



**CITY OF PATTERSON, CALIFORNIA**  
EMPLOYMENT OPPORTUNITY  
EQUAL OPPORTUNITY EMPLOYER

**DEPARTMENT OF HUMAN RESOURCES**  
1 PLAZA, PATTERSON, CA 95363  
(209) 895-8011

**INVITES APPLICATIONS FOR THE POSITION OF:**

**PART-TIME ENVIRONMENTAL COMPLIANCE SPECIALIST**

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**HOURLY SALARY:**

\$22.04 - \$26.79

**OPEN:** August 1, 2025

**DEPARTMENT:** Public Works

**RECRUITMENT:** Internal and External Candidates

**DEADLINE TO APPLY:** August 22, 2025 at 5:00 PM

**TO APPLY:** Apply at <https://www.pattersonca.gov>

Applications will be reviewed for possession of the minimum qualifications. In the event that a large number of applicants possess the minimum qualifications, applicants who appear to be the most qualified based on the breadth and recency of experience will be invited to an interview.

**THE POSITION:**

Under general supervision, performs a variety of professional, administrative, and technical work relating to regulatory programs and environmental monitoring within the Public Works Regulatory Compliance Division; and other projects as they relate to achieving and sustaining compliance with laws, regulations, and permits.

This position may require working flexible or extended hours including early mornings, evenings and weekends.

**PRINCIPAL DUTIES:**

Learn to research, analyze, evaluate and assist with all local, State, and Federal laws, regulations and ordinances governing environmental programs within the Public Works Regulatory Compliance Division including industrial waste pretreatment, Fats Oils and Grease (FOG), storm water pollution, water conservation, floodplain management, and solid waste and commercial recycling programs; maintain records, email and telephone correspondence regarding inquiries, complaints, violations received, and other communications pertaining to regulatory programs and/or environmental compliance; participate in the development and implementation of new or revised environmental

programs, systems and procedures; goals and strategies; updates and revisions to procedures, programs and local ordinances; perform inspections on commercial, industrial, institutional and residential properties for environmental compliance of local, state, and federal regulations, coordinate program activities with other city departments or divisions within the city organization or outside agencies; investigate field programs affecting areas of responsibility; resolve problems or seek direction; develop and implement public and business education campaigns including and not limited to public outreach materials, presentations, and workshops; educate the public on technological processes and regulatory changes; promote public participation in environmental program(s) activities; participate in the organization, staffing and operational activities for assigned environmental compliance programs including enforcement, surveying, monitoring, sampling, patrolling, and inspecting.

**MINIMUM QUALIFICATIONS:**

Must be 18 years of age or older.

Must be able to provide proof of U.S. citizenship or legal right to work in the United States.

**Education:** Must have a High School Diploma or GED equivalent.

**Experience:** Any combination of experience and training that would likely provide the required knowledge, skills, and abilities. One year of responsible experience in public works related projects, environmental compliance, customer relations, communications, or managing projects is preferred.

**License or certificates:**

Possession of a valid Class C California Driver's License or the ability to obtain.

**KNOWLEDGE OF:** Principles and practices applied to environmental and field activities; principles, methods, materials, equipment and practices related to regulatory programs within the Public Works Regulatory Compliance Division; modern office equipment, methods, procedures and computer hardware and software; principles and practices of customer service.

**ABILITY TO:** Participate in the organization, staffing and operational activities for assigned environmental compliance programs; read, interpret, and analyze plans and conditions; keep records and make reports; use a personal computer to enter and retrieve data and operate a variety of software applications; make sound decisions; observe, analyze, evaluate and solve code enforcement problems/issues and take appropriate course of action; prepare clear and concise reports; maintain comprehensive records; understand and follow oral and written instructions; remember various inspection rules and codes.

Be an integral team player, which involves flexibility, cooperation and communication;

work with various cultural and ethnic groups in a tactful and effective manner communicate clearly, concisely and effectively, both orally and in writing; establish and maintain effective working relationships with co-workers and the general public.

Read, speak, write, and comprehend English at a level necessary to carry out the essential functions of the position.

### **PHYSICAL REQUIREMENTS:**

**Environmental Conditions:** Work is performed in an office and outdoor environments with travel to various locations within the city of Patterson. Employee often works in and around construction sites; exposure to inclement weather conditions, noise and dust and when not outdoors, the work is performed in a standard office environment.

**Physical Conditions:** Position requires sitting at a desk while studying or preparing reports; twisting to reach equipment or materials; standing, walking, balancing, stooping, kneeling, climbing, crawling, and bending while performing inspection duties; performing simple grasping and fine manipulation; using telephone and keyboarding to communicate through written means; lifting or carrying job related equipment weighing 50 pounds or less.

**Prior to appointment, eligible candidates will be required to submit to and successfully pass a medical examination, drug screen and background investigation, which will include fingerprinting.**

***The City of Patterson is an Equal Opportunity Employer***