

JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue San Francisco, California 94102

415-865-4272 Telecommunications Device for the Deaf Web site: <http://www.courts.ca.gov/careers>

EMPLOYMENT OPPORTUNITY

JOB TITLE: Engineer (Mechanical)

LOCATION: San Francisco or Sacramento, CA

JOB OPENING #: 6540

OVERVIEW

The Judicial Council of California is accepting applications for the position of Engineer for the Facilities Services office.

The Engineer will perform engineering design review, and options analysis in the areas of mechanical, electrical, and plumbing systems for judicial branch facilities. Incumbent will assist facility management staff in the more complex facility maintenance engineering activities including 1) development and control of operating and maintenance procedures, 2) analysis of design maintainability and operability, and 3) other related technical support.

Incumbent will work directly with regulatory agencies such as Division of the State Architect (DSA), Board of State and Community Corrections (BSCC), Division of Occupational Health and Safety (Cal/OSHA), and local city and county Departments of Public Works (DPW) to explain the Judicial Council's approach to code compliance in designs for new capital projects, facility modification projects, and correction of code violations in existing court facilities. The mechanical professional engineer (PE) license in the state of California is required to provide credible authority as the incumbent negotiates with the regulatory agencies and to validate incumbent's decisions that may affect the safety of court facility occupants.

May oversee contractors and subcontractors during design and construction and may perform evaluations of "as built" conditions to assure compliance with plans, specifications, regulations, and applicable standards.

The Judicial Council

The Judicial Council of California is the policy setting body for the state court system and has constitutionally conferred statewide rule-making authority. This authority includes developing, advocating for, and allocating the judicial branch budget. A majority of Council members are California state justices and judges; however, the Council also includes lawyers, legislators, and court administrators.

By enhancing its role as a leadership, knowledge, and service resource for the judicial branch, the Judicial Council's staff organization seeks to continue to evolve as one of California's most dynamic public service entities, focused on improving access to justice for all Californians by innovating and responding to the changing needs of the courts and the public. As a government body charged with improving the statewide administration of justice, the Judicial Council has multiple offices with diverse responsibilities relating to court policy and operations. As employees of the council, every member of staff should view and approach their work as one Judicial Council with a public service mission that is greater than the sum of its parts.

The Judicial Council strives for work life balance and includes substantial vacation and holiday time. In addition, we offer an excellent benefits package including pension, medical, dental and vision coverage, flexible spending, up to \$130 per month reimbursement for qualifying mass transit costs, and retirement savings plans. In Sacramento, the office is located minutes from downtown, just north of Discovery Park. The San Francisco office is only a 7-minute walk from the Civic Center BART station.

The Judicial Council offers hybrid work arrangements for many positions. The successful candidate will be expected to work in-person at the Judicial Council's San Francisco or Sacramento office at least two days a week, based on their office leader's direction, and reside in the areas surrounding these locations.

RESPONSIBILITIES

- Assist the facilities maintenance program for technical effectiveness, energy efficiency, and code compliance:
 - Develops and assists in implementation of policies for MEP review and standards for capital and facility modification projects.
 - Develops and implements best practices and maintenance management measures including the review and update of facilities standards on a routine basis. Ensures compliance with regulatory laws.
 - Develops and implements procedures to ensure correct scoping of facility modification projects.
 - Reviews A/E documents for compliance with mechanical, electrical, and plumbing codes and with the JCC Trial Court Facilities Standards for capital and major facility modification projects.
- Provides hands-on support to projects:
 - Conducts jobsite visits to capital projects and major facility modification projects under construction.
 - Review BMS projects against best practices, industry standards and facilities standards BMS guidelines. Update BMS guidelines as part of facilities standards update.
 - Review facility modification projects in CAFM for necessary technical reviews.
 - Collaborate with Sustainability and facility operations units on energy efficiency studies and energy trending for improvements to BMS and other relevant projects.
- Assist Project Management and Facility Operations teams with technical evaluation of facility modification and capital projects:
 - Advises project managers of any technical aspects of the mechanical services that may affect construction progress.
 - Visit courthouses to assist with technical aspects of projects.
 - Assist in the commissioning coordination of capital projects, maintains database of commissioning activities.
 - Participate in design review meetings for facility modifications projects.
 - Assist in post-occupancy evaluation of capital projects.
- Contract Assistance for MEP peer reviews:
 - Assists in drafting the technical scope-of-work descriptions for RFQs/RFPs related MEP design.
 - Reviews contracts, amendments, and change orders for verification of technical aspects of these documents.
 - Interacts with contracts group as needed to answer technical questions about contracts, amendments, and change orders
 - Confirms billings from peer review consultants aligns with the services provided on project.

MINIMUM QUALIFICATIONS

Bachelor's degree in electrical engineering, mechanical engineering, energy management, building science, or a directly related field, and three (3) years of experience in area of assignment. An additional four (4) years of professional experience as noted above may substitute for the bachelor's

degree. Or, additional directly related experience and/or education may be substituted on a year-for-year basis.

LICENSING AND CERTIFICATIONS

- Professional Engineer.
- Valid driver's license as assigned.

OTHER

Please note, if you are selected for hire, verification of employment eligibility or authorization to work in the United States will be required.

HOW TO APPLY

This position requires the submission of our official application, responses to the supplemental questions, and a resume. To ensure consideration of your application for the earliest round of interviews, **please apply by November 20, 2025.**

To complete an online application, please visit www.courts.ca.gov/careers and search for Job ID #6540.

The Judicial Council provides reasonable accommodation to applicants with disabilities who request such accommodation. Reasonable accommodation needs should be requested through Human Resources at (415) 865-4260. Telecommunications Relay Service (TRS) is available by dialing 711. Once connected, provide the relay operator with the number for Human Resources: 415-865-4260.

PAYMENT & BENEFITS

\$7,941.00 - \$11,912.00 per month

Please note due to statewide fiscal conditions, the posted salary range is subject to a 3% reduction. In exchange for this reduction, judicial branch employees accrue an additional 5 hours of paid personal leave per month through June 30, 2027.

Some highlights of our benefits package include:

- Health/Dental/Vision benefits program
- 14 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- Up to \$130 per month reimbursement for qualifying commuting costs
- CalPERS Retirement Plan
- 401(k) and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- Flex Elect Program
- Pretax Parking
- Long Term Disability Program (employee paid/optional)
- Group Legal Plan (employee paid/optional)

The Judicial Council of California Is an Equal Opportunity Employer.

Supplemental Questions

To better assess the qualifications of each applicant, we will review your responses to the following questions.

1. Provide your mechanical engineer license number for the state of California.
2. Provide a brief description of your work experience.