



THE CITY OF REDWOOD CITY
INVITES APPLICATIONS FOR:

EQUIPMENT MECHANIC I/II #25A-94

SALARY:

Equipment Mechanic I
\$7,222 - \$8,780 / Monthly

Equipment Mechanic II
\$7,942 - \$9,650 / Monthly

Closing: February 16, 2026
(Opened: January 16, 2026)

Interested in joining the Redwood City
team?

Submit your application via
www.calopps.org
by Sunday, **February 16, 2026** by
11:59 pm.

Candidates with a disability, which may require special assistance in any phase of the application or selection process, should advise the Human Resources Division upon submittal of application.

Selection Process
Written Examination
scheduled for **Tuesday, February 24, 2026**

Oral Board Interviews scheduled for
Wednesday, March 4, 2026

All applications including supplemental questionnaires will be reviewed for completion, relevant education, experience, training and other job-related qualifications. Those who best meet the stated qualifications and requirements for the position will be invited to participate in the selection process. The specifics of the selection process will be communicated to those selected candidates.

WHY JOIN THE REDWOOD CITY TEAM?



We offer a wide range of meaningful career opportunities with potential for growth, training and development, competitive salaries, paid time off, and robust benefits. The Redwood City team is guided by **excellence, integrity, service, collaboration, inclusion, and innovation**. Inherent in these values is a great organizational culture based on trust, strong and supportive leadership, respect, risk-taking, empowerment, and effective communication. The community is known for its inclusivity, strong engaged neighborhoods, and civic pride.

The City works diligently to maintain positive and productive relationships with community partners, together providing outstanding services, programs and opportunities for residents and businesses. This mix of tradition and progress, community and diversity, makes Redwood City an extraordinary place to work and call home. If you're looking to grow your career as a part of a hard-working and fun Public Works team that fosters innovation, creativity and collaboration, we hope you'll apply.

ABOUT THE POSITION

The City of Redwood City invites you to apply for the position of **Equipment Mechanic I/II**. The Equipment Mechanic works within the Equipment Services Section within the Public Works Department, and is responsible for making minor and major mechanical repairs to automotive, diesel and other power-driven equipment, performing routine maintenance and servicing, and performing specialized mechanical and fabrication work as required.

Equipment Mechanic I:

This is the entry level in the Equipment Mechanic class series. Positions in this class perform mechanical repair work of a routine to moderately complex nature, working under the guidance and training of more experienced mechanics.

Equipment Mechanic II:

This is the full journey level in the Equipment Mechanic class series. Positions assigned to this class perform the full range of journey level automotive and equipment maintenance work typically assigned to Equipment Mechanics. In addition, an Equipment Mechanic II assumes responsibility for providing training for Equipment Mechanic I's and regularly performs the most complex maintenance and repair work in the shop.

THE IDEAL CANDIDATE

Will embrace the City's emphasis on excellent customer service; will be detail oriented and able to manage multiple tasks; will use initiative and independent judgment; will be a team player who likes working with a variety of City staff and the public; and have a good sense of humor.

BUILD A GREAT COMMUNITY TOGETHER



BENEFITS

The successful candidate will enjoy the following benefits:

- **Public Employees Retirement System (PERS)** 2%@60 for current "classic" members, 2%@62 for new members.
- **Health Insurance:** Opportunity to select from a variety of plans that are administered by PERS; Maximum City contribution is 2,733.19/month for 2026.
- **Dental Insurance:** City paid 95% premium.
- **Vision Insurance:** City paid 95% premium.
- **Long Term Disability**
- **Employee Assistance Program**
- **Life Insurance**
- **Bilingual Premium:** 2.5% - 5%
- **Vacation leave:** 10-25 days/year.
- **Sick leave** of 12 days per year
- **Holidays** 14/year and *Holiday pay)
- **Education Expense Reimbursement:** \$1,500/yr.
- **Fitness center** access at City facilities.
- **Commuter program** available City matches up to \$100/month on commuter expenses. (6-minute walk from Caltrain to City Hall)

A City application is required.

Prior to appointment, candidates will be required to pass a background checks (at no cost to the candidate) including the following:

- Criminal History Check
- DOJ Fingerprints
- DMV Check
- Pre-employment physical at no cost to the candidate.

Note: Internal candidates may be required to complete the above-mentioned requirements.

