



Emergency Medical Technician (EMT) (Paraprofessional Temp)

ESSENTIAL DUTIES AND RESPONSIBILITIES

- **Emergency Response Support:** Provide emergency medical care at the basic life support level and provide support services to Firefighter/Paramedic crews at prolonged incidents including fires, medical emergencies, rescues, and hazardous materials incidents. Participate in drills and exercises to enhance your understanding of emergency response protocols.
- **Equipment and Vehicle Operation and Communication:** identify and operate various types of equipment for life saving and support measures; safely and effectively drive ambulance unit to specific locations while in communication with dispatchers, treatment center personnel, and/or other emergency team members and internal/external personnel, in a respectful and collaborative manner. Consistently practice and promote safety for yourself, colleagues, patients, and the public in all aspects of emergency medical response and care.
- **Training Participation:** Attend training sessions, workshops, and skill-building exercises to learn about emergency medicine and fire suppression techniques, search and rescue operations, medical aid procedures, and other essential firefighting skills.
- **Equipment and Facility Maintenance:** Assist in the maintenance and inspection of firefighting equipment, tools, and apparatus. Learn proper cleaning, care, and upkeep of vehicles, gear and tools to ensure readiness for emergency situations. Assist in the tracking, organizing, and dispensing of inventory.
- **Community Outreach:** Participate in community events, educational programs, and public demonstrations to promote fire safety awareness and engage with the local community. Serve as an ambassador for the fire department and provide information about fire prevention and preparedness.
- **Administrative Support:** Assist with administrative tasks such as record-keeping, data entry, and inventory management. Gain exposure to the behind-the-scenes operations of a fire department.
- **Physical Fitness:** Work towards maintaining a level of physical fitness necessary for performing firefighting duties. Engage in physical training and conditioning activities as directed by the department.
- **Professional Development:** Actively seek opportunities for learning and growth within the fire service. Take part in discussions with experienced firefighters to gain insights into career pathways and development strategies.

EDUCATION AND/OR EXPERIENCE

- Must be at least 18 years of age with a High School Diploma, GED or equivalent.
- Must possess a valid EMT (EMT-1/EMT-B) Certificate either through the National Registry EMT or State of California. Must maintain local certification requirements.
- Must possess a valid CPR "Healthcare Provider" card issued by the American Heart Association or equivalent.
- Must possess, or within one month of appointment must obtain, an [Ambulance Driver Certificate](#) through the CA DMV.
- Must possess a valid California Class C Driver's License with a satisfactory record
- Physical fitness and ability to perform basic physical tasks, continuously move +/-25lbs, and lift up to 50lbs.

DESIRED QUALIFICATIONS

- Strong commitment to safety and adherence to protocols.
- Excellent communication and interpersonal skills.
- Ability to work effectively in a team environment as well as adhere to the chain of command.
- Bilingual language skills.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; and talk or hear. The employee frequently is required to reach with hands and arms and climb or balance. The employee is occasionally required to run, stoop, kneel, crouch, or crawl and smell. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the employee is regularly exposed to outside weather conditions and regularly works evenings or on weekends. The employee is exposed to fire, smoke, and bodily fluids. The employee frequently works in indoor conditions. The noise level in the work environment is usually moderate.