



City of Mountain View

Now accepting applications for:

RECREATION LEADER AIDE:

\$18.88 to \$20.86 Hourly

RECREATION LEADER I:

\$20.43 to \$24.64 Hourly

RECREATION LEADER II:

\$21.48 to \$26.11 Hourly

Why Mountain View?

Because where you choose to work, matters. Because you want to surround yourself with passionate, mission-driven colleagues committed to providing excellent service to the community and each other. Because you want to apply your talents in a place where words like **wellness and innovation** are not merely nice sentiments but are ideals we strive to achieve in everything we do.

APPLY NOW!

Submit your application and resume online at calopps.org or to the Human Resources Division; City of Mountain View, 500 Castro Street, Mountain View, CA 94041, (650) 903-6309. For additional information, please contact the Recreation Division at (650) 903-6331. Please provide a valid email address on your application. This recruitment be open until filled. The most appropriately qualified candidates will be invited to a department interview. Qualified candidates are encouraged to apply early! This recruitment is subject to close at any time.

What's the Role?

We want a highly **motivated, reliable, and skilled** individual to join the Recreation Division for the positions of Recreation Leader Aide, Recreation Leader I and Recreation Leader II with the City of Mountain View. You will join a **service-oriented, team environment** in providing youth engagement to City of Mountain View Recreation programs. We want an individual with the ability to work a **flexible** schedule in various youth and teen programs within the Division. This is a part-time, non-benefited seasonal position, a maximum of 1,000 hours in a fiscal year.

Schedule:

Summer Camps - June – August 2024, Monday – Friday 7:00 a.m. – 6:00 p.m. (Varied Shifts)

The Essentials

Recreation Leader Aide

- Must be 16 years or older.
- Ability to obtain a work permit.

Recreation Leader I

- Must be 18 years or older.
- Completion of 12th grade.
- Volunteer experience working with youth.

Recreation Leader II

- Must be 18 years or older.
- Completion of 12th grade.
- Knowledge of basic recreation services around youth programming.
- One year of experience working with youth.

Bonus Points:

- Certified in First Aid and CPR with AED training (please attach certifications).
- Experience working with heavy public contact.
- Coursework in Early Childhood Education

What You'll Do

- Assist in the supervision of youth and teens participants in a summer camp setting.
- Take the initiative to plan and lead recreational activities.
- Prepare reports; maintain files and records related to the program.
- Provide excellent customer to participants, parents and community members.
- Act as a professional role model, mentor, and leader.
- Enforce guidelines and maintain a safe, clean, well-organized environment.
- Perform related tasks/duties as required.

Follow us on LinkedIn:



<https://www.linkedin.com/company/city-of-mountain-view/>



City of Mountain View

CULTURAL IDEALS:

- *Empower People*
- *Foster Collaboration*
- *Support Continuous Learning*
- *Enhance Our Community*
- *Champion Wellness*
- *Lead with Empathy*
- *Embrace Change & Innovation*

Are We a Match?

- You have the **energy, enthusiasm** and **commitment** to being a role model.
- You have **excellent customer service skills** - you know how to talk to people and work in a team setting.
- You have a **willingness** and ability to **learn** new things.
- You welcome **responsibility** and aren't afraid to ask for clarification when unsure about what's expected.
- You are **detail-oriented** and **observant**. You are on the lookout for what needs to be done and the best way to do it.
- You are **respectful, mature, and energetic** during program time.
- You are a **responsible** worker who understands the importance of confidentiality.