



City of Riverbank
Human Resources Department
6707 Third Street • Riverbank, CA 95367
Phone: (209) 863-7125 • Fax: (209) 869-7100

DATE: February 15, 2023
TO: CalOpps
FROM: Cheryl Stefani
RE: Advertisement for Maintenance Worker I/II ~ 30 Days

Location

City of Riverbank
Public Works Department
Riverbank, CA 95367

Salary

Maintenance Worker I

\$20.15 - \$24.49 Hourly
\$1,611.74 - \$1,959.09 Biweekly
\$3,492.11 - \$4,244.69 Monthly
\$41,905.32 - \$50,936.28 Annually

Maintenance Worker II

\$22.25 - \$27.05 Hourly
\$1,780.37 - \$2,164.04 Biweekly
\$3,857.46 - \$4,688.76 Monthly
\$46,289.52 - \$56,265.12 Annually

Recruitment Timeline (Subject to change)

Opening Date: Wednesday, February 15, 2023
Filing Deadline: Open Until Filled
1st Review of Applications: Thursday, March 9, 2023

Description

The City of Riverbank is accepting applications for **(3) Maintenance Worker I/II positions** in the Streets/Sewer Department in Public Works. Under general supervision, learns to perform and performs a variety of unskilled or semi-skilled maintenance work on the City's streets, storm drains and sewers; operates a variety of equipment in the construction, repair, maintenance, and replacement of City infrastructure and related systems; operates equipment, power and hand tools; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; assists in the training of less experienced personnel; performs other related duties as required.

Essential Functions:

- Learns to perform and performs work in the construction, maintenance, or repair of streets, sewers, storm drains, curbs, gutters, and sidewalks; repairs or installs regulatory signs; installs street lights; performs street sweeping and graffiti removal.
- Operates a variety of hand and power tools; inspects tools and equipment for safety and mechanical defects; assists with City sponsored functions; works with a variety of outside contractors; responds to after hours call-outs as assigned.
- Demonstrates understanding of applicable policies, procedures, and work methods associated with assigned duties; responds to questions and concerns from the general public; provides customer services and information, as is appropriate, and resolves public service complaints.
- **When assigned to Streets**: Performs concrete, sidewalk, curb, gutter, and ramp installation and repair; performs temporary and permanent pothole repairs, crack sealing and patching, and all street repairs; lays asphalt; operates concrete saw to prepare cuts for repairs or encroachments; clears roadside and other City properties by cutting brush, raking, and hoeing; performs removal, repairs, or fabrication of street signs; uses sand blast equipment; paints facilities to remove graffiti; repaints surfaces to restore finishes; performs traffic striping and painting; paints traffic legends and curbs; paints other public facilities and equipment as assigned; installs, removes, and repairs guard rails and barricades.
- **When assigned to Sewers**: Assists in the installation and repair of sewer lines; unplugs sewer lines as needed; removes and cleans sewer pumps; sends pumps for repair or replaces as needed; operates tools and equipment necessary for removing asphalt and concrete in the performance or sewer installation or repair; performs traffic control; performs lift station maintenance and monitoring.
- **When assigned to Storm Drains**: Assists in the installation and repair of storm drain lines; cleans/clears storm drains and catch basins; checks storm drain ponds, pumps, and monitoring system for normal operation; prevents flooding of storm drains as needed; operates tools and equipment necessary for removing asphalt and concrete in the performance or storm drain installation or repair; performs traffic control.
- Assists other Public Works divisions when required; answers emergency calls from the public and other agencies taking appropriate action.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public.

Qualifications

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Maintenance Worker I/II**. A typical way of obtaining the required qualifications is to possess the equivalent of:

Maintenance Worker I

One year of experience in construction, maintenance or repair in streets and traffic, underground utilities, general construction or facilities maintenance and a high school diploma or equivalent.

Maintenance Worker II

In addition to the above, one year of experience in street, sewer, and storm drain maintenance equivalent to that of a Maintenance Worker I in the City of Riverbank.

License/Certificate:

Maintenance Worker I

Possession of a valid Class C California driver's license, to be maintained as a condition of continued employment.

Maintenance Worker II

Possession of, or ability to obtain, a valid Class B California driver's license at the time of appointment, to be maintained as a condition of continued employment.

Employment Application Process

One application is required for the position you are applying for. In order for your application to receive full consideration, it is necessary to complete the employment application in its entirety. Incomplete or illegible applications will be rejected; and **“See Resume” will result in disqualification**. Your qualifications will be evaluated on the basis of information you provide on the application itself. If additional Employment History pages are needed, page 4 may be duplicated. All information on the application is subject to investigation and verification.

Employment application material may be obtained in one of the following ways:

1. Visit the City of Riverbank's Job Opportunities at <http://www.riverbank.org/jobs.aspx> and select Maintenance Worker I/II
2. Contact the Human Resources Department at (209) 863-7125 or email cstefani@riverbank.org
3. Visit the City's Human Resources Department, Monday - Thursday, 7:30 am to 5:30 pm (closed Fridays) at 6707 Third Street, Suite A, Riverbank, CA 95367.

Submit completed and signed application as follows:

By Mail or City of Riverbank

Drop-off: Human Resources Department

6707 Third Street, Suite A (mail slot in the front door)

Riverbank, CA 95367

By Email: cstefani@riverbank.org (Cheryl Stefani, Human Resources Analyst)

Faxed or postmarked applications will not be accepted.

Candidates who are selected and successfully pass the first oral Interview, may be selected to proceed onto the second oral interview at the department level. Those not selected to proceed in the 2nd interview selection process will be placed on an eligibility list for 6 months and may be contacted if availability occurs in the department.

Candidates requiring accommodations should notify Human Resources at the time of accepting their invitation to the selection process.

Benefits

The City offers a comprehensive benefits package, including CalPERS retirement, Sutter Health Plus or Kaiser Permanente health plans, dental, vision, deferred compensation, and more. The City does not participate in the Social Security Program. Please refer to the Maintenance Worker I/II Employment Opportunity Flyer for the complete employee benefits package.

Recruitment Contact

cstefani@riverbank.org

(209) 863-7125

Employment Opportunities URL:

<https://www.riverbank.org/jobs.aspx>

Employment Opportunity Flyer URL:

https://www.riverbank.org/DocumentCenter/View/3553/Maintenance-Worker-I-II_EO-Flyer_2023-02-14

Job Description URL:

<https://www.riverbank.org/DocumentCenter/View/1818/Maintenance-Worker-I-II>

Employment Application URL:

https://www.riverbank.org/DocumentCenter/View/3194/Employment-Application_2022-09