



The City of Patterson

Invites your interest in the position

Accounting Manager



APPLICATION DEADLINE: Open Until Filled

FIRST REVIEW OF APPLICATIONS: October 31, 2025

Job posting may close at any time after 10/31/25 upon receipt of a sufficient number of qualified candidates.



THE COMMUNITY

In a Metropolitan Statistical Area, the City of Patterson is the heart of the San Joaquin Valley and the vibrant City offers residents a safe, diverse, and friendly community rich in heritage. The City has a resident population of 22,000 + and is located in Stanislaus County. It is 45 miles southeast of Livermore, is part of the Modesto corridor, and is known as the "Apricot Capital of the World."

Historically, agriculture has been the City's primary economy. Over the past decade, due to prime land availability near the I-5 corridor, the City has transitioned into a hot spot for large Distribution Centers such as Amazon and Restoration Hardware and many others, and is evolving into a rapidly growing modern city.

Today, Patterson continues to take pride in its rich heritage while promoting balanced growth in a well planned community. New neighborhoods blend well with the historical homes of Patterson's past. Commercial and industrial growth have adhered to our design guidelines which helps build and maintain a vibrant and well planned Business Park.

THE ORGANIZATION

The City operates under a Council-Manager form of government. The City Manager is responsible for all City Departments to include Administration, Finance, Public Works, Recreation & Community Services, Fire, Community Development and Engineering.

The City's Mission is preserving and enhancing the small-town quality of life while providing a high level of responsive local government services and the promotion of inclusive public participation in planning the City's future and embracing the heritage. The City employs approximately 151 full-time and 136 part-time employees with an annual budget of \$91 million.

Any combination of experience & training that would likely provide the knowledge, skills and abilities to perform the job:

Education

A Bachelor's Degree from an accredited college or university with major course work in accounting, finance, business administration or a related field. A Master's Degree, Certified Public Accountant (CPA) License or Certified Government Financial Manager (CGFM) is highly desirable.

Experience

Five (5) years of increasingly responsible accounting and financial operations experience, including two (2) years in a supervisory or management role. Experience in a public agency or municipal setting is highly desirable.

License or Certificate

Possession of a valid Class C California Drivers License is required.

THE POSTION

The Finance Director is looking for a highly qualified Accounting Manager to manage and coordinate accounting functions of the Finance department, to oversee supervisory and professional level staff, and to perform complex accounting duties. The Accounting Manger has oversight of 11 direct and indirect staff members. Areas of responsibility include but are not limited to: audits, budgets, fixed assets, grant administration, payroll, and debt and treasury.

THE IDEAL CANDIDATE

- Has an understanding of and experience with governmental accounting including grant, financial systems, debt, and treasury administration.
- Ability to manage and to maintain a high level of accuracy and attention to detail of one's own work and the review, correction and oversight of others.
- Detail oriented with strong work ethics, with personal and professional integrity.
- Proven management and supervisory skills and experience with the ability to lead across multiple functions.
- Strong communication and interpersonal skills, with the ability to build and foster a team-driven environment, while developing and leading staff.
- Highly skilled and experienced in operations and capital budgeting, preparation of ACFR, and extensive financial analysis and reporting experience.
- Ability to assist with evaluating, establishing, and implementing departmental goals, policies and procedures.

COMPENSATION & BENEFITS

Annual Salary: \$105,861.24 up to \$128,675.04

Holidays: 13 days per year, plus any one-time proclaimed holiday.

Vacation: Starting from 9.5 hours per month and up.

Administrative Leave: 80 hours per year (prorated the first year based on hire date)

Sick Leave: Accrue 8 hours per month.

Retirement: Qualified candidates currently or within the last six (6) months a member of CalPERS or subject to reciprocity with another eligible retirement plan may be a "classic member" and may be enrolled in the City's 2.7% @ 55 plan. Employee pays employee contribution rate of 8% on a pre-tax basis.

Non-classic or "new members" will be enrolled in the 2% @ 62 plan. Employee will be required to pay 50% of the normal contribution rate as prescribed by PEPRa on a pre-tax basis. The City does not participate in Social Security.

Health: The City currently contributes 80% of the CalPERS Kaiser Rate for health coverage.

Additional Benefits: The City provides dental and vision insurance for the employee and their dependents, and retiree medical. Employees can choose to participate in the City's Deferred Compensation Plans.



Candidates must complete and submit:

- An online employment application at www.pattersonca.gov, including
- Cover letter and resume detailing experience and training.

Applications and resumes will be screened according to the qualifications described in the brochure. The most qualified candidates will be invited to an oral interview.

The candidate chosen for the position must successfully pass a pre-employment medical examination and a drug screen, fingerprint background check and reference check.

If you desire to work for a small and growing community, Apply at: www.pattersonca.gov.

*For questions about the recruitment, contact
Helen Stange, Human Resources Analyst
at 209-895-8011 or by email at
humanresources@pattersonca.gov*

***The City of Patterson is an equal opportunity
employer committed to diversity and inclusion.***

**ACCOUNTING MANAGER
SUPPLEMENTAL QUESTIONNAIRE**

The supplemental questionnaire is a key component of your application and will be used to assist us in evaluating your qualifications and background.

1. What is the highest level of education that you have received?

- ☐ High School Diploma or GED
- ☐ Bachelor's Degree
- ☐ Master's Degree
- ☐ Doctoral Degree

2. How many years of experience do you have in public accounting and financial analysis and reporting?

- ☐ Less than 2 years
- ☐ 2 – 5 years
- ☐ 6 – 10 years
- ☐ 10 or more years

3. How many years of experience do you have as a supervisor or manager in accounting or finance?

- ☐ Less than 2 years
- ☐ 2 – 5 years
- ☐ 6 – 10 years
- ☐ 10 or more years

4. Please describe your experience, if any, with Annual Comprehensive Financial Reporting.

5. Describe your experience, if any, with grant administration.

6. What role(s) have you had in operating and capital budgeting? Please explain.