

*The City of Livermore
is accepting applications for the
position of
Assistant City Engineer*



The mission of the Engineering Division is to plan, implement, and rehabilitate infrastructure to serve existing users and new development in a manner that sustains and enhances the quality of life for the Livermore community.



The City of Livermore

Located approximately 50 miles east of San Francisco, with a varied population of approximately 90,000 residents, Livermore is an integral part of the San Francisco Bay Area. Successfully competing in the global market as a knowledge-based, resource-rich economy, the City is powered by its wealth of research, technology, and invention. Livermore's arts, culture, western heritage, and vibrant wine industry provide a unique blend to this special community. Money Magazine has rated Livermore one of the "Most desirable places to live in America."



Quality of life is a fundamental part of the Livermore experience. With access to 45 parks, 22 miles of bicycle trails and paths, Lake Del Valle recreation area, 3 library facilities, 4 championship golf courses, a vibrant Downtown, cultural and civic events year round, and the beautiful Livermore Wine Country, the City provides an unbeatable community experience. Education, arts, entertainment, fine dining, retail, and history abound in Livermore. The City boasts a unique environment for both residents and businesses – a peaceful small town atmosphere along with a widely diverse economic base that rivals a major metropolis. With the addition of several residential projects, art/live workspaces, and a pedestrian-

oriented environment, the City is establishing an active urban living experience in the Valley. The character, heritage, and smart growth of Livermore make it a special place to live, work, and play.

City Government

The City of Livermore is dedicated to providing innovative, efficient, attentive and courteous service; promoting economic vitality; enhancing the quality of life for all citizens; and building a better community. The City subscribes to a core set of values that incorporates the areas of vision and responsibility, customer service, accountability, teamwork, commitment to quality, and continuous improvement.

Livermore is a General Law city with a Council/Manager form of government. The five-person City Council consists of the Mayor, who is elected by the citizens for a two-year term and four Council members who are elected at-large to overlapping four-year terms. Every two years, the Council adopts goals and priorities. The current Council goals and priorities are: Disaster Preparedness and Public Safety; Long-term Financial Stability; Asset Management; Innovation and Economic Development; Affordable Housing and Homelessness; and the Downtown.

The City of Livermore's annual operating budget for FY 2018-19 is \$214,789,352 with 468 employees. Livermore is a full-service city, including a municipal airport, wastewater treatment facility, and library. Fire services are shared with the City of Pleasanton and provided by the Livermore-Pleasanton Fire Department. Additionally, a separate special district provides parks and recreation services to Livermore residents.



The Engineering Division & The Position

The Engineering Division is one of four divisions in the Community Development Department, which also includes the divisions of Building, Housing & Human Services, and Planning. The Engineering Division employs 28.5 staff consisting of licensed civil engineers, engineering technicians and specialists, construction inspectors, and administrative personnel.

The Engineering Division facilitates land development; plans, designs, and constructs public infrastructure; oversees safe use of public rights of way; ensures compliance with regulatory requirements, including flood control, clean water, public contract codes, engineering practices and standards, and environmental regulations; proactively coordinates efforts with regional agencies to program and fund major inter-jurisdictional infrastructure (such as flood control and transportation facilities); and oversees local traffic operations.

There are two Assistant City Engineer positions with responsibility for specific sections in the division, such as transportation/traffic, construction administration and inspection, capital improvement program development and project design, and current development engineering. The City Engineer may rotate the two Assistant positions, as needed. The Assistant City Engineer assists in the formulation of policy, development of goals and objectives, supervises assigned staff, administers the section's operating budget, and develops and implements the capital improvement budget. Key responsibilities include, but are not limited to:

- Capital Improvement Program management;
- Design Team oversight, including consultant contracting, property acquisition, environmental permitting, and hands-on design;
- Utility Master Planning and Technical Studies for storm, sewer, wastewater treatment, and water; and
- Construction Management Program oversight.

