



City of Mountain View

Now accepting applications for:

RECREATION LEADER II (HOURLY SCOREKEEPER)

\$23.01 to \$27.96 Hourly

Why Mountain View?

Because where you choose to work, matters. Because you want to surround yourself with passionate, mission-driven colleagues committed to providing excellent service to the community and each other. Because you want to apply your talents in a place where words like “wellness” and “innovative” are not merely nice sentiments, but are ideals we strive to achieve in everything we do.

APPLY NOW!

Submit your application and resume online at caloops.org or to the Human Resources Department; City of Mountain View, 500 Castro Street, Mountain View, CA 94041, (650) 903-6309. Please provide a valid email address on your application. Application materials will be screened on a continuous basis. This recruitment may close at any time. Depending on the number of applicants this process may be altered.

CULTURAL IDEALS:

- Empower People
- Foster Collaboration
- Support Continuous Learning
- Enhance Our Community
- Champion Wellness
- Lead with Empathy
- Embrace Change & Innovation

What's the Role?

We are seeking a **highly motivated** and **reliable** individual to join the Recreation Division for the position of Recreation Leader II (Scorekeeper) with the City of Mountain View. This is a part-time and unbenefited position not to exceed 1,000 hours per fiscal year. You will join a service-oriented, team environment of other experienced, hourly employees, and assure Adult Softball League is operated at a high standard. Shifts for this position are available Monday through Thursday, 6 p.m. to 10:15 p.m. Additional shifts during the off-season may be available based off program and/or Division needs.

The Essentials

- 18 years of age and equivalent to completion of the 12th grade.
- Possession of valid Class C Driver License and/or reliable transportation.
- Excellent communication skills and ability to deal effectively and courteously with the public.
- The ability to lift and move over 25 pounds.

Bonus Points

- Scorekeeping experience and/or knowledge of the sport of baseball/softball.

What You'll Do

- Open and close the facility, monitor facility users, enforce rules and regulations, event reporting/administration, and other duties as assigned.
- Field preparation and game scorekeeping.
- Assist in the conduct of the Adult Softball League; assist in the coordination, implementation, and scheduling of the League as needed.
- Greet the public and respond to questions regarding scheduled activities.
- Provide front-line staff support to the public relating to specific recreation program area.
- Oversee the use of the facility, working with game officials and program participants to ensure policies and procedures are followed.
- Prepare reports as required.

Are We a Match?

- You welcome responsibility and are astute at both interpreting and enforcing rules.
- You are respectful, positive, and mature.
- Extensive public interaction appeals to you.
- Paying attention to detail and being observant is what you are good at.
- You are able to work with minimal supervision.
- You understand and carry out written and oral instructions.

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<https://www.linkedin.com/company/city-of-mountain-view/>

Fine Print. Depending on the number of applications, the above process may be altered. Candidates with a disability who may require special assistance in any phase of the application or testing process should advise the Human Resources Department upon submittal of application. Documentation of the need for accommodation must accompany the request. The City of Mountain View is an Equal Opportunity Employer (EOE). Prior to hire, candidates will be required to successfully complete a pre-employment process, including employment verification and a Department of Justice (DOJ) fingerprint check. A conviction history will not necessarily disqualify an applicant from appointment; however, failure to disclose a conviction will result in disqualification or termination. NOTE: The provisions of this bulletin do not constitute an expressed or implied contract, and any provisions contained in this bulletin may be modified or revoked without notice.