



EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Authority invites your application for the position of:

HOUSING WELLNESS ADVOCATE I/II/III (Part-Time)

HOURLY RANGE: I \$13.0888 - \$15.4019

II \$15.4019 - \$20.0229

III \$16.9426 - \$22.0250

DEADLINE TO APPLY: OPEN UNTIL FILLED

THE POSITION

Tri-City is looking for **two** individuals to serve as part-time (20 hours/week) Housing Wellness Advocates I, II or III in the **Housing Division**. The Housing Wellness Advocate positions are for persons with “lived experience” defined as either direct or indirect experience with mental health or behavioral health services. Assigned schedules for these positions will be 9AM – 1PM M-F & 12PM – 4PM M-F. The Housing Wellness Advocate positions will report to Housing Manager.

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- Provide housing case management, advocacy, support and guidance to persons and families referred to Tri-City to receive services and who have housing instability;
- Develop individual case management service plans by using the completed Los Angeles Department of Health Services approved psychosocial assessment, solve problems directly related to housing, and provide encouragement, motivation and support to clients seeking to establish or strengthen their progress;
- Assist clients/families with completion of appropriate forms and documents relating to accessing services within the intake process, as warranted;

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TRI-CITY PART-TIME BENEFIT OVERVIEW:

SALARY: Merit increases available annually based on performance, budget availability and supervisor approval. Based on assigned duties, organizational structure, demonstrated level of proficiency/work performance, and budgetary authorization, a position may remain at the Clinical Therapist I or II level indefinitely.

SICK LEAVE: Employees earn 1 hour of paid sick leave for every 30 hours worked or 3 days.

PENSION: Enrollment in Lincoln Financial 401a Money Purchase Plan (MPP); Tri-City contributes 7.5%; no Social Security.

ADDITIONAL BENEFITS: EAP, Credit Union, and Bilingual Pay.

AN EQUAL OPPORTUNITY EMPLOYER

Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.

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- Provide mentoring and/or coaching by helping clients set recovery goals, develop individual Wellness and Recovery Plans (WRAP), solve problems directly related to recovery;
- Perform wellness checks on new and existing clients and assist in program development and case review;
- Other duties as assigned, etc.

QUALIFICATIONS

Housing Wellness Advocate I: Equivalent to a high school diploma and lived experience. “Lived experience” is defined as having been involved, either directly or indirectly, with mental health/behavioral health care services.

Housing Wellness Advocate II: Lived experience, as defined above; and Associate’s degree; and at least two (2) years of experience as a Housing or Wellness Advocate, or Housing or Clinical Wellness Advocate, or peer services or housing services staff member in a community-based mental health setting; or five-plus (5+) years working as a Peer Support/Community Worker or Housing Services Case Worker with specialized behavioral health populations.

Housing Wellness Advocate III: Lived experience as defined above AND Bachelor’s degree and at least three (3) years of experience as a Wellness Advocate, or Clinical Wellness Advocate, or peer services or housing services staff member in a community-based mental health setting; or seven-plus (7+) years working as a Peer Support/Community Worker or Housing Services Case Worker with specialized behavioral health populations. In addition to Housing Wellness Advocate II duties, will have some leadership role to coordinate and/or oversee other Housing Wellness Advocate staff.

LICENSE: Possess and maintain a current Driver’s License with current insurance and a satisfactory driving record.

Bilingual candidates in Spanish or Cantonese are preferred.

APPLICATION & SELECTION PROCESS:

Applications will be received and reviewed through CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our Jobs Page at <http://www.tricitymhs.org/jobs>

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes in lieu of completion of the online application are not accepted. Questions regarding this recruitment can be directed to: **Email:** hr-team@tricitymhs.org

ABOUT TRI-CITY

Tri-City Mental Health Authority is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Authority (TCMHA) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHA has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.

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