



Safely Building a Strong Community

Now Accepting Applications for
City Engineer

Apply Today! First Application Review—Noon on December 18, 2020

(Recruitment will remain open until filled)



OUR COMMUNITY

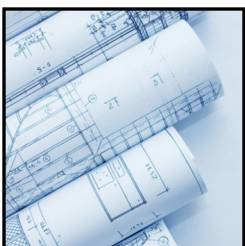
Located in the Tri-Valley Region approximately 50 miles east of San Francisco with a diverse population of approximately 91,861 residents, Livermore is uniquely situated as the easternmost city in Alameda County and the gateway to the Central Valley. Encompassing 26.44 square miles and founded in 1869, Livermore is one of California's oldest wine regions and the City is framed by beautiful vineyards and open space. Its unique cultural identity blends elements of western heritage, viticulture and open space with science and innovation. Quality of life is a fundamental part of the active Livermore lifestyle.

The City of Livermore has approximately 409 employees and provides many services to its citizens. With a fiscally strong and balanced General Fund budget, city services include police safety; fire safety protection through the Livermore-Pleasanton Fire Department; building inspection; street and park maintenance; planning and public improvements, public library; water reclamation and water service; a municipal airport and general administrative services including a full service Information Technology division.

COMMUNITY DEVELOPMENT DEPARTMENT

The Engineering function is a division of the Community Development Department and consist of 29.5 regular positions. The mission of the Engineering Division is to plan, implement and rehabilitate infrastructure to serve existing residents and businesses and new development in a manner that sustains and enhances the quality of life for the Livermore community.

The City of Livermore is an equal opportunity employer and supports workforce diversity.



Safely Building a Strong Community



Join our Team. Put Your Experience To Work!

Current Projects Include:

- Plan and Implement rehabilitation and expansion of City Infrastructure
- Continue efforts to connect BART with ACE via Valley Link
- Coordinate with regional agencies (Zone 7, LARPD, etc.) on sustainable flood control policies and practices

THE POSITION

The City of Livermore is currently recruiting for a City Engineer to manage the Engineering Division, including transportation/traffic, construction administration and inspection, capital improvement project design and current development engineering. Division management occurs through technical and professional staff.

Duties include, but are not limited to:

- Develop and implement budgets, goals, objectives, performance standards, policies and procedures.
- Plan, organize, direct and evaluate work of the Engineering Division.
- Hire, supervise, train and evaluate personnel.
- Mentor and develop staff at varying career stages.
- Cultivate a positive working culture throughout Engineering.
- Manage consultant contract selection, and administration.
- Reviews conditions of approval for subdivisions and site developments.
- Interpret City Standards in complex and unclear cases.
- Recommend approval of subdivision agreements, improvement plans, parcel maps and final maps.
- Establish guidelines and methods for capital improvement projects.
- Manage Capitol Improvement and

New Development projects. Ensure all projects progress according to schedule.

THE IDEAL CANDIDATE

The ideal candidate will possess the following knowledge, skills, abilities & characteristics:

- Advance knowledge of principles and practices of modern civil, structural, hydraulic, sanitary and traffic engineering.
- Understanding the unique challenges of a large, complex City Engineering division.
- Strong attention to detail with ability to prioritize and multi-task.
- Exemplifies customer service and values and possesses high ethical and professional standards.
- Ability to maintain confidentiality with highly sensitive information and records.
- Self-starter who is quick to learn City and department policies and procedures, and can adapt quickly to changing conditions and work flow.
- Strong Project Manager.
- Ability to develop staff and implement new practices as required.
- Advanced knowledge of working with elected officials and staff from all levels throughout the City.
- Exceptional communicator able to make presentations to boards, commissions, City Council and community members.

QUALIFICATIONS

Experience: Six years of progressively responsible professional civil engineering work with registration, including two years experience supervising engineering staff involved in a variety of public works and development projects. The best qualified candidate will have extensive and substantial

experience leading, developing and managing teams.

