



CITY ENGINEER

City of Daly City, CA

THE POSITION

As City Engineer, you will serve as a key visionary for our community, directing the Engineering Division to deliver high quality capital projects and essential facility upgrades. You will lead a dedicated team in the design and management of the City's Capital Improvement Program (CIP) and help oversee the evolution of private development. Beyond technical oversight, you are a strategic partner, managing budgets and navigating federal, state, and local funding to ensure our city remains resilient and innovative.

DEFINITION

Under general direction of the Director of Public Works, plans, directs and supervises all functions of the Engineering Division and coordinates its activities with other divisions of Public Works and other City departments; performs varied, difficult and complex professional civil engineering work. Manages the Capital Improvement Program, private development, permits, budgets, and Engineering staff. Manages the maintenance and construction of City facilities and infrastructure. Performs other work as required.

EXAMPLES OF DUTIES

Plans, organizes, directs, and supervises the work of the Engineering Division in the preparation of designs, plans, specifications, estimates, and the inspection of a variety of engineering projects, including streets, sidewalks, water distribution, traffic control systems, sewer systems, drainage, buildings, parks and grounds; reviews development and subdivision plans and specifications; updates the City's Standard Specifications periodically; supervises the writing of descriptions for easements and land acquisitions; oversees all permits and inspections under Public Works-Engineering; makes difficult technical decisions; promotes excellence, customer service and efficiency; prepares technical reports and communicates effectively in writing and verbally; makes effective presentations at public and group meetings; trains Engineering personnel to perform work according to recognized standards; prepares the budget for the Engineering Division; and applies modern methods and procedures to administrative and management functions including the use of automated or computerized engineering tools and information systems. Manages consultants and contractors to address complex issues. Prepares and oversees technical studies and reports required for capital improvement projects as well as private developments. Oversees the award and construction of CIP projects. Represents the Public Works Department/City before commissions, committees, and regulatory agencies. Interacts with members of the public, contractors and consultants to address issues and concerns.



MINIMUM QUALIFICATIONS

Knowledge of: Engineering principles and practices applicable to municipal public works, including the design, construction, and maintenance requirements of public works projects; use of construction materials; provisions of the Public Contract Code, Subdivision Map Act, construction safety regulations and other State and Federal regulations related to public works; the use of computers and automated devices for managing information and other engineering applications.

Ability to: Supervise, manage and perform difficult and complex professional engineering assignments; plan, layout, coordinate, and control through subordinates the work of engineering design, review and inspection; comprehend and prepare complex technical reports; establish cooperative and effective working relationships with subordinates, employees, City officials, the general public, and other agencies; develop and manage the Engineering Division budget and Capital Improvement budget in assigned areas; interact positively and cooperate with co-workers, respond politely to customers, work as a team member, function under demanding time pressure, respond in a positive manner to supervision, and attend work and perform duties on a regular and consistent basis

IDEAL CANDIDATE

- **Education:** Graduation from a college or university with a Bachelor's Degree in Civil Engineering, including coursework applicable to Public Works and general administration.
- **Experience:** Six years of increasingly responsible professional civil engineering experience, at least three years of which shall have been served in a supervisory capacity.
- **License:** Possession of a valid Certificate of Registration as a Civil Engineer issued by the California State Board of Registration for Professional Engineers, or the ability to attain a Certificate of Registration as a Civil Engineer within six months of appointment.

Possession of a valid Class C California Driver's License.



COMPENSATION & BENEFITS

(Non-Civil Service, 40 hours/week)

Salary:

\$6483- \$7880/ biweekly

\$14,046- \$17,073/ monthly

The City also offers an attractive benefits package including:

- ◆ Retirement - CalPERS Classic Members receive 3% at 60 (single highest year), CalPERS New Members receive 2% @ 62 (three year final compensation), employee pays total rate of 8%. Member rates are paid on a pre-tax basis. The City provides a 414h option.
- ◆ Health and Welfare Cafeteria Plan - The City provides a monthly contribution for the purchase of CalPERS health and mandatory dental, life and disability insurance. The monthly contribution is based on level of coverage – Employee Only – 100% of CalPERS Kaiser rate and Employee + 1 or Employee + 2 or more – 95% of CalPERS Kaiser rate. Employees who provide proof of other acceptable health coverage may be eligible for \$500/month less mandatory insurance premiums in lieu of City health coverage.
- ◆ Vacation Leave – Accrual range from 13-28 days per year depending on years of service
Sick Leave – Accrues at the rate of 12 working days per year.
- ◆ Holidays – 12 paid Holidays per year.

THE RECRUITMENT PROCESS

To apply for this exciting career opportunity, submit your application to:

Human Resources Department,
360 – 90th Street, Daly City, CA 94015

OR apply online at:

www.calopps.org

Final Filing Date:

Friday, April 3, 2026

Interviews: TBD

SCAN ME

