



# CITY OF MILL VALLEY

## JOB ANNOUNCEMENT POLICE OFFICER POLICE DEPARTMENT

### ABOUT THE POSITION:

The City of Mill Valley is seeking highly-motivated and qualified individuals who are presently peace officers or who have completed, or who are near completion, of the P.O.S.T. (Commission on Peace Officer Standards and Training) police academy.

Under general supervision, a **Police Officer** performs general law enforcement, traffic patrol, DUI enforcement, criminal investigations, crime prevention, and other public safety duties. **Police Officers** are provided with a variety of career development opportunities through short and long-term specialty assignments such as:

- Motorcycle patrol
- Investigations
- Juvenile Officer
- Interagency SRT

**Police Officers** are assigned to rotational shifts of 3/12 and 4/12 work weeks; working nights, weekends, and holidays.

*Please see the Job Description (currently under review) for a complete list of job duties and position requirements.*

### ABOUT THE DEPARTMENT:

The Mill Valley Police Department enjoys broad community support. The Department includes about 30 personnel, 22 of whom are sworn. Established in 1906, the Department has a long and decorated history of service to the Mill Valley and Southern Marin communities. Based on a community policing model, the Department takes pride in collaborating with community members and local stakeholders to maintain and enhance the safety and quality of neighborhoods.

### ABOUT MILL VALLEY:

The City of Mill Valley is 14 miles north of San Francisco and located at the foot of Mt. Tamalpais and adjacent to Muir Woods National Monument. Mill Valley is a town with a rich and eclectic cultural history and a lively and engaged citizenry.

Mill Valley is primarily a suburban community, with distinctive residential neighborhoods representing the many eras of the town's growth from a small mill town to the modern full-service city it is today. Our population's approximately 14,000 residents live in a 4.8 square mile area, although we serve as the center for a larger unincorporated Mill Valley area with more than 30,000 residents.

The City of Mill Valley has a staff of almost 150 regular employees and an annual operating budget of approximately \$41 million.



### THE IDEAL CANDIDATE:

The ideal candidate will have a demonstrated commitment to public service and law enforcement. The ideal candidate should maintain high standards of personal conduct in the following areas:

- Attention to safety
- Self-control
- Personal and professional integrity
- Performance in high-stress environments
- Interpersonal and customer service skills
- Flexibility and ability to learn

Furthermore, the ideal candidate will have a proven track record of excellent decision-making and use of judgement.

### SALARY AND BENEFITS:

**\$6,710 - \$8,989/ Month**

The City of Mill Valley is pleased to offer a comprehensive benefits package that includes health, dental, life, and long-term disability insurances, generous leave, and retirement through CalPERS. This position is represented by the Police Officers Association.

### APPLICATION INSTRUCTIONS:

1. To apply, visit [www.CalOpps.org](http://www.CalOpps.org). **Open until filled.**
2. Utilizing the application process in the above link, **please also upload your Cover Letter and Resume.**
3. If you are currently attending academy, please upload verification of your attendance with your application.

Resumes will not be accepted in lieu of the City's official application form, but should accompany the application.

### FOR QUESTIONS PLEASE CONTACT:

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*The City of Mill Valley is an Equal Opportunity Employer.*