milpitas fifth by out of more than 2,000 American cities for "[Best Cities for STEM Workers.](#)"

We encourage you to check us out at: <http://www.ci.milpitas.ca.gov/>

### The Opportunity

The Hazardous Materials Inspector performs technical inspection and investigation work in enforcing compliance with laws, ordinances, and regulations pertaining to the prevention and control of hazardous materials. This position may overlap with duties of the fire prevention inspector. The Hazardous Materials Inspector must be able to respond to emergencies after hours and will be required to obtain and maintain peace officer status within one year of appointment. This position reports to the Fire Marshal and may exercise technical supervision over less experienced Hazardous Materials Inspectors.

### What You Will Do

*Duties may include, but are not limited to the following:*

Enforce state and local laws and regulations governing the storage, use, handling and disposal of hazardous materials under jurisdiction of the Milpitas Fire Department.

Inspects facilities for compliance with pertinent ordinances and codes which includes evaluation of hazardous materials management and monitoring plans, on-site evaluation of chemical storage and chemical use practices, and preparation of violation letters or enforcement referrals.

Monitors and tracks progress of locations and sites where hazardous materials and hazardous waste release have occurred.



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Processes and evaluates hazardous materials permit applications and business plans according to ordinance requirements; prepares comments and correspondence or meets with permit applicants to explain necessary revisions and additional requirements.

Investigates complaints and violations in the storage, use, handling and disposal of hazardous materials or in spill incidents.

Conducts plan reviews for new construction, alteration of buildings, hazardous material processes and storage facilities to determine compliance with applicable laws and regulations.

Investigates complaints and answers questions regarding hazards in relation to fire and building codes and State and local hazardous material laws and regulations.

Prepares oral and written inspection reports. Assists in record keeping, filing and preparing files for data entry. May be required to respond to Fire Department emergencies.

Provides technical support as required.

Appear in court to provide expert testimony.

### **Experience and Education**

The equivalent to a Bachelor's degree in Chemistry, Biology, Toxicology or related field of science including core courses in Chemistry.

Two years related experience including inspections relating to the storage, use, handling and disposal of hazardous materials; or

Two years of experience in the enforcement of Federal, State and/or local government health/environment regulations.

### **License and Other Requirements**

Ability to obtain and maintain peace officer status within one year of appointment.

### **Selection Process**

Applicants whose qualifications best meet our current needs will be invited to participate in the selection process that may consist of an assessment of the candidate's written skills, computer skills, and an oral board interview. Meeting the minimum requirements listed in this job description does not guarantee advancement in subsequent phases of the selection process.



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### To Apply

Submit application, supplemental questions, resume, and copies of required certificates online at [www.calopps.org](http://www.calopps.org) or to the Human Resources Department, City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, (408) 586-3090.

A complete job description is available on the City of Milpitas website: [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) (under Classification and Compensation) or from Human Resources.

The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

Candidates will receive all communications by email regarding the recruitment process, which includes, but is not limited to, application status, testing dates, and interview scheduling. If you require alternate communications, please contact Human Resources at (408) 586-3090.

### Benefits

The City provides an excellent array of benefits that includes the following. This position is represented by the International Association of Firefighters bargaining group. Benefits Information is available online at:

<http://www.ci.milpitas.ca.gov/milpitas/departments/about-human-resources-2/benefits/>

<http://www.ci.milpitas.ca.gov/wp-content/uploads/2018/12/IAFF-July-2018-through-June-30-2022.pdf>

The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.



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### Supplemental Questions

Please answer the following questions and submit with your application. Please keep responses up to one page per question.

#### **Question #1:**

Have you conducted hazardous materials plan review? If yes, please tell us the following:

1. How many years of experience do you have conducting this type of plan review.
2. An example of a complex H-Occupancy project that you specifically worked on, the challenges, and how you overcame those challenges.
3. Specify the "Conditions of Approval" that you typically would require to ensure that the minimum requirements for the scope of work is compliant under the California Fire Code.

#### **NOTE:**

1. Specify the project name, address and approximate year.
2. Specify the type of project and the scope of work.

#### **Questions #2:**

One of the responsibilities of the hazardous materials inspector is to act as a technical reference to fire suppression personnel during a hazardous materials incident and to perform a follow-up investigation to identify the cause and to determine appropriate corrective action(s) for the responsible party. Provide a description of an incident you were responsible for investigating. Identify the most challenging aspect of the investigation, and what corrective action(s) you required of the responsible party.