

# JUDICIAL COUNCIL OF CALIFORNIA

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455 Golden Gate Avenue San Francisco, California 94102

Web site: <http://www.courts.ca.gov/careers>

## EMPLOYMENT OPPORTUNITY

**JOB TITLE:** Engineering Specialist (Electrical)

**LOCATION:** San Francisco or Sacramento

**JOB OPENING #:** 6597

### OVERVIEW

The Judicial Council of California is accepting applications for the position of Engineering Specialist with the Facilities Services office.

The Engineering Specialist is a subject matter expert in electrical systems of building facilities. Working closely with project managers, architects and engineers, and facility management administrators, the incumbent will have broad knowledge and experience in electrical systems. Incumbent will review and advise on multiple new ground-up construction capital projects and facility modifications and act as a resource for providing technical assistance on projects during design and construction. The incumbent will support the Architecture and Engineering team in cross-disciplinary work.

### The Judicial Council

The Judicial Council of California is the policy setting body for the state court system and has constitutionally conferred statewide rule-making authority. This authority includes developing, advocating for, and allocating the judicial branch budget. A majority of Council members are California state justices and judges; however, the Council also includes lawyers, legislators, and court administrators.

By enhancing its role as a leadership, knowledge, and service resource for the judicial branch, the Judicial Council's staff organization seeks to continue to evolve as one of California's most dynamic public service entities, focused on improving access to justice for all Californians by innovating and responding to the changing needs of the courts and the public. As a government body charged with improving the statewide administration of justice, the Judicial Council has multiple offices with diverse responsibilities relating to court policy and operations. As employees of the council, every member of staff should view and approach their work as one Judicial Council with a public service mission that is greater than the sum of its parts.

The Judicial Council strives for work-life balance, including substantial vacation and holiday time. In addition, we offer an excellent benefits package, including pension, medical, dental, and vision coverage, flexible spending, up to \$130 per month reimbursement for qualifying commuting costs, and retirement savings plans. In San Francisco, the office is only a 7-minute walk from the Civic Center BART station. In Sacramento, the office is minutes from downtown, just north of Discovery Park.

The Judicial Council offers hybrid work arrangements for many positions. The successful candidate will be expected to work in person at the Judicial Council's San Francisco or Sacramento office at least two days per week, based on their office leader's direction, and reside in the areas surrounding these locations. To be eligible for Judicial Council employment and participation in the Judicial Council's Hybrid Work Program, a prospective or current employee's primary residence/remote work location must be in the State of California and within a 150-mile driving radius of their assigned reporting location.

## **RESPONSIBILITIES**

- Implements electrical system codes, standards and guidelines.
- Implements effective protocols and procedures for compliance to the JCC's California Trial Court Facilities Standards for electrical systems.
- Provides review of contracted design of electrical systems for multiple capital projects and facility modifications.
- Advises project managers on technical aspects of electrical systems in capital or facility modification projects.
- Reviews engineering designs and construction documentation.
- Assists in contract management and administration.
- Assists in drafting technical scope-of-work descriptions for RFQs/RFPs related to electrical work.
- Under the guidance of A&E Supervisor, supports the Architecture and Engineering team in cross-disciplinary work.
- Provides support for setting up and tracking Bluebeam sessions and maintains records of comments and responses for project reviews.

## **MINIMUM QUALIFICATIONS**

### **EDUCATION AND EXPERIENCE**

Bachelor's degree, preferably in a directly related field that would provide the knowledge and skills necessary for technical facility and construction engineering. An additional four (4) years of professional experience as noted above may substitute for the bachelor's degree. Or, additional directly related experience and/or education may be substituted on a year-for-year basis.

### **LICENSING AND CERTIFICATIONS**

– Valid driver's license

### **DESIRED QUALIFICATION**

– California Professional Engineer license in Electrical engineering.

### **OTHER**

Please note, if you are selected for hire, verification of employment eligibility or authorization to work in the United States will be required.

### **HOW TO APPLY**

This position requires the submission of our official application, responses to the supplemental questions, and a resume. To ensure consideration of your application for the earliest round of interviews, please apply by 5:00 P.M. on **March 2, 2026**.

To complete an online application, go to job opening # 6597 at <https://www.courts.ca.gov/careers.htm>.

To complete the online application, please click the **Apply for Job** button.

The Judicial Council provides reasonable accommodation to applicants with disabilities who request such accommodation. Reasonable accommodation needs should be requested through Human Resources at (415) 865-4260. Telecommunications Relay Service (TRS) is available by dialing 711. Once connected, provide the relay operator with the number for Human Resources: 415-865-4260.

### **PAYMENT & BENEFITS**

\$6,909 - \$ 9,673 per month

Please note due to statewide fiscal conditions, the posted salary range is subject to a temporary 3% reduction. In exchange for this reduction, judicial branch employees accrue an additional 5 hours of paid personal leave per month through June 30, 2027.

Some highlights of our benefits package include:

- Health/Dental/Vision benefits program
- 14 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- Up to \$130 per month reimbursement for qualifying commuting costs
- CalPERS Retirement Plan
- 401(k) and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- FlexElect Program
- Pretax Parking
- Long Term Disability Program (employee paid/optional)
- Group Legal Plan (employee paid/optional)

**The Judicial Council of California Is an Equal Opportunity Employer.**

#### **Supplemental Questions**

**To better assess the qualifications of each applicant, we will review your responses to the following questions. Please indicate for which employer you performed these functions. Your answers should not exceed a total of three pages.**

1. Please describe your professional work experience.
2. Are you a licensed professional engineer in California? If so, list your license number.
3. What interests you about this job and why do you believe it is a good fit?