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SALARY \$20.23 - \$39.02 Hourly LOCATION Mountain View City Hall

JOB TYPE Hourly JOB NUMBER 202400136

DEPARTMENT Information Technology Department **OPENING DATE** 12/15/2025

CLOSING DATE 1/9/2026 5:00 PM Pacific FLSA Non-Exempt

BARGAINING UNIT N/A

What's the Role and What You'll Do

We're looking for a highly motivated, passionate, and detail-oriented professional to take on the Enterprise Applications Intern in the Information Technology (IT) Department. You will join a fast-paced, dynamic team environment that provides high-level support services within the IT Department. The selected individual must be equipped to work remotely or on-site at the City of Mountain View (City Hall) with the internship starting in May or June 2026.

This is a part-time paid position, up to 29 hours per week, not including benefits. The Intern position is a temporary assignment through Summer 2026. These positions include flexible scheduling and college/university credit may be provided, as applicable. Interns receive direction and guidance from an intern host who is part of the management staff.

What You'll Do:

The intern in this position will support the development of AI chatbots/agents that enhance local government services and improve public access to information. In this role, you will help design, test, and refine conversational tools while also gaining experience in enterprise application support, project management, and documentation. This is a great opportunity to build practical skills in applied AI and enterprise systems while contributing to meaningful civic innovation

The Essentials

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• Currently enrolled in a Bachelor's program in Computer Science, Information Systems, Data Science, Software Engineering, or a related field.

Bonus Points:

Coursework or experience in AI, machine learning, or application development.

Are We a Match?

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Are We a Match?:

- You are interested in working with local government and will uphold the City's code of ethics and mission.
- You are highly motivated, reliable and quick-to-learn, and you take initiative and start sentences with "I can..."
- You can establish and maintain effective work relationships with a diverse population and work in a team.
- You are customer service focused and can express yourself clearly and professionally, both orally and in writing.

The Perks

- **Growth** we are committed to exposing you to a work environment that will sharpen your writing, presentation, research, analysis and critical thinking skills.
- Training this internship experience will be supplemented with training and external educational sessions.
- Networking access to a network of professionals in the field of local government.
- Course Credit if applicable, college/university credit may be provided.
- Extra Extra! Access to an onsite gym.

Apply Now

Submit your application and resume online at <u>governmentjobs.com</u> or to the Human Resources Department; City of Mountain View, 500 Castro Street, Mountain View, CA 94041, (650) 903-6309. Please provide a valid email address on your application. This recruitment will close at 5:00 pm PST on Friday, January 9, 2026. Depending on the number of applicants this process may be altered.

Fine Print. Candidates with a disability who may require special assistance in any phase of the application or testing process should advise the Human Resources Department upon submittal of application. Documentation of the need for accommodation must accompany the request. The City of Mountain View is an Equal Opportunity Employer (EOE). Prior to hire, candidates are required to successfully complete a pre-employment process, including employment verification and Department of Justice (DOJ) fingerprint check. A conviction history will not necessarily disqualify an applicant from appointment; however, failure to disclose a conviction will result in disqualification or termination. NOTE: The provisions of this bulletin do not constitute an expressed or implied contract, and any provisions contained in this bulletin may be modified or revoked without notice.

Employer

City of Mountain View (CA)

Address

500 Castro Street

Mountain View, California, 94041

Website

https://www.mountainview.gov/