



# City of Mountain View

Now accepting applications for:

## PARKS & OPEN SPACE WORKER I (HOURLY)

\$24.23 to \$32.27 Annually\*

### Why Mountain View?

Because where you choose to work, matters. Because you want to surround yourself with passionate, mission-driven colleagues committed to providing excellent service to the community and each other. Because you want to apply your talents in a place where words like “**teamwork**,” “**respect**” are not merely nice sentiments, but are ideals we strive to achieve in everything we do.

### APPLY NOW!

Submit your application and resume online at [calapps.org](http://calapps.org) or to the Human Resources Division; City of Mountain View, 500 Castro Street, Mountain View, CA 94041, (650) 903-6309. Please provide a valid email address on your application. Application materials will be screened on a continuous basis. **This recruitment may close at any time.** Depending on the number of applicants this process may be altered.

### CULTURAL IDEALS:

- Empower People
- Foster Collaboration
- Support Continuous Learning
- Enhance Our Community
- Champion Wellness
- Lead with Empathy
- Embrace Change & Innovation

Follow us on LinkedIn:



<https://www.linkedin.com/company/city-of-mountain-view/>

### What's the Role?

We are seeking a **self-motivated, reliable, and customer service-oriented** individual to join the Community Services Department for the position of Parks and Open Space Worker I (Hourly) with the City of Mountain View. You will join a **fast-paced, dynamic team environment**. You will perform a wide variety of patrol and public-engagement related duties including informing the public about park and trail use regulations, providing exceptional customer service, and helping ensure safe and efficient access for the public, contractors and staff to Mountain View's trails and open spaces. The position is also responsible for assisting with maintenance work and supporting environmental efforts as needed. This is a part time non-benefitted position and is limited to 29 hours a week or less and 1,000 hours per fiscal year. **Schedule: Most shifts are scheduled for nights, weekends and holidays.** Flexible shifts are available seven days a week between the hours of 7:00 a.m. to 12:00 a.m.

### The Essentials

- One year of experience requiring frequent public contact and customer service and the interpretation of rules and regulations.
- Education equivalent to the completion of the 12<sup>th</sup> grade.
- Possession of a valid California Class C Driver License.

### Bonus Points

- Experience in patrolling or the operation of a park, forest, public recreation area or environmentally sensitive areas is highly desirable.
- Experience in landscape maintenance and/or minor construction repairs or builds.

### What You'll Do

- Patrol and monitor an assigned area to ensure safe and proper use of City lands and facilities, and deter crime and misuse of City lands and facilities by maintaining a highly visible presence.
- Observe situations and reports suspicious criminal activity or hazardous conditions to proper authority.
- Greet and engage the public and provides information, directions, and assistance in variety of situations, including supporting facility operators at Shoreline.
- Inform and educate public about City ordinances, codes, and regulations; issue verbal warnings.
- Assist in the maintenance of trails and open space such as performing and/or assisting with minor repairs, painting over graffiti, and removing debris and trash from the trails and roadways.

### Are We a Match?

- You must be available to work flexible shifts that include nights and weekends.
- You have knowledge of the techniques for providing a **high level of customer service** to the public and City staff, in person and over the telephone.
- You are **effective** at dealing with a variety of diverse groups and individuals.
- You are familiar with the principles and practices of **safe work and driving**.
- You are a **multi-tasker** who is able to juggle multiple priorities.
- You have the ability to identify problems, **research and analyze** relevant information, and develop and present recommendations and justifications for solution.
- You can operate modern office equipment including computer equipment and software programs.
- You exercise **independent judgment**.

Fine Print. Depending on the number of applications, the above process may be altered. Candidates with a disability who may require special assistance in any phase of the application or testing process should advise the Human Resources Department upon submittal of application. Documentation of the need for accommodation must accompany the request. The City of Mountain View is an Equal Opportunity Employer (EOE). Prior to hire, candidates will be required to successfully complete an extensive pre-employment process, including employment verification, submitting 10-year DMV driving history (dated within 90 days), a medical exam, and a Department of Justice (DOJ) fingerprint check. A conviction history will not necessarily disqualify an applicant from appointment; however, failure to disclose a conviction will result in disqualification or termination.