



The City of Simi Valley is accepting applications for: **Associate Engineer (Waterworks)**

This recruitment is open until filled and may close at any time. The first review of applications will occur on January 24, 2019.

Salary: \$82,861-\$106,395 annually, plus up to \$28,149 annually to offset the cost of medical, dental, vision, or other optional benefits.

The Position: Supervises, assigns, reviews, and participates in the work of staff responsible for performing professional and technical engineering services; reviews a variety of plans for water and sewer improvement projects; reviews cost estimates, tract maps, legal descriptions, easements, master plans and hydraulic calculations; oversees construction progress of water and sewer improvements; reviews and processes change orders; ensures compliance with applicable codes and regulations; prepares a variety of technical reports including water and sewer rate reports, water rate surveys, and other reports as needed; ensures work quality and adherence to established policies and procedures; and performs the more technical and complex tasks relative to assigned area of responsibility.

The ideal candidate will:

- Perform challenging, mid-level professional duties.
- Possess a strong engineering background with some project management experience.
- Have experience in purchasing, contracts, and bid and specification preparation.
- Have water and/or sewer design experience.
- Have experience with AutoCAD and/or GIS systems.
- Have experience with report writing.
- Have the ability to work autonomously and be able to multi-task.
- Have the ability to investigate and track solutions.

One position is currently available in the Public Works Department.

Minimum Qualifications: Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training: Equivalent to a Bachelor's degree from an accredited college or university with major course work in engineering or a related field.

Experience: Three years of increasingly responsible engineering experience.

Special Requirements: Possession of, or ability to obtain, an appropriate, valid driver's license; and possession of an Engineer in Training (EIT) certificate.

Selection Process: Candidates who possess the best combination of qualifications will be invited to interview; an interview is not guaranteed.

Applicants seeking Veteran's Preference must submit form DD214.

Reasonable Accommodation: In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing.

AN EQUAL OPPORTUNITY EMPLOYER ENCOURAGING WORKFORCE DIVERSITY

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked at any time.

How to Apply: Apply online at www.Calopps.org. Questions? Contact Human Resources via e-mail at jobs@simivalley.org or call (805) 583-6743. Resumes are not accepted in lieu of the City's application.

Benefits:

- Retirement: CalPERS 2% @ 55 or 2% @ 62 defined retirement plan. Employees currently pay a 7% contribution.
- Medical: \$136/mo, plus up to \$2,040.18/mo in "Simiflex Dollars," (cash to offset the cost of health or other optional benefits)
- Dental: A PPO and HMO plan are available. Employee cost ranges from \$0 to \$52 per month.
- Vision: A plan is available with a cost of \$2.66 per month.
- Life Insurance: \$101,000 for employees and \$5,000 for each dependent is provided at no cost.
- Disability Insurance: Paid by the City.
- Retirement Health Savings Plan: \$200 per month.
- Deferred Compensation: 401 (k) plan, the City will match employee contribution up to \$185.83 per month.
- Annual Leave (Vacation & Sick Leave): 227.5 hours/year - first five years, 267.54 after five years; & 279.5 after ten years.
- Holidays: 11 paid holidays per year (paid at eight hours each), as well as an 8-hour floating holiday.
- Alternative Work Schedule: Many City positions work a 9/80 schedule with alternative Monday or Friday off.

CITY OF SIMI VALLEY
Supplemental Employment Questionnaire
Associate Engineer (Waterworks)

This supplemental questionnaire is designed to obtain additional information about your education, training, and experience as it relates to this position. Please answer the following questions using a separate sheet of paper.

Answers to these questions may be evaluated and scored to determine the best qualified candidates to continue in the selection process. Be specific and thorough in answering the questions and do NOT indicate "See Resume" or "See Application". Applications submitted without responses or with limited responses may not be considered for this position. Please note all information provided on your application, including these questions, are subject to verification.

1. I have read and understand the instructions.
 - ☐ Yes
 - ☐ No
2. Please describe your engineering design experience as it relates to water and/or wastewater projects. Include where (employer) and when (dates) you obtained this experience.
3. Please describe your construction project management experience. Include where (employer) and when (dates) you obtained this experience.
4. Please describe your experience in assisting with the review and conditioning of residential, commercial, and industrial land development projects. Include where (employer) and when (dates) you obtained this experience.
5. Please describe your experience with computer applications as they apply to water and/or wastewater projects including AutoCAD drafting, MS Access database, and GIS systems. Include where (employer) and when (dates) you obtained this experience.
6. Do you possess an Engineer-in-Training certificate?
 - ☐ Yes
 - ☐ No
7. Do possess, or have the ability to obtain an appropriate valid driver's license?
 - ☐ Yes
 - ☐ No

Please sign and date the questionnaire and attach it to your completed City of Simi Valley application.

I declare the statements on this supplemental questionnaire are true and correct to the best of my knowledge.

Name (**please print**)

Signature

Date