



COUNTY OF GLENN



Is recruiting for a

HHSA CASE MANAGER III– Mental Health

DEADLINE TO APPLY

Wednesday, September 29th, 2021

COMPENSATION

III: \$25.40- \$30.88 Per Hour

New employees should anticipate being hired at the beginning of the salary range.

Plus an excellent benefits package:

General Unit Summary of Benefits

THE SELECTION

PROCESS

Candidates must submit a completed job application, Resume and Cover Letter. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which may include a written exam, practical skills exam, an oral interview, fingerprinting/background check or medical examination process if applicable. Eligible lists are used for Full-Time (40 hrs./wk. with benefits), Part-Time (20-39 hrs./wk. with benefits), and Public Service employee (PSE) temporary (limited benefits).

THE POSITION

This position performs a variety of para-professional and responsible complex duties in the provision of mental health services to eligible individuals, families and groups, and performs other related duties as assigned.

This position is a regular full-time position and is scheduled for forty (40) hours per week, including some nights and weekends.

THE IDEAL CANDIDATE

The ideal candidate will be able to handle the more difficult assignments, cases, or projects, and take lead responsibility of overseeing the Transition Age Youth (TAY) Drop-In and Wellness Center with programs, management of the building, outreach efforts to community and partner agencies, and supervises TAY Peer Mentor consumer staff. At this level, the position may also function in a supervisory capacity over HHSA Case Managers I/II.

WHAT YOU'LL DO

- Plans, assigns, supervises, and reviews the work of employees performing journey level case management; selects, trains, evaluates, and disciplines subordinate staff.
- Maintain close and cooperative relationships with community agencies, other public agencies, care homes and hospitals, in carrying out treatment plans; provide information to other County departments and agencies as appropriate.
- Attend all applicable Management and Planning (MAP) Meetings and Multi-Disciplinary Team (MDT) meetings.
- Coordinate services with individuals. Coordinate activities with other departments, medical providers, schools and/or other outreach agencies to ensure that the needs of clients are met.
- Provide leadership in the creation, coordination, and implementation of health education programs throughout the community.
- Review and consult with other clinical staff about case management treatment plan for clients to assure that appropriate care is provided.
- Participates in promoting department programs and opportunities within the community.

A complete job description and list of duties can be found at www.countyofglenn.net

About Glenn County Glenn County has a population of 28,122 and is located mid-way between Sacramento and Redding in Northern California. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River bounding the east side and the Interstate 5 corridor taking you through the rich farm land of the County. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy. Major commodities include rice, almonds, milk products, prunes, bees and livestock.

ARE WE A MATCH?

- You are able to provide effective leadership, coordination, and training as assigned.
- You have knowledge of social, psychological, environmental, and physical aspects of mental and emotional disturbances, disorder, and impacts on clients.
- You are able to communicate clearly and concisely, both orally and in writing.
- You have knowledge of crisis intervention procedures.
- You are able to maintain confidentiality as appropriate.
- You have knowledge of community social service agencies, other organizations, and their functions.

MINIMUM QUALIFICATIONS

EXPERIENCE:

Three (3) years of responsible experience in the provision of mental health case management services, psychiatric social services, public health education services, counseling, nutrition counseling or substance abuse counseling.

OR

One (1) year of full-time experience performing duties comparable to an HHSA Case Manager II.

EDUCATION:

High school diploma or GED equivalent.

LICENSE OR CERTIFICATE:

Possession of a license as psychiatric technician is desirable.

Possession of, or ability to obtain a valid California driver's license.

IMPORTANT APPLICATION INFORMATION

To apply for this job opportunity, please submit a completed County of Glenn employment application packet online at calopps.org or to the Personnel Department: 525 W. Sycamore Street, Willows, CA 95988 by 5:00 P.M., Friday, September 29th, 2021.

Application packets must include the following

- A Glenn County Employment Application
- Transcripts and/or Certificates
- Résumé
- Cover Letter

- The County of Glenn is an Equal Opportunity Employer. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the Personnel Department.
- The above information is general in nature and does not constitute an expressed or implied contract. The County of Glenn has the right to rescind this recruitment at any time.