



The City of Live Oak  
is looking for its next

# FINANCE DIRECTOR

The City of Live Oak is seeking a team-oriented individual with municipal experience to lead the City's Finance Department. If you're a finance professional who is ready to make a meaningful impact on a city that values innovation and collaboration this is the opportunity for you. The position will provide technical financial support and experience to staff, City leadership, other City departments, City Council, and outside agencies. The ideal candidate have experience in managing complex comprehensive finance programs in the public sector, current and long-range financial planning and will have the ability to understand the details, as well as the ability to execute the City's vision.

Play a key role in building a strong financial future for Live Oak !





## The Community

Live Oak is located in Northern Sutter County, the City is a growing community that blends small town charm with modern development potential. With a population of approximately 9,500 residents, Live Oak is located along the Highway 99 corridor just 10 miles north of Yuba City and less than an hour from Sacramento. This strategic location offers residents a relaxed, rural lifestyle with convenient access to urban amenities.

Live Oak is a close-knit community and a culturally rich community, deeply rooted in agriculture. The surrounding farmland supports a variety of crops and farming operations reflecting the area's economic foundation. Residents benefit from the safe neighborhoods, affordable housing, and access to nature. Outdoor amenities like the Feather River, the Sutter Buttes, and several community parks and trails offer opportunities for recreation, community events, and relaxation.





## The Position

The Finance Director is responsible for planning, directing, and overseeing all activities of the Finance Department. This role leads the development and implantation of policies, procedures, and best practices in areas including governmental accounting, forecasting, budget preparation and compliance, risk management, treasury and debt management, and effectively coordinates financial functions with other departments and supports strategic decision-making across the City.

## Ideal Candidate

The ideal candidate will be a collaborative, forward-looking finance professional who leads with integrity, approachability, and sound judgement. The next Finance Director will be strategic and hands-on, capable of managing daily financial operations while contributing to long-term fiscal planning and organizational development.

The ideal candidate brings the following:

- Municipal Finance Expertise
- Budget Development and Oversight
- Creative and Proactive Leadership and Team Management
- System Implementation Experience
- Grant and Audit Knowledge
- Visionary Thinking

## Qualifications

- Equivalent to a Bachelor's degree from an accredited college or university with major coursework in accounting, finance, business or public administration, or related field. A Master's degree is desirable.
- Five (5) years of increasingly responsible professional finance and accounting experience that included at least three (3) years of management and administrative responsibility.

# Compensation and Benefits

The salary range for the Finance Director position is \$110,263.78 to \$150,000, depending on qualifications. The City also offers a competitive benefits package including:

- **Retirement:** Classic – 2.7 @ 55  
PEPPRA - 2% at 62
- **Deferred Compensation:** Employee may voluntarily pay into a deferred compensation plan.
- **Health/Dental/Vision:** City pays 90% of the employee's health care premium. City Pays 100% of employee only dental and 90% of employee +1 or family. City pays 100% of vision.
- **Leave – Sick, Vacation, Holidays, Administrative Leave, Floating Holidays**
- **Employee Assistance Program:** City paid confidential counseling.
- **Life Insurance:** The City provides employee life and accidental death and dismemberment insurance coverage of \$25,000. An employee paid supplemental life policy is available for purchase.
- **FSA:** Employees may participate in the City's Flexible Spending Accounts after 30 days.
- **Social Security:** Employees contribute into Social Security (FICA) and Medicare.
- **Disability:** Employees contribute into the State of California disability insurance program. This program provides short-term disability insurance and Paid Family Leave wage replacement benefits to eligible workers.

## How to Apply

To be considered for this position, please complete the application on CalOpps. This position is open until filled.

After the submission deadline, candidates will be screened for qualifications. If you require additional information or have questions, please contact Jesica Mata at 530-695-2112 or [jmata@liveoakcity.org](mailto:jmata@liveoakcity.org).



⇒ **CITY OF LIVE OAK  
WEBSITE**

⇒ **FINANCE DIRECTOR  
JOB DESCRIPTION**

⇒ **FY 2025/2026  
ADOPTED BUDGET**