



ASSISTANT AGRICULTURAL COMMISSIONER/SEALER

Our mission is to serve the public's interest by ensuring equity in the marketplace, promoting and protecting agriculture, assuring environmental quality, and protecting the health, safety and welfare of Sutter County's citizens.

The annual salary range for this position is

\$99,697 - \$121,418

and is complemented by a comprehensive benefits package.

The Assistant works under the direction of the Agricultural Commissioner/Sealer of Weights and Measures, with emphasis on upper management organization, direction and coordination of the Commissioner's programs. Work is performed within a broad framework of general policy, and requires creativity and resourcefulness to accomplish goals and objectives, in applying concepts, plans and strategies which may deviate from traditional methods and practices.

THE IDEAL CANDIDATE IS:

- Experienced in the range of agricultural issues facing small, rural counties.
- Experienced in budgetary and personnel administration.
- An experienced manager/leader who brings a reputation of strategic thinking, community building and organizational commitment.
- Proactive, creative, adaptable, and forward-looking and possesses the ability to think on their feet.
- Politically astute and media savvy.
- A strong public speaker with a customer service orientation and commitment to the broader goals of the County organization. These include a strong community presence and an open-door policy for citizens' concerns.
- Team-oriented and places an importance on strong interdepartmental, regional and interagency relationships that reflect an understanding of the community dynamics that are essential to any Agricultural Department's success.

JOB DUTIES INCLUDE:

- Prepares department budget, regularly evaluates budget status; oversees department expenditures.
- Coordinates the preparation of the annual financial report.
- Assigns personnel to programs; evaluates various department programs and related employee performance.
- Organizes and directs comprehensive program directed toward the protection of the public through enforcement of Agriculture laws, including administrative rules and regulations.
- Enforces standardization laws dealing with quality, markings and packaging requirements involving fruits, vegetables, nuts, honey and eggs.
- Directs the weights and measures program involving the inspection, testing and sealing of all commercial weighing and measuring devices, including the seizure of illegal or inaccurate weighing and measuring devices.
- Prepares department inventory control.
- Represents the department at various meetings: industry, public, internal; and makes informational presentations.
- Assists Commissioner in department policy development.
- Stays current on local, State and Federal laws, rules and regulations pertaining to the activities of the division; confers with Agricultural Commissioner to develop plans and initiate procedural changes.
- Prepares press releases.
- Enforces exterior and interior plant quarantines which includes inspection of plant material not covered by specific quarantines for serious insects, diseases, weeds and pest animals.
- Directs the inspection of all licensed nurseries.
- Registers all commercial agricultural pest control operators, dealers and advisors.
- Enforces apiary inspection and the California Food and Agricultural Code relating to detrimental insects and animal pests.
- Directs a county-wide program to eradicate certain noxious weeds found in the County.
- Compiles statistical reports, crop acreage, work-load accomplishments and other specific reports for the County and State Department of Food and Agriculture (CDFA).

Complete job specifications are available on the County's website at: <https://co.sutter.ca.us/jobs/listspecifications>

EDUCATION AND EXPERIENCE:

Possession of a bachelor's degree from an accredited college or university with major course work in one or more appropriate disciplines in agricultural, biological or physical science or chemistry as required by the Food and Agricultural Code for California Agricultural Inspector/Biologist licensing and five years of experience in agriculture inspection and enforcement of agricultural laws including two years of experience in a position equivalent to a Deputy Agricultural Commissioner, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Must Possess and maintain throughout employment a valid Certificate of Qualification as a Deputy County Agricultural Commissioner and Deputy County Sealer of Weights and Measures. A valid California Driver's License must be maintained throughout employment.

WHY JOIN THE SUTTER COUNTY TEAM

- Beautiful northern California location with affordable cost of living.
- Well-managed organization with a history of sound financial decisions.
- The County seat, Yuba City, was ranked as one of the 2015 "Best-Performing Small Cities" in America by the Milken Institute, which recognizes trends and factors that power regional growth.
- Long-established communities supportive of youth and education.
- Exceptional recreational and community activities.
- 9/80 work week opportunity.

To apply go to www.co.sutter.ca.us/jobs