



ABOUT THE POSITION:

The City of Mill Valley is seeking highly-motivated and qualified individuals who are presently peace officers or who have completed the P.O.S.T. (Commission on Peace Officer Standards and Training) police academy.

Under general supervision, a **Police Officer** performs general law enforcement, traffic patrol, DUI enforcement, criminal investigations, crime prevention, and other public safety duties. **Police Officers** are provided with a variety of career development opportunities through short and long-term specialty assignments such as:

- Motorcycle patrol
- Investigations
- Juvenile Officer
- Interagency SRT

Police Officers are assigned to rotational shifts of 3/12 and 4/12 work weeks; working nights, weekends, and holidays.

Please see the Job Description (currently under review) for a complete list of job duties and position requirements.

ABOUT THE DEPARTMENT:

The Mill Valley Police Department enjoys broad community support. The Department includes about 30 personnel, 22 of whom are sworn. Established in 1906, the Department has a long and decorated history of service to the Mill Valley and Southern Marin communities. Based on a community policing model, the Department takes pride in collaborating with community members and local stakeholders to maintain and enhance the safety and quality of neighborhoods.

ABOUT MILL VALLEY:

The City of Mill Valley is 14 miles north of San Francisco and located at the foot of Mt. Tamalpais and adjacent to Muir Woods National Monument. Mill Valley is a town with a rich and eclectic cultural history and a lively and engaged citizenry.

Mill Valley is primarily a suburban community, with distinctive residential neighborhoods representing the many eras of the town's growth from a small mill town to the modern full-service city it is today. Our population's approximately 14,000 residents live in a 4.8 square mile area, although we serve as the center for a larger unincorporated Mill Valley area with more than 30,000 residents.

The City of Mill Valley has a staff of almost 150 regular employees and an annual operating budget of approximately \$41 million.

The City of Mill Valley is an Equal Opportunity Employer.



THE IDEAL CANDIDATE:

The ideal candidate will have a demonstrated commitment to public service and law enforcement. The ideal candidate should maintain high standards of personal conduct in the following areas:

- Attention to safety
- Self-control
- Personal and professional integrity
- Performance in high-stress environments
- Interpersonal and customer service skills
- Flexibility and ability to learn

Furthermore, the ideal candidate will have a proven track record of excellent decision-making and use of judgement.

SALARY AND BENEFITS:

\$6,546 - \$8,770/ Month

The City of Mill Valley is pleased to offer a comprehensive benefits package that includes health, dental, life, and long-term disability insurances, generous leave, and retirement through CalPERS. This position is represented by the Police Officers Association.

APPLICATION INSTRUCTIONS:

1. To apply, please visit www.CalOpps.org.
2. Utilizing the application process in the above link, *please also upload your Cover Letter and Resume.*

Resumes will not be accepted in lieu of the City's official application form, but should accompany the application.

Filing deadline is 5:00 P.M. Monday, February 26, 2018.

FOR QUESTIONS PLEASE CONTACT:

Interim Chief Jacqueline Graf-Reis
1 Hamilton Drive
Mill Valley, CA 94941
jgraf@cityofmillvalley.org