

BUILDING MAINTENANCE SPECIALIST

DEFINITION

Under direction, to do skilled carpentry, plumbing, mechanical and electrical work involving rough and finished construction, installation, and repair work, and to do related work as required.

ESSENTIAL FUNCTION REQUIREMENTS

Ability to drive and possess a valid California driver's license; ability to do heavy lifting, stooping, bending, and walking on uneven surfaces; ability to prepare rough sketches of work and estimates of materials and labor; ability to read blueprints and to work according to plans and specifications; ability to carry out oral and written directions; ability to work with and to direct the work of others.

EXAMPLES OF DUTIES

Operates woodworking machinery such as sanders, planers, and power saws in the construction of cabinets, shelves, stairways, and other wooden articles or structures; hangs doors and installs wooden window sashes; lays finished flooring; installs, remodels, repairs and maintains electric, HVAC, data wiring and plumbing systems, furniture, roofs and other general repairs to buildings; installs wall board; prepares walls for plastering and refinishing; maintains and services carpentry equipment and tools; repairs small motors, heaters, boilers, and broken water lines; may do occasional general public works construction and maintenance work.

EMPLOYMENT STANDARDS

Any combination of training and experience equivalent to graduation from high school and completion of an accredited four-year apprenticeship in construction field.

Knowledge of materials and methods used in both rough and finished carpentry and most other areas of the construction field; ability to use and operate mechanical tools; ability to prepare rough sketches of work and estimates of materials and labor; ability to read blueprints and to work according to plans and specifications; ability to carry out oral and written directions; ability to work with and to direct the work of others.

LICENSE

Ability to drive and possess a valid California driver's license. May be required to qualify for and obtain a Class "A" or Class "B" driver's license and therefore be subject to random drug and alcohol testing under Department of Transportation regulations.

CITY OF PACIFICA
Physical Factors Checklist

Classification Title: Building Maintenance Specialist

Code: N = not applicable
S = seldom, minimal
M = moderate, average
G = great, excessive

Department/Division: CD&S/Field Services

Job Code: 7018 & 7019

Using the code above, place an "X" in the boxes applicable to the subject job classification

Environmental Factors	N	S	M	G	Functional Factors	N	S	M	G
1. Outside work			X		1. Heavy lifting, 45 lbs. and over				X
2. Inside work				X	2. Moderate Lifting, 15-45 lbs.				X
3. Heat			X		3. Light Lifting, under 15 lbs.				X
4. Cold			X		4. Heavy carrying, 45 lbs. and over				X
5. Dampness or chilling			X		5. Moderate carrying, 15-45 lbs.				X
6. Dry atmosphere condition			X		6. Light carrying, under 15 lbs.				X
7. Humidity			X		7. Straight pulling				X
8. Working in confined spaces				X	8. Pulling, hand over				X
9. Working closely with others				X	9. Pushing				X
10. Work alone				X	10. Reaching above shoulder				X
11. Irregular work hours			X		11. Use of fingers				X
12. Working with machinery			X		12. Both hands required				X
13. Working with or in water			X		13. Walking				X
14. Working below ground			X		14. Standing				X
15. Work on ladders/scaffolds				X	15. Sitting				X
16. Vibration			X		16. Crawling				X
17. Noise			X		17. Kneeling				X
18. Slippery/uneven surfaces			X		18. Repeated bending				X
19. Moving objects/vehicles			X		19. Climbing, legs only				X
20. Grease and oils			X		20. Climbing, use of arms and legs				X
21. Radiant energy			X		21. Both legs required				X
22. Electrical energy				X	22. Operation of motorized equipment				X
23. Explosives	X				23. Ability to discharge firearms	X			
24. Silica, asbestos, etc.			X		24. Both eyes required				X
25. Dust (Specify):			X		25. Ability to distinguish colors				X
26. Exposure to Poison Oak			X		26. Speech				X
27. Fumes, smoke, gases (list):			X		27. Visual requirements Near-sightedness Distance Depth perception				X
28. Solvents (list):			X		28. Hearing requirements				X
29. Unusual fatigue factors:	X				29. Special factors not listed	X			
30. Toxic chemicals (list):			X		Other Comments:				
					Supervisor Signature: <i>W. Beane</i> Date: <i>9/5/92</i>				
31. Responsibility pressures, emergency (specify):		X			For Personnel and Examining Physician Use Only:				
					[] Administration				
					[] Child Care				
					[] Peace Officer/Firefighter				
32. Other factors not listed:	X				[] Maintenance				