



City of Mountain View

Now accepting applications for:

POOL ATTENDANT

\$19.64 to \$21.69 Hourly

Why Mountain View?

Because where you choose to work, matters. Because you want to surround yourself with passionate, mission-driven colleagues committed to providing excellent service to the community and each other. Because you want to apply your talents in a place where words like “wellness,” “empathy” and “innovation” are not merely nice sentiments, but are ideals we strive to achieve in everything we do.

APPLY NOW!

Submit your application and resume online at calopps.org or to the Human Resources Division; City of Mountain View, 500 Castro Street, Mountain View, CA 94041, (650) 903-6309. Please provide a valid email address on your application. Application materials will be screened on a continuous basis.

Qualified applicants are encouraged to apply early as this recruitment may close at any time. Depending on the number of applicants this process may be altered.

CULTURAL IDEALS:

- Empower People
- Foster Collaboration
- Support Continuous Learning
- Enhance Our Community
- Champion Wellness
- Lead with Empathy
- Embrace Change & Innovation

What's the Role?

This is a part-time seasonal hourly position in the Aquatics section of the Recreation Division. A typical work schedule for this position varies due to the pool schedule and private rentals of the facility. This position provides support to The Mountain View Aquatics programs such as Lap Swim and water exercise classes, which may also include working at either Rengstorff or Eagle Park Pool along with other City of Mountain View special events. The Pool Attendant position also requires individuals to have exceptional customer service and cash handling procedures. We are looking for fun and enthusiastic individuals that have a passion for community engagement. Applicants that are interested in being certified as a Lifeguard can participate in courses offered through the city upon onboarding as Pool Attendant.

The Essentials

- Must be 16 years of age.
- Obtain a work permit if under 18 years of age.
- Pass employment screening process, including a TB test and DOJ fingerprinting.

Bonus Points

- Customer service experience is preferred.

What You'll Do

- Provide exceptional customer service in person, on the phone and through digital communications.
- Cleaning and occasional facility and equipment maintenance.
- Perform opening, closing, and other shift duties as required.
- Follow policies and procedures stated in City of Mountain View City and Aquatics Employee Handbook.
- Attend weekly/monthly staff trainings.
- Thoroughly complete, update, and prepare any necessary forms and records, including facility reports, attendance records and incident reports.
- Communicate effectively with youth, parents/guardians, supervisors, and other Recreation staff.
- Enforce pool guidelines and maintain a safe, clean, and well-organized work environment.
- Manage and handle cash and use recreation registration software.

Are We a Match?

- You know how to **talk to people** and work in a **team setting**.
- You have a sense of **sound judgment** while addressing the needs of residents and guests of Mountain View.
- You **welcome responsibility** and are not afraid to ask for clarification when unsure what is expected.
- You are **observant** and **pay attention to detail**.
- You can **communicate clearly** and effectively both orally and in writing.

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Fine Print. Depending on the number of applications, the above process may be altered. Candidates with a disability who may require special assistance in any phase of the application or testing process should advise the Human Resources Department upon submittal of application. Documentation of the need for accommodation must accompany the request. The City of Mountain View is an Equal Opportunity Employer (EOE). Prior to hire, candidates will be required to successfully complete a pre-employment process, including employment verification and a Department of Justice (DOJ) fingerprint check. A conviction history will not necessarily disqualify an applicant from appointment; however, failure to disclose a conviction will result in disqualification or termination. NOTE: The provisions of this bulletin do not constitute an expressed or implied contract, and any provisions contained in this bulletin may be modified or revoked without notice.