Typical duties include, but are not limited to:

- Inspect, diagnose, and locate mechanical difficulties on City automobiles, trucks and a variety of diesel and gasoline powered maintenance and construction equipment;
- Repair gasoline and diesel engines, transmissions, clutch and brake systems, alternator and starter systems, steering systems, front-end alignments, suspension repairs and other major vehicle components.
- Perform engine, transmission and brake problem diagnoses and repairs, including scanning for trouble codes, monitoring scan tool data stream information, and following diagnostic trouble shooting flow charts.
- Diagnose, repair, and / or replace hydraulic system components;
- Perform smog inspection according to State of California Bureau of Automotive Repair guidelines.
- Inspect and service engine pollution control devices, including exhaust systems.
- Install, repair, remove or replace special vehicle components.
- Perform routine computer data entry on daily work performed, and use a computer to retrieve records.
- Maintaining shop cleanliness.
- Clean vehicles and equipment; and perform related duties as assigned.

MINIMUM QUALIFICATIONS

Any combination of experience and training that would likely provide the required knowledge and abilities are qualifying. Minimum Qualifications are currently under review pending City Council approval:

Training, Education & Experience

Equipment Mechanic I:

Equivalent to the completion of the twelfth grade is desirable. Two years assisting skilled mechanics in servicing and repair work.

Equipment Mechanic II:

- All Mechanic I's must serve at least eighteen (18) months in that capacity before being eligible for promotion to a Mechanic II.
- Successful completion of an approved Air Brake Training Course.
- One (1) year Bit Inspection experience.
- Successfully pass with a 70% score or better on an in-house written examination, which meets industry wide standards in the inspection and repair of automotive vehicles and equipment.
- In the event the candidate does not pass the written examination, a (6) six-month waiting period shall apply before re-examination.

License and Certification:

Equipment Mechanic I:

- Possession of a valid California Class C Driver's license.
- Possession of, or ability to obtain a California Class A Commercial Driver's License within 12 months of employment.



Equipment Mechanic II:

- Possession of a valid State of California Class C Driver's License is required.
- Possession of a current license as required by the State of California to test and repair emission control systems.
- Possession of, or ability to obtain within 12 months of employment, a valid California Class A Commercial Driver's License with tank vehicle (tanker) endorsement.

Knowledge of:

Equipment Mechanic I:

- Tools, equipment and procedures used in the overhaul, repair and adjustment of gas and diesel-powered equipment.
- Operation and care of internal combustion engines.
- Safe work practices.
- Perform minor and moderately complex mechanical work on equipment and vehicles.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative working relationships with others.

Equipment Mechanic II: In addition to the qualifications for the Equipment Mechanic I:

- Fundamentals of automotive technology.
- Current repair methods, tools, diagnostic equipment and parts used in minor and major repair of vehicles and equipment.
- Operating and repair characteristics of the entire range of City-owned vehicles and equipment.
- Training and communication techniques.
- Industry repair standards in the automotive and equipment fields.

Ability to:

- Train skilled and semi-skilled mechanics.
- Perform major diagnostic and mechanical work on the entire range of City-owned vehicles and equipment.
- Perform journey level mechanical work including the troubleshooting of equipment for both major and minor repairs.
- Work productively in the absence of supervision.
- Accurately determine mechanical repair needs and estimate the cost and time of repairs.
- Communicate clearly and concisely, both orally and in writing.
- Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.

Physical Requirements: Must be able to lift heavy objects, perform manual labor and be in sufficiently good health to perform job tasks.

**Equipment Mechanic I/II #25A-94
Supplemental Questionnaire**

Please provide a thorough response to the following questions and include specific examples:

1. Preventive maintenance is essential to fleet maintenance.
 - A) Describe in detail your role(s) and how many years of experience you have in fleet maintenance activities.
 - B) When performing an inspection please explain how you would determine which repairs are to be made?
2. List any Specialized Training you may have such as; (Toro, Cummins, Ford, Dodge, Case, John Deere, Detroit Series 60, Caterpillar, Vehicle Up-fitting and Fire Truck Apparatus)
3. Describe your experience using work order management software to create work orders and track repairs and list the specific software used.

The City of Redwood City is proud to be an Equal Opportunity Employer!

The Immigration Act of 1986 requires proof of identity and eligibility for employment at date of hire.

Any provisions contained in this bulletin may be modified or revoked without notice.