

# Building Community Creating Opportunity

## Assistant Engineer/Assistant Civil Engineer (Limited Duration)

*Now accepting applications for this employment opportunity*



### SALARY & BENEFITS

Assistant Engineer: \$7,901 - \$8,296 - \$8,711 - \$9,147 - \$9,604/per month

Assistant Civil Engineer: \$8,295 - \$8,710 - \$9,145 - \$9,602 - \$10,082/per month

The City of Livermore offers an excellent benefits package. Benefits information is available online under the Association of Livermore Employees bargaining group. This is a limited duration position with funding through June 30, 2021. Based on the qualifications of the candidates, the vacancy may be filled at either classification. Additional funding is subject to approval based on the needs of the City of Livermore. Please refer to the supplemental questionnaire for the limited duration employment definition and description.

### TO APPLY

Apply online [www.cityoflivermore.net/jobs](http://www.cityoflivermore.net/jobs) or contact Human Resources at (925) 960-4100 for more information. A completed online employment application and supplemental questionnaire must be received in the Human Resources Division by 5 p.m. on **Monday, December 16, 2019** to be considered for this position.

### TESTING & SELECTION

Applications and supplemental questionnaires will be screened to determine the best qualified candidates who may be invited to participate in a Qualifications Appraisal Board (QAB) interview tentatively scheduled for the week of January 20, 2019. The results of the QAB examination will be used to establish the employment eligible list.

### GENERAL INFORMATION

Work periods and work days are subject to change dependent upon the operational requirements of the City. Appointment to City employment is contingent upon passing a fingerprint criminal background check. At time of hire, you must provide proof of United States citizenship or authorization to work in the United States.

*The City of Livermore is an equal opportunity employer  
and supports workforce diversity.*

**LIVERMORE**  
CALIFORNIA

# Join In Making Livermore A Beautiful Place



*The City of Livermore is currently accepting applications to fill an Assistant Engineer/Assistant Civil Engineer limited duration position. Limited duration employment includes benefits but is temporary, unrepresented, at-will, and funding for this position is subject to renewal. If you meet the requirements described below and would like to work for a great organization, apply online at [www.cityoflivermore.net/jobs](http://www.cityoflivermore.net/jobs) by 5 p.m. on Monday, December 16, 2019.*

## THE POSITION

Under general supervision, an Assistant Engineer/Assistant Civil Engineer performs a variety of professional field and office engineering work in connection with the Design, Development, Transportation, and Construction Sections of the Engineering Division, and other related engineering projects; and performs other duties as assigned. The Assistant Engineer/Assistant Civil Engineer is the journey level classification in the series. Incumbents perform a variety of professional level engineering work requiring independent judgment.

The incumbent will work on encroachment permits, capital improvement projects (primarily building, utility, and creek projects), and development projects. The position may be filled at either level depending on the candidate's possession of EIT Certificate or profession registration.

## IDEAL CANDIDATE

The ideal candidate will possess the following knowledge, skills, abilities, and characteristics:

- ◆ Civil engineering principles, practices and methods
- ◆ Exercise sound judgment, initiative, flexibility, and creativity
- ◆ Values and possesses high ethical and professional standards
- ◆ Communicates effectively to a variety of audiences
- ◆ Exemplifies quality customer service by responding to customer needs in a professional, creative, and courteous manner

- ◆ Works independently and collaboratively with others

## QUALIFICATIONS

**Experience:** Two years of professional civil or traffic engineering experience.

**Education:** Equivalent to a Bachelor's degree from an accredited college or university in civil engineering or closely related field. A current invitation letter from the California State Board of Registration to test in the next CA Registered Engineering licensing exam may substitute for two years of related college coursework towards the Bachelor's degree.

**Certification:** For Assistant Engineer: Possession of a valid Engineer-in-Training Certificate with the State of California is required.

### For Assistant Civil Engineer:

Registration as a professional Civil or Traffic Engineer in the State of California with good standing is required. The R.E. receives a 5% differential over each salary step in the Assistant Engineer salary range.

**License:** Certain positions may require the possession of a valid California driver's license and a satisfactory driving record as determined by the City of Livermore.

**Other Requirements:** Willingness and ability to work scheduled and emergency overtime, and be available on call as assigned; attend meetings, conferences, and seminars during work and non-work hours; and work under adverse conditions such as in traffic, around heavy construction equipment, and in inclement weather.

**Special Requirements:** Essential duties require the mental and/or physical ability to work in a standard office environment; may drive a vehicle; read fine print on blueprints and computer monitors; converse by telephone, two-way radio, in person, and around the noise of heavy construction equipment and be heard and clearly understood; move across rough terrain and bridge scaffolding; climb in and out of sewer holes and trenches, up 25 foot ladders, and several flights of stairs; use drafting instruments, calculators, and personal computers; and strength to safely lift and maneuver office supplies, blueprints, and boxes weighing up to 30 pounds.

The information contained in this announcement is subject to change and does not constitute either an express or implied contract.

## AMERICANS WITH DISABILITIES ACT (ADA):

If you are a qualified individual with a disability as defined by the ADA and you need reasonable accommodation to participate in any of the tests, you must notify Human Resources at the time you submit your application.

City of Livermore  
Human Resources Division  
1052 South Livermore Avenue  
Livermore, CA 94550-4899  
phone: (925) 960-4100  
CA Relay: Dial 7-1-1  
[hr@cityoflivermore.net](mailto:hr@cityoflivermore.net)  
[www.cityoflivermore.net](http://www.cityoflivermore.net)