



## **WEST VALLEY SANITATION DISTRICT EMPLOYMENT OPPORTUNITY**

### **FLEET MECHANIC I or FLEET MECHANIC II**

The West Valley Sanitation District announces an employment opportunity for a Fleet Mechanic I or Fleet Mechanic II position, depending on qualification.

**Salary Range:** \$5,604 – \$6,812 per month Fleet Mechanic I or  
\$6,169 – \$7,498 per month Fleet Mechanic II

**Final Filing Date:** Open Until Filled, with first review of applications on February 1, 2019, The application window may close at any time after this date without additional notice. Interested applicants are encouraged to apply early.

#### **The Position:**

Under general supervision or direction, the Fleet Mechanic plans, coordinates, and performs the repair and maintenance of the District fleet including but not limited to automobiles, medium and heavy duty trucks, sewer cleaning equipment, light construction equipment, and other motorized, portable, and stationary equipment; maintains fleet asset management database and preventive maintenance program; performs, on an as-needed basis, various wastewater collection system maintenance duties assigned to the Maintenance Worker series, including cleaning, televising, inspection, repairing, clearing, locating, and construction; demonstrates a full understanding of the proper and safe use, and operation of all equipment, tools, and methods associated with fleet mechanics and wastewater collection system maintenance; demonstrates a full understanding of all applicable regulatory requirements, policies, procedures and work methods associated with assigned duties; performs other related duties as required. Requires the ability to lift and position construction material up to 122 lbs.

#### **Minimum Qualifications:**

- A high school diploma, or GED equivalent, or completion of twelfth grade.

- Possession of a Class C California driver's license with ability to obtain Class A or B California commercial driver's license with air brake test and tank endorsement within 6 months of hire.
- Fleet Mechanic I - Three years of experience as an automobile, medium and heavy truck, specialized utility equipment, or construction equipment mechanic. An Associate Degree in Automotive Technology or an Automotive Technology Certificate from an accredited college or trade school can be used to substitute two years, or one year, of mechanic experience, respectively. Possession of two Automotive Service Excellence (ASE) Automobile and Light Truck Certification Tests (A Series) are desirable.
- Fleet Mechanic II - Five years of experience as an automobile, medium and heavy truck, specialized utility equipment, or construction equipment mechanic, with two of these years as a fleet mechanic equivalent to that obtained as a District Fleet Mechanic I. An Associate Degree in Automotive Technology or an Automotive Technology Certificate from an accredited college or trade school can be used to substitute two years, or one year of mechanic experience, respectively (no substitution allowed for District Fleet Mechanic I or fleet mechanic equivalent experience). Possession of two Automotive Service Excellence (ASE) Automobile and Light Truck Certification Tests (A Series) and two Automotive Service Excellence (ASE) Medium and Heavy Truck Certification Tests (T Series) are desirable.

Detailed job description, qualification, and benefit package summary are available online at: [www.westvalleysan.org](http://www.westvalleysan.org) or by calling 408-378-2407 ext. 124.

### **Application:**

Submit a signed District Employment Application, a resume, and responses to the Supplemental Questionnaire by the filing deadline. An application submitted without the completion of all required documents (signed application, resume, and response to Supplemental Questionnaire) will not be considered. See Supplemental Questionnaire on the last page.

Application form is available on <http://www.westvalleysan.org/jobopportunities/>. Submit application and required documents to the personnel office by email to [HR@westvalleysan.org](mailto:HR@westvalleysan.org), fax to 408-871-1681, or mail to: West Valley Sanitation District, 100 E. Sunnyoaks Avenue, Campbell, CA. 95008.

The District will evaluate the qualifications of each candidate who has met the minimum qualifications for this position. The most qualified candidates will be invited to participate in the examination process. Applicants meeting the minimum qualifications are not guaranteed advancement to the examination process and the decision of the District is final. All Applicants will be notified of the results of the review process.

The successful candidate selected, must pass pre-employment examinations, including a physical demand assessment, to be considered for appointment.

**The information contained herein does not constitute either an expressed or implied contract, and these provisions are subject to change.**



## **WEST VALLEY SANITATION DISTRICT**

### **Fleet Mechanic I or Fleet Mechanic II**

### **Supplemental Questionnaire**

Please answer the following questions and submit your responses with a completed application and resume. This information is **REQUIRED**, as it will be used to determine minimum qualifications initially. For those applicants meeting the employment standards, this information will be critical in the subsequent competitive assessment to identify those candidates to be invited to continue in the examination process. Your answers should be as complete as possible, as no additional information will be accepted from applicants once the competitive rating evaluation has begun. Limit your responses to one sheet per question.

1. Describe in detail what type of education or training you received to become a fleet mechanic and what specific mechanic coursework you completed.
2. Describe the various fleet equipment or vehicles you have worked on and the specific work you have performed.
3. Describe your knowledge and experience with computerized vehicle asset management software (vehicle maintenance tracking, parts and inventory, work orders, etc.).
4. This position requires you to also prepare, qualify, and work as a Sewer Collection Maintenance Worker on an as-needed basis. How do you feel about having to work in and around sewers and sewage?