Education: Equivalent to a Bachelor's degree in Civil Engineering from an accredited college/university. Master's degree in an applicable field is desirable.

License: Possession of a valid California driver's license and a satisfactory driving record as determined by the City.

Other Requirements: Willingness and ability to work scheduled and emergency overtime; attend meetings, workshops and seminars during work and non-work hours as assigned.

Special Requirements: Registration in the State of California as a Professional Civil Engineer. Registration in California as a Land Surveyor is desirable, if civil engineering license does not cover land surveying.

The probationary period for this Livermore Management Group position is 12 months.

COMPENSATION

\$12,837.50—\$16,046.87 monthly

BENEFITS

Benefits information is available at www.cityoflivermore.net/jobs

City of Livermore
Human Resources Division
1052 South Livermore Avenue
Livermore, CA 94550-4899
phone: (925) 960-4100
CA Relay Service: Dial 7-1-1



TO APPLY

Apply online at www.cityoflivermore.net/jobs or contact Human Resources at (925) 960-4100 for more information. This recruitment will remain open until the position is filled. The first application review will be at Noon on December 18, 2020. Interested applicants are encouraged to apply early.

TESTING & SELECTION

Applications and supplemental questionnaires will be screened to determine the best qualified candidates who may be invited to participate in the Qualifications Appraisal Board (QAB) interview. Meeting the minimum requirements of the position does not guarantee an interview invitation. The interview may include a written and/or computer exercise and is tentatively scheduled for the week of January 11, 2021. The results of the QAB examination will be used to establish the employment eligibility list.

GENERAL INFORMATION

Work periods and days are subject to change dependent upon the operational requirements of the City. Appointment to City employment is contingent upon passing a fingerprint criminal background check, DMV check and providing proof of United States citizenship or authorization to work in the United States.

AMERICANS WITH DISABILITIES ACT (ADA)

If you are a qualified individual with a disability as defined by the ADA and you need reasonable accommodation to participate in any of the tests, you must notify Human Resources at the time you submit your application.

Questions regarding this recruitment can be directed to:

Nancy Dias, Human Resources Manager— Phone: (925) 960-4115 email: ndias@cityoflivermore.net

Tentative Recruitment Schedule

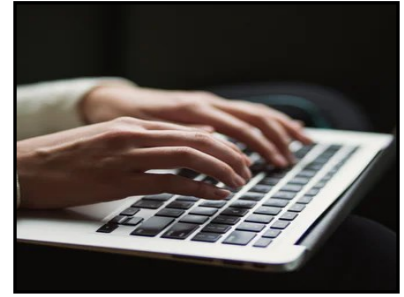
First Review of Applications - December 18, 2020

Interview Panel—Week of January 11, 2021

Departmental Interviews—Week of January 18, 2021

Start Date—February, 2021

The information contained in this announcement is subject to change and does not constitute either an expressed or implied contract.



SUPPLEMENTAL QUESTIONNAIRE - CITY ENGINEER

The completion of this supplemental questionnaire is required for your application to be considered for the City Engineer position, and is an integral part of the examination process. This supplemental questionnaire will be used to assess your experience as it relates to the position. Your responses will be evaluated and will assist in determining which applicants will receive further consideration in the examination process. Your responses must be verifiable with the information on your application. You will be prompted to respond to the following questions in the online application process:

1. Please describe in detail, the last major, complex project that you managed to completion within the last three years. In your response be sure to describe any road blocks that you faced and what you did to overcome them.
2. Describe your experience managing Engineers in varying career stages. What challenges did you face? What solutions did you implement? What, if anything, did you learn?
3. How do you decide what information to share with your Supervisor? In your response be sure to include examples of what information you share, the timing of information sharing and your preferred method of information sharing.
4. Are you registered in California as a Civil Engineer? If so, what is the license number and expiration date?