



THE CITY OF REDWOOD CITY  
INVITES APPLICATIONS FOR:

## RESERVE POLICE OFFICER

#2491  
(Volunteer)

*Open Continuous*  
(Opened 1/1/2018)

### Application Process

Apply online at  
[www.CalOpps.org](http://www.CalOpps.org)  
Member Agency: Redwood City

Candidates with a disability, which may require special assistance in any phase of the application or selection process, should advise the Human Resources Division upon submittal of application.

### Selection Process

All applications will be reviewed for completion, relevant education, experience, training and other job related qualifications. Those who best meet the stated qualifications and requirements for the position will be invited to participate in the selection process. The specifics of the selection process will be communicated to those selected candidates.



### ABOUT THE CITY

The City of Redwood City is a San Francisco Bay Area community located in the heart of Silicon Valley, the technology-rich region extending from the San Francisco shoreline to the foothills of the Santa Cruz Mountains. Redwood City is the third largest city within the County of San Mateo, with over 82,881 residents. The city enjoys an average of 255 sunny days a year, which it boasts via the city slogan: "Climate Best by Government Test". We are a community that

believes in working together to maintain and improve our quality of life. In fact, the City Council of Redwood City formally adopted a "Core Purpose" - *Build a Great Community Together*. This represents our commitment to community building, which is a crucial part of how we do business every day. Become a part of the team and join us in building a great community!

### ABOUT THE POSITION

The City of Redwood City invites applications for the volunteer position of Reserve Police Officer. The Redwood City Police Department offers many opportunities for learning and long-term career growth in a city comprised of diverse residential and business communities. The objective for every Redwood City Officer is to protect life and property, proactively reduce crime and the fear of crime through the use of data-driven policing models, with an overarching operational philosophy of community policing as part of their mission to maintain a safe and connected community. The Redwood City Police Department is looking for volunteers who strive to provide "excellent service with integrity and respect". Reserve Police Officers work on a voluntary basis, serving a minimum of 20 hours per month. The Redwood City Police Department is seeking applicants who demonstrate the drive, desire and ability to function as a Reserve Police Officer with minimal supervision. Reserve Officers will work under the direct supervision of a Police Supervisor, Field Training Officer or full time Police Officer. Exceptional candidates (with P.O.S.T. Level One certification) may be given the opportunity to function as a solo officer in certain incidences.

### VISION FOR THE FUTURE

The Redwood City Police Department strives to be a standard-bearer for the law enforcement profession. We seek to develop and utilize the members of our organization to their fullest potential and encourage their professional growth. As a progressive police department, we seek to attract officers with a broad spectrum of experience and education that will help us deliver superior police services to the valued members of our community. We recognize that excellent customer service, community partnerships and responsiveness to our communities' needs are the foundation of superior police service.

**An application, supplemental questionnaire, resume, California P.O.S.T. approved Work Sample Test Battery results and P.O.S.T. Reserve Officer Training Level II course completion certificate are required.** Please upload your resume, work sample test battery results, and P.O.S.T. Certificate(s) as one attachment, less than 2MB in size, to your CalOpps application.



## BENEFITS

This is a non-benefited, non-paid position.

## CITY VALUES

### Our Core Purpose:

Build a Great Community Together

### The values that guide us are:

- **EXCELLENCE:** Passion to do our best in each moment.
- **INTEGRITY:** Do the right thing, not the easy thing.
- **SERVICE:** We care and it makes a difference.
- **CREATIVITY:** Freedom to imagine and courage to act.

## MINIMUM QUALIFICATIONS

- Age 21 at the time of appointment
- Valid California driver license and satisfactory driving record
- High School Diploma or GED
- Physically capable of passing the California P.O.S.T. medical examination job requirements
- Completion of the Police Academy Level II modules
- Completion of California P.O.S.T. approved Work Sample Test Battery with a minimum score of 384

Candidates selected to continue in the process must successfully complete the following:

- Personal history background check
- Polygraph exam
- Fingerprint examination with no felony convictions
- Pre-employment psychological testing and medical examination

Final appointments will be made by the Chief of Police.

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## PRE-QUALIFYING QUESTIONNAIRE

### RESERVE POLICE OFFICER #2491

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1. Have you completed the California P.O.S.T. Reserve Officer Level II training modules?
  - a. Yes
  - b. No
2. Does your application include the total number of units completed at all colleges and universities you have attended (including P.O.S.T. modules)?
  - c. Yes
  - d. No
3. Have you completed a California P.O.S.T. approved Work Sample Test Battery and achieved a minimum score of 384?
  - e. Yes
  - f. No



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**SUPPLEMENTAL QUESTIONNAIRE  
RESERVE POLICE OFFICER #2491**

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1. Please select all certificates you possess:
  - a. California P.O.S.T. Reserve Officer Level I
  - b. California P.O.S.T. Reserve Officer Level II
  - c. California P.O.S.T. Basic Police Academy
  - d. Other
  
2. If you selected "Other" in question #1, please describe:
  
3. What interests you in becoming a City of Redwood City Reserve Police Officer? *(Your response is limited to 500 characters.)*

**The City of Redwood City is proud to be an Equal Opportunity Employer!**  
*The Immigration Act of 1986 requires proof of identity and eligibility for employment at date of hire.  
Any provisions contained in this bulletin may be modified or revoked without notice.*