



The City of Livermore is accepting applications for
ASSISTANT ENGINEERING TECHNICIAN
(Construction Inspection)

\$7,966 - \$8,352 - \$8,756 - \$9,181 - \$9,627/per month

Plus an excellent benefits package

THE POSITION

The City of Livermore is currently accepting applications for the position of Assistant Engineering Technician (Construction Inspection). The Construction Compliance Section of the Engineering Division is comprised of a Construction Manager and 4 inspectors working at various levels of the engineering technician series.

Under general supervision of the Construction Inspection Manager, this Assistant Engineering Technician position performs routine technical office and field engineering functions in connection with public works activities.

Examples of duties include:

- Performs field inspections of public works projects, developments, and activities requiring permits and inspection
- Inspects grading, underground utilities, City water mains, sewers, storm drains, curbs, gutters, paving, irrigation systems, street lights, and other infrastructure construction for conformance with regulatory standards, plans, and specifications
- Maintains daily written records of progress made in construction and materials used
- Assists in the preparation of progress payments and writing of change orders
- Performs other contract administration duties on routine public works projects
- Assists contractors and the public with interpreting and complying with city construction policies and requirements



RECRUITMENT TIMELINE

Open for Application:
May 2, 2025

Filing Deadline:
May 19, 2025 (5 PM)

Panel Interview (via Zoom):
Week of June 9, 2025



Department Interviews (In-Person):
The week of June 16, 2025

Following reference checks, criminal history check, and DMV check, the selected candidate is anticipated to start employment in the latter half of July 2025.




**APPLY
HERE**

Contact Us

 (925) 960-4100
 HR@LivermoreCA.gov

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THE IDEAL CANDIDATE

The ideal candidate will exemplify the following knowledge, skills, experience, and characteristics:

- Engineering principles and practices related to design, construction, and maintenance of streets, sidewalks, drainage, and related public works projects
- Values and possesses high ethical and professional standards
- Responds to inquiries with tact and good judgement using creative problem solving techniques
- Demonstrates resourcefulness and self-motivation
- Excellent oral and written communication skills to interact professionally with staff from various departments/divisions, construction field personnel, and residents
- Computer proficiency with Microsoft Word and Excel

QUALIFICATIONS

Experience: Two years of technical experience in public works engineering including experience in civil design, construction, land development, and/or traffic engineering. Experience involving customer service is preferred.

Education: Equivalent to graduation from high school supplemented by courses in algebra, geometry, trigonometry, land surveying, engineering design, and/or traffic engineering. An Associate degree in a related field is desirable.

License: Possession of a valid California driver's license and satisfactory driving record as determined by the City.

Other Requirements: Willingness and ability to work overtime; respond to emergencies, attend meetings, classes, and seminars as required during work and non-work hours; work under adverse conditions such as in inclement weather, in awkward spaces, and in and around construction areas.

Special Requirements: Essential duties require the mental and/or physical ability to work in a standard office environment; drive a motor vehicle; read fine print on drawings and computer monitors; converse in person, over the telephone, two-way radio, and around the noise of heavy construction equipment and be heard and clearly understood; move across rough terrain and bridge scaffolding; climb into and out of sewer holes and trenches, up 25 foot ladders, and several flights of stairs a day; use drafting and survey instruments, calculators, and personal computers; and strength to safely lift and maneuver materials weighing up to 30 pounds.

GENERAL INFORMATION

Appointment to City employment is contingent upon passing a fingerprint criminal background check and DMV check. At time of hire, proof of United States citizenship or authorization to work in the United States must be presented. The probationary period for this position is 12 months. Work periods and work days are subject to change dependent upon the operational requirements of the City.

If you are a qualified individual with a disability as defined by the Americans with Disabilities Act (ADA) and you need reasonable accommodation to participate in any of the tests, you must notify Human Resources at the time you submit your application.

BENEFITS

Health/Medical Benefits: \$1,950 per month toward medical, dental, and vision insurance. Unused balance or waiver of coverage is paid to the employee as taxable income

Vacation Leave: For first year, accrual of 3.1 hours per pay period (equiv to 2 weeks per year). By second year, increase to 4.62 hours per pay period (equiv to 3 weeks per year).

Personal Leave: 16 hours per year (New employees will receive their personal leave upon completion of 6 months of employment.)

CalPERS Retirement: Classic member (2% @ 60) or new PERS member (2% @ 62), as per AB 340. Classic members contribute 7% and new PERS members contribute 7.5%.

Retirement Health Savings (RHS): City contributes 4% of base salary to an employee's retirement health savings account.

Deferred Compensation (457 Plan): City contributes \$75/per pay period, with required employee contribution of \$75/per pay period.

Holidays: 12 paid holidays per year

Sick Leave: Accrued at the rate of 3.7 hours per pay period

This position is represented by the Association of Livermore Employees bargaining group. There are 26 pay periods per year and employees are paid bi-weekly.



The information contained in this announcement is subject to change and does not constitute either an expressed or implied contract.