CITY OF SIMI VALLEY

Announcing an Outstanding Career Opportunity

Deputy Environmental Services Director (City Planner)

The City of Simi Valley is an Equal Opportunity Employer
The City of Simi Valley, home of the Ronald Reagan Presidential Library, was incorporated in 1969. A General Law City with a Council/Manager form of government, Simi Valley encompasses an area of 39 square miles and is located in the southeast portion of Ventura County. The current estimated population is 126,788, yet Simi Valley maintains a unique balance of open space and City amenities.

Residents of Simi Valley enjoy a wide range of recreational facilities including miles of bike trails, pools, tennis courts, a local ice skating rink, three golf courses, movie theaters, two bowling alleys and one of the largest equestrian trail systems in the United States. 35 well-kept parks provide picnic facilities, children’s playgrounds and even a duck pond and dog park. Boating and other water sporting activities are only 60 to 90 minutes away in Ventura and Santa Barbara and the City of Los Angeles is less than an hour away.

Excellent community facilities provide service to Simi Valley residents. The City has one full-service hospital, 47 religious institutions, one library, one Cultural Arts Center, three newspapers, one radio station, 24 financial institutions, 20 elementary schools, three middle schools, two comprehensive high schools, one performing arts/technology magnet high school, one alternative high school and an adult education school. Four community colleges and four universities are also within commuting distance.

For more information on The City of Simi Valley, please visit: [www.simivalley.org](http://www.simivalley.org)

The Deputy Environmental Services Director (City Planner) is responsible for managing the Planning Division staff engaged in the full range of government planning services. Under direction of the Environmental Services Director, the City Planner oversees and reviews current and advanced planning projects and/or issues from original submission through to final approval at the Planning Commission or City Council level, and provides highly complex staff assistance to the Director.

The Ideal Candidate Will:

- Be a well-rounded, knowledgeable, and experienced planning/zoning administrator
- Possess a strong work ethic
- Possess the ability to prioritize tasks and work on different projects with competing deadlines
- Pay strict attention to detail in order to best address the City's interests, while exercising political sensitivity in order to best serve the community
- Possess the ability to be adaptable and open to new situations, ideas, and challenges
- Demonstrate creativity and negotiate innovative solutions to address a broad range of planning needs
- Possess outstanding interpersonal skills and leadership ability
- Be a good listener, maintain a positive and optimistic attitude; and
- Resolve conflicts to work cohesively with others toward a common goal

Ideal Candidate
**Compensation and Benefits**

- **Salary:** $111,156 - $143,179 annually, plus an excellent benefits package. Benefits include fully paid medical for most plans (including family coverage) as specified in the current management resolution.

- **Retirement:** benefits through the California Public Employees' Retirement System (CalPERS). “Classic” members are covered under the 2% at age 55 formula (4th Level Survivor Benefit, and single-highest year final compensation) and ‘New” members are covered by the 2% at age 62 retirement formula (4th Level Survivor Benefit, and three-year average highest final compensation). All employees are required to contribute 7% of salary toward retirement costs. The City does not participate in Social Security.

- **The City contributes $200/month to a health care reimbursement program for retiree medical.**

- **Annual Leave (Vacation & Sick Leave):** 227.5 hours/year - first five years, 267.54 after five years; & 279.5 after ten years.

- **Holidays:** Eleven (11) paid (8-hour) holidays per year and one (1) paid (8-hour) floating holiday per year.

- **Benefits Plan:** A variety of PPO and HMO plans are available through the CalPERS Health Program. The City contributes $139 per month for medical, $19.80 per month for vision, and up to $100 per month for dental. The City provides up to $2,040 per month in “Simiflex Dollars,” depending upon the medical plan selected; employees who decline medical coverage receive $335 per month. “Simiflex Dollars” can be used to offset the cost of medical, dental, and/or vision insurance, or other optional benefits. Medical and dependent care flexible spending accounts are also offered.

- **Disability Income Insurance:** The City provides long-term and short-term disability plans.

- **Life Insurance:** The City provides $101,000 of life insurance coverage for employees and $5,000 coverage for each dependent.

- **Tuition Reimbursement:** Employees are eligible for tuition reimbursement up to $1,600 per year for job related or professional development courses after 120 days of employment.

- **Deferred Compensation:** Employees may defer a portion of their salary a 401(k) plan. The City match an employee's contribution up to $185.83 per month. Employees may also participate in a 457 plan.

For complete details on the benefits provided for this position, please visit: [https://www.simivalley.org/home/showdocument?id=17449](https://www.simivalley.org/home/showdocument?id=17449)

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**Qualifications and Experience**

- **Minimum Qualifications:** Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- **Education:** Equivalent to a Bachelor’s degree from an accredited college or university with major course work in planning, public administration, or a related field.

- **Experience:** Five years of increasingly responsible urban planning experience, including two years of administrative and supervisory responsibility. Housing experience is highly desirable.

- **Additional Requirements:** Possession of, or ability to obtain, a valid AICP certification from the American Institute of Certified Planners within one year of employment.
Application and Recruitment Process

Applications will be accepted until 5 p.m., March 30, 2020.

How to Apply: Apply online at www.Calopps.org. Questions? Contact Human Resources via e-mail at jobs@simivalley.org or call (805) 583-6336. Resumes are not accepted in lieu of the City’s application.

Selection Process: Candidates who possess the best combination of qualifications will be invited for testing.

Applicants seeking Veteran’s Preference must submit form DD214.

Reasonable Accommodation: In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing.