

COUNTY OF GLENN



Community Outreach Advocate Health and Human Services Agency

Deadline to Apply: Wednesday, August 20, 2025

COMPENSATION: \$25.92 - \$31.50 per hour

Salary depends on experience and qualifications.

Glenn County employees are offered an excellent **benefits package**.

Applications must include:

- Glenn County Employment Application
- Resume
- Transcripts and/or Certificates
- Cover Letter

Interview Date: **Friday, August 29, 2025**

This position is located in the Glenn County Health and Human Services Agency, Behavioral Health Division, Substance Use Disorders Services Unit and provides community outreach advocacy services, presents informational sessions, performs prevention, and outreach for at-risk populations; prepares, researches, and presents health system materials; and performs related duties as assigned. This position is scheduled for forty (40) hours per week.

THE IDEAL CANDIDATE

The ideal candidate will have the knowledge to evaluate behavioral health problems, make recommendations based on observations, and be able to act quickly and calmly in crisis and/or emergency situations.

JOB DUTIES

- Advises contacts and clients of community resources available for resolution of behavioral health problems; acts as an advocate for individuals to help them understand their rights and advocate for their expressed wants.
- Coordinates and facilitates youth activities and awareness programs; provides safe learning environment for adolescents; drug, alcohol and tobacco prevention programs.
- Works with sub-contractors, consultants and outside community members on various program issues and functions.
- Transports or accompanies clients to appointments for service or interviews.
- May facilitate alcohol and drug group sessions and other counseling activities.

Refer to the **job description** for a full list of duties.

About Glenn County:

Glenn County has a population of 29,132 and is located mid-way between Sacramento and Redding in Northern California. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River bounding the east side and the Interstate 5 corridor taking you through the rich farm land of the County. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy.

MINIMUM QUALIFICATIONS

EXPERIENCE:

Two (2) years of clerical or technical experience in Behavioral Health, Public Health, or Social Services environment.

EDUCATION:

Equivalent to an Associates degree or 60 units from an accredited college or university in Behavioral Health, Health Education, Social Work, Social Services, Drug and Alcohol or addiction counseling or related field.

HOW TO APPLY

A complete, original application must be filed for each position you are interested in applying for. Applications are available online at www.calopps.org/county-of-glenn or in person at the Glenn County Personnel Office at 525 W. Sycamore Street, Willows, CA 95988. You may contact the Personnel Department at (530) 934-6451 and request an application. Applications must be received by **5:00 PM on Wednesday, August 20, 2025.**

IMPORTANT APPLICATION INFORMATION

Candidates must submit a completed job application packet. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which will include a written practical skills exam, an oral interview, fingerprinting/background check or medical examination process if applicable. Eligible lists are used for Full-Time (40 hrs./wk. with benefits), Part-Time (20-39 hrs./wk. with benefits), and Extra Help Employee (EXE) temporary (limited benefits) and may be used to establish a list to fill future vacancies for the next twelve (12) months.

COUNTY OF GLENN JOB OPPORTUNITIES



The County of Glenn is an Equal Opportunity Employer. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the Personnel Department.

The above information is general in nature and does not constitute an expressed or implied contract. The County of Glenn has the right to rescind this recruitment at any time.