



THE CITY OF HAYWARD is recruiting

SENIOR BUILDING INSPECTOR—ELECTRICAL

MONTHLY SALARY: \$7,585—\$9,228

DEADLINE TO APPLY

Monday, April 13, 2020
@5:00PM

Candidates are encouraged to apply online at:
www.hayward-ca.gov or
www.GovernmentJobs.com.

COMPENSATION

Monthly Salary
\$7,585 - \$9,228

Plus excellent benefits package: see the [2020 Benefit Summary](#) on the City's Human Resources webpage for more details.

SELECTION PROCESS

Candidates must submit a completed job application *and* a response to the Supplemental Questions. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which may include a writing exam, practical exam and/or an oral interview.

The examination process will result in a ranked eligible register of candidates for hiring consideration by the department. The actual job offer will depend on the candidate's success in the departmental selection process.

Applications submitted without all required materials will not be considered.

THE DEPARTMENT/DIVISION

The Development Services Department manages growth and development within the City of Hayward by applying regulations and standards that make the City a desirable place to live, work, and play.

THE POSITION

This is a skilled, journey-level class that requires judgment and discretion in interpreting plans and specifications while also enforcing local, state, and federal construction regulations.

IDEAL CANDIDATE

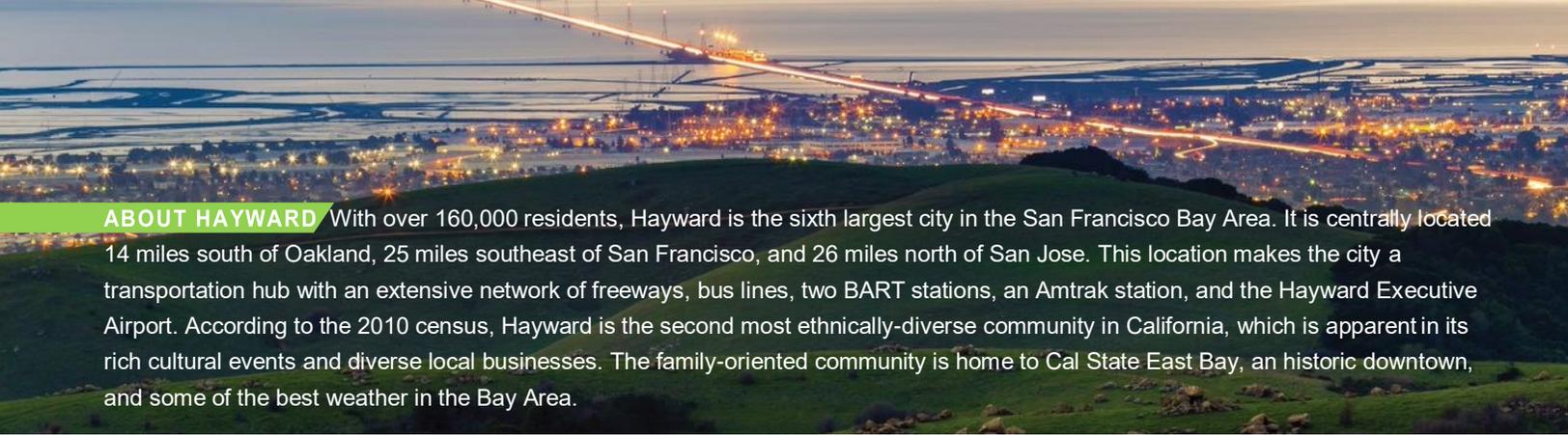
The quick ability to resolve technical problems in the field is a key component. The ideal candidate will possess excellent communication skills, is a resourceful and innovative problem solver, and seeks continuous improvement. Candidates with supervisory experience in the electrical field are encouraged to apply.

DUTIES INCLUDE

Duties may include but are not limited to the following:

- Performs skilled inspection work in enforcing compliance with the City's building, plumbing, electrical, mechanical and energy codes plus other related local and state ordinances.
- Makes joint field inspections with Building Inspectors during construction of building to ensure compliance with applicable laws and ordinances and related local and state ordinances.
- Helps train and provides working assistance in specialty to Building Inspectors in the performance of their duties, reviews output and quality of work performed, and provides an evaluation of same to management.
- Keep records and reports of inspections and enters inspection results and corrections into the City's computerized tracking and reporting system.
- Review applications for building permits, help applicants fill in required permit data and sees that all required documents and data are included. Orders corrections and improvements as necessary and follows up on rejected work to see that corrections are made.
- Orders corrections and improvements as necessary and follows up on rejected work to see that corrections are made. Reviews and approves plans and provides inspections of industrial and commercial buildings to insure compliance with electrical codes and ordinances. May consult with designers or builders regarding load and service requirements in electrical plans.
- Reviews complex electrical inspection work.

A complete job description can be found at www.hayward-ca.gov



ABOUT HAYWARD With over 160,000 residents, Hayward is the sixth largest city in the San Francisco Bay Area. It is centrally located 14 miles south of Oakland, 25 miles southeast of San Francisco, and 26 miles north of San Jose. This location makes the city a transportation hub with an extensive network of freeways, bus lines, two BART stations, an Amtrak station, and the Hayward Executive Airport. According to the 2010 census, Hayward is the second most ethnically-diverse community in California, which is apparent in its rich cultural events and diverse local businesses. The family-oriented community is home to Cal State East Bay, an historic downtown, and some of the best weather in the Bay Area.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of and ability to:

- Building, plumbing, mechanical, electrical and housing codes with specialized knowledge of materials and standards to be applied in electrical construction.
- Effectively train and provide working lead assistance to subordinate personnel.
- Read and interpret building plans and specifications and to enforce their application.
- Prepare clear and concise written reports.
- Deal effectively and tactfully with fellow employees, the general public, architects and engineers.
- Research and study the various building housing, plumbing, mechanical and electrical codes, laws and ordinances.

MINIMUM QUALIFICATIONS

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Four (4) years of experience as a journey level electrician preferably including one (1) year in a supervisory capacity.

OR

Two (2) years of electrical inspection experience involving major commercial or industrial installations.

Education: Equivalent to completion of the twelfth (12th) grade.

License and Certificates: Possess and maintain a valid Class C California Driver's License. Possess and maintain an International Code Council (ICC) Certification as a Commercial Electrical Inspector. ICC Certification as a Commercial Combination Inspector and/or Residential Combination Inspector is highly desirable.

SUPPLEMENTAL QUESTIONS

1. Do you possess an International Code Council (ICC) Certification as a Commercial Electrical Inspector?
2. Tell us why you are qualified to be a Senior Building Inspector - Electrical (include your education and training) and explain what you believe are the main duties of a Senior Building Inspector-Electrical.
3. Please describe your experience ensuring that electrical codes are in compliance with ordinances.

HOW TO APPLY

In order to be considered, candidates must submit a completed job application *and* responses to the Supplemental Questions. *Applications submitted without all required materials will not be considered.*

Candidates are encouraged to apply online at www.hayward-ca.gov under the Current Vacancies tab or at www.GovernmentJobs.com.

Apply prior to the closing time of the job announcement and allow at least one (1) hour to submit your application if you are a new user to the system. Our on-line application system is provided by Government Jobs. If you have problems while applying online, please contact the Government Jobs Help Desk at (877) 204-4442.

The City of Hayward is an Equal Opportunity Employer