

JOIN OUR TEAM AS AN ACCOUNTANT!
Do you excel in Utility Billings & Bank Reconciliation?
City of Sebastopol WANTS YOU!
The City of Sebastopol is NOW accepting Applications for an
ACCOUNTANT

SALARY: \$7,196 – \$8,747 Monthly
Plus an outstanding benefits package
OPEN UNTIL FILLED



THE POSITION

The City of Sebastopol is seeking a skilled, dynamic, results-driven Accountant to fill one full-time vacancy. The Accountant performs a variety of complex and technical financial accounting and program support duties in the areas of utility billing, bank reconciliation, accounts payable, accounts receivable, cash receipts, purchasing, project accounting, fixed assets, and general ledger. Additionally, the Accountant may be assigned to perform all functions related to and serve as a City resource for one or more accounting related programs administration

QUALIFICATIONS

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education: Equivalent to a bachelor's degree from an accredited college or university with major course work in accounting, finance, business administration or a related field.

Experience: Three (3) years of professional accounting experience; municipal accounting experience preferred; or equivalent combination of education and experience.

License and Certifications: The ability to transport oneself from one work location to another in a timely manner as required for meetings, duties, and responsibilities.

A valid CPA (Certified Public Accountant) License is highly desired, but not required.

Professional accounting experience in local government is highly desired.

AT A GLANCE:

- **Onsite in Sebastopol offices.**
- **4/10 work schedule**
- **Monday-Thursday every Friday off**
- **Full-Time**
- **Fully Benefited**

SALARY:

- **\$7,196 - \$8,747 Monthly**
- **\$41.52 - \$50.46 Hourly**

HOW TO APPLY:

To be considered for this exciting opportunity, candidates should apply through CalOpps.org. <https://www.caloppes.org/city-of-sebastopol> OR Scan the QR code below:



Complete an online application and the required supplemental questionnaire. All materials must be included to be considered as a candidate.

This position is OPEN UNTIL FILLED



Join us Today!

THE CITY OF SEBASTOPOL IS AN EQUAL OPPORTUNITY EMPLOYER