The Ideal Candidate

The ideal candidate is committed to public service and will be knowledgeable in applicable engineering and best practices. She/he will have experience working in a fast-paced environment which requires attention to detail, accuracy, and the ability to prioritize multiple assignments. The ideal candidate will possess the following characteristics:

- Experience in the areas described in "The Position".
- Produce high quality work in a fast paced environment on time and within budget.
- Exercise appropriate independent judgment especially with respect to technical problem solving, resource allocations, project prioritization, and project delivery methods.
- Establish and maintain effective working relationships.

Any combination of education and experience that provides the best qualified candidates. The ideal candidate will have at least five years of progressively responsible professional, registered civil engineering work which includes at least one year of experience in supervising a major section of engineering staff engaged in a variety of public works and private development projects including design, construction inspection, transportation, and land development and review; and a Bachelor's Degree in civil engineering from an accredited college/university. A Master's degree in an applicable field is desirable. Requires a valid and active State of California Professional Civil Engineer registration. State of California Land Surveyor registration is desirable, if civil engineering license does not cover land surveying. May require a California Drivers' License and satisfactory driving record.



Compensation & Benefits

The City of Livermore offers a highly competitive compensation and benefits package for this position according to its representation unit, Livermore Management Group (LMG), as listed below:

- ◆ **Monthly Base Salary:** \$11,650 - \$14,563 (Salary effective 7/8/19)
- ◆ **Health/Medical Benefits:** \$1,950 per month toward medical, dental, and vision insurance; the unused balance or waiver of coverage is paid as taxable income to the employee. City provides \$150,000 life insurance coverage and LTD insurance
- ◆ **Administrative Leave and Vacation:** 96 hours per year of administrative leave. 80 hours per year of vacation leave for the first year and 120 hours per year beginning the second year. (Vacation and Administrative Leave are pro-rated at time of hire.)
- ◆ **Retirement:** CalPERS enrollment in either the 2% @ 60 (Classic Member) or the 2% @ 62 (New PERS Member) formula is dependent on the individual's eligibility, as per AB 340. Classic Members pay 7% employee contribution and New PERS Member pay 6.25% member rate. The City does not participate in Social Security except for Federal Medicare
- ◆ **Retirement Health Savings:** 4% of base salary contributed by the City to the employee's retirement health savings account
- ◆ **Deferred Compensation:** City contributes \$92.30 per pay period to the employee's 457 plan. Additionally, the City will increase its contribution (by \$32.70) to \$125 per pay period with a required employee match of \$25 per pay period. Effective 7/8/19, the City will increase contribution to \$155 per pay period with a required employee match of \$50 per pay period. And effective 7/6/20, the City will increase contribution to \$185 per pay period with a required employee match of \$75 per pay period.
- ◆ **Holidays:** 12 paid holidays per year
- ◆ **Sick Leave:** Accrued at the rate of 12 days per year
- ◆ **Health Club Reimbursement:** Up to \$100 per month for monthly dues

Detailed benefits information is available on the City's website at www.cityoflivermore.net/jobs.

How to Apply & The Hiring Process

To be considered for this exciting opportunity, submit your online employment application and supplemental questions responses at www.cityoflivermore.net/jobs. This recruitment is open until a sufficient number of best qualified applications are received. Apply early, as recruitment may close at anytime. Please contact the Human Resources Division at (925) 960-4100 or hr@cityoflivermore.net with any questions.

Application materials will be screened and the best qualified applicants will be invited to an assessment testing process. The results of the assessment test will be used to establish the employment eligibility list. Appointment to City employment is contingent upon passing a fingerprint criminal background check and a DMV check. At time of hire, you must provide proof of United States citizenship or authorization to work in the U.S. The probationary period for this position is 12 months.

AMERICANS WITH DISABILITIES ACT (ADA): If you are a qualified individual with a disability as defined by the ADA and you need a reasonable accommodation to participate in any portion of the selection process, you must notify Human Resources at the time of application.

The City of Livermore is an equal opportunity employer and supports workforce diversity.

The information contained in this flyer is subject to change and does not constitute either an expressed or implied contract.