



## ABOUT MILL VALLEY PUBLIC WORKS

Mill Valley is a full-service city located 10 miles north of San Francisco and has a rich history with engaged residents. Mill Valley is primarily a suburban community, with a thriving downtown and distinctive residential neighborhoods. The City’s approximately 14,000 residents live in a 4.8 sq. mile area.

Public Works includes the divisions of Engineering, Operations (Building, Parks, Streets and Sewers, and Fleet Maintenance). With the complement of 47 staff, a \$5.6 million operational budget, and oversight of the \$30 million 5-year Capital Improvement Program, the department offers a full range of services and support for residents, businesses, and City departments.

## ABOUT THE POSITION

As a Maintenance Worker II in our Streets Division, you’ll help keep Mill Valley’s streets safe, functional, and well-maintained. Under general supervision, you’ll perform skilled tasks like paving, concrete work, storm drain cleaning, and street repair.

Typical duties include operating construction equipment, pouring concrete, clearing storm drains, resurfacing streets, directing traffic, responding to emergency repairs, and leading small crews as needed.

This active, outdoor role requires physical stamina, safety awareness, and a strong commitment to public service. You’ll work across the city, helping maintain the streets and infrastructure our community depends on.

If you take pride in keeping your community running smoothly and enjoy working with your hands in a team-oriented environment, this could be the job for you.

*\*\*Please note: the Job Description is currently under review\*\**

## THE IDEAL CANDIDATE

Ideally, the qualified candidate will have several years of experience operating motorized equipment commonly used in heavy construction, along with at least two years of experience in public works construction and maintenance. This includes hands-on experience with light power equipment such as tractors and rollers. Additionally, the candidate should have at least one year of experience operating heavy construction equipment similar to that used in street maintenance work.

Minimum qualifications include a high school diploma or GED, at least 2 years of experience in construction and maintenance, and 1 year of experience operating heavy construction equipment used in street maintenance. Candidates must be able to lift at least 50 pounds and work in various outdoor conditions. A strong interest in hands-on work and being outdoors is essential.



## SALARY AND BENEFITS

\$4,834 - \$6,479/Monthly

This position is represented by the American Federation of State, County and Municipal Employees Association (AFSCME).

- Kaiser Family Plan or Western Health Advantage & Delta Dental Insurance (City pays full monthly premiums)
- Life (\$50,000) & long-term disability insurances
- Paid Family Leave: 320 hours (equivalent to 8 weeks) of paid time off for the purpose of bonding with a new child or for use related to the birth of the child
- Paid vacation leave: 2-5 weeks/year based on service
- Holidays: 11 plus 4 floating holidays/year
- CalPERS & optional 457 Deferred Compensation retirement plans (City matches \$600/yr for def comp)
- Retirement Health Savings Account (RHSA): mandatory 1% employee contribution (1.5% after 5 years of service); City matches after year 1
- Free gym/pool membership at Mill Valley Aquatics & Fitness Center + discounts on classes, facility rentals, and camps provided by Mill Valley Recreation

## APPLICATION INSTRUCTIONS



1. To apply, please visit: <https://www.calopps.org/mill-valley/job-20654942>
2. Utilizing the application process in the above link, please also upload your Cover Letter and Resume.

**Filing deadline: 9PM on Mon, September 22, 2025.**

## FOR QUESTIONS PLEASE CONTACT:

HR Analyst Annie Bricca, [abricca@cityofmillvalley.gov](mailto:abricca@cityofmillvalley.gov)

*The City of Mill Valley is an Equal Opportunity Employer.*