



# EMPLOYMENT OPPORTUNITY

**FINAL FILING DATE: MONDAY, FEBRUARY 25, 2019 @ 5:00 P.M.**

## Communications Manager

*Hiring Range: \$6,460 - 7,106/Monthly + Benefits*

The County of Yuba is currently recruiting for a full-time Communications Manager within the Sheriff's Department. Under general direction, this classification manages, supervises, plans and organizes the day-to-day operations of the Sheriff's 911 Communication Center and the Sheriff's Records Unit. The Communications Manager is a single-position, managerial level in the Sheriff's Communication and Records Unit which oversees technology upgrades and maintenance for communication systems, ensures work quality and adherence to established policies and procedures, manages multiple databases, serves as liaison to other county departments, law enforcement agencies, state and federal agencies and perform related work as assigned.

### ***Ideal Candidate:***

The successful candidate will possess strong management skills with the ability to lead a department that is collaborative, responsive and innovative. The incumbent must be self motivated, accountable and possess the ability to lead, teach and adapt in a fast-pace, multi-tasking environment, and effectively manage multiple communication projects simultaneously. The capability to stay calm and exercise good judgement while making sound decisions in a variety of conditions, including emergency or potential crisis situations is vital for successful job performance.

### ***Required Qualifications:***

***Minimum:*** Equivalent to completion of a Bachelor's Degree from an accredited college or university with major coursework in criminal justice or a related field and five years of communications experience with a California law enforcement agency, with three years supervisory experience in a safety communications department or agency. *Candidates with strong experience who lack the degree are encouraged to apply.*

***Preferred:*** In addition to the above minimum requirements, completion of management or supervisory coursework, progressively responsible experience in law enforcement records management and additional years of supervisory or lead experience in a California safety communications agency.

***Licenses & Certifications:*** The ability to obtain a valid California Class C driver's license within ten (10) days of employment; maintain throughout employment. Ability to possess a valid P.O.S.T. 120 hour Basic Complaint/Dispatcher course certificate.

***Work Environment & Special Requirements:*** Work is performed in a fast paced, high volume call center environment which involves emergencies and potential stressful situations. Respond to emergency situations or for training purposes during weekends, holidays and other off-hour shifts. Must successfully complete an extensive and thorough background investigation which will include psychological evaluation and Live Scan fingerprinting prior to hire. DMV printout prior to hire. Must file statements of economic interest with the Yuba County Clerk/Recorder. Will be required to perform disaster service activities pursuant to Government Code 3100-3109.

### ***About the Sheriff's Department & County:***

The Yuba County Sheriff's Office is comprised of multiple functions within the Operations Division including Valley and Foothill Patrol, Investigations, Narcotics Task Force, Gang Enforcement, Marijuana Education Team, Coroner, Crime Prevention, Crisis Negotiation Team, SWAT, Canine Program, Field Training Officer, Aero Squadron, and Marine Enforcement. The department is committed to working in partnership with the community to identify and resolve public safety and quality of life issues, consistent with its core values. The Sheriff's Office provides a full range of services to an estimated population of about 70,000. The Sheriff's Department is located in the City of Marysville with a substation in Brownsville

Yuba County is situated in the Northern Sacramento Valley, approximately 40 miles north of the State Capitol in Sacramento and two hours away from San Francisco and Lake Tahoe. The boundaries stretch from the farms and orchards of the valley to the timberlands of the Sierras. Yuba County offers its residents the many advantages of a rural lifestyle away from the pressures of the urban areas. The County's rivers, lakes and outdoor recreation areas provide excellent hunting, fishing, boating and skiing opportunities. Our County vision is to create a "golden" future for Yuba County by Inspiring a community of participation, embracing our unique history and discovering the wealth of our untapped potential.

### ***Contact Us!***

County of Yuba  
Human Resources  
915 8th Street, Suite 113  
Marysville, CA 95901  
(530) 749-7869

For application instructions,  
complete job details  
and/or to apply visit:

[www.calopps.org/yuba-county](http://www.calopps.org/yuba-county)



***The County of Yuba is an Equal Opportunity Employer (EOE)  
and participates in the E-Verify program.***