

CITY OF SOUTH SAN FRANCISCO
EMPLOYMENT OPPORTUNITY

Applications are being accepted for the position of:

Equipment Mechanic

City of South San Francisco • Human Resources Department • 650.877.8522 • www.ssf.net • EOE

DEADLINE TO APPLY | OPEN UNTIL FILLED. IF INTERESTED, PLEASE APPLY IMMEDIATELY, AS RECRUITMENT MAY CLOSE AT ANY TIME.

For detailed information and to apply online, go to: www.calopps.org



HOURLY RATE: \$38.49 - \$46.78 per hour

The Public Works Department is organized by division: Administrative, Engineering, Maintenance, and Water Quality Control Plant. The Equipment Mechanic is one of six crews assigned to the Maintenance Division. As part of the Fleet Maintenance team, the Equipment Mechanic will help service over 300 pieces of motorized equipment within the City's fleet of vehicles and mechanical equipment. The Department's core values include customer service, responsiveness, collaboration, sustainability, professionalism and innovation.

THE DEPARTMENT | The ideal Equipment Mechanic will have *knowledge* of tools, techniques, equipment, and procedures used in the overhaul, repair, and adjustment of automotive and related power-driven equipment; occupational hazards and safety practices and procedures related to the work; and techniques for dealing with the public, City staff, and others in an effective manner. The ideal candidate will also have the *ability* to inspect automotive and related power-driven equipment to locate difficulties and estimate the cost and time of repairs; perform minor and major mechanical repair on City owned mechanical equipment; take a proactive approach to customer service issues; and organize own work, set priorities, meet critical deadlines, and follow-up on assignments with minimal direction.

SELECTION PROCESS | The process will first consist of a review of application materials, including responses to supplemental questions which must be detailed and complete. A resume may be included but *does not* substitute for a completed application. The most highly suitable and qualified candidates will be invited to participate in a Training & Experience Evaluation.

Possession of minimal qualifications does not guarantee advancement in the selection process and placement on the eligible employment list. Top scoring candidates will be invited to the next phase of the selection process which will consist of a departmental interview.

QUALIFICATIONS | *Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

Experience:

At least one year of journey-level experience in the maintenance and repair of automotive and other power-driven equipment.

Training:

Equivalent to graduation from high school.

Licenses and Certificates:

Possession of, or ability to obtain a valid, California commercial driver's license and a satisfactory driving record, which must be maintained as a condition of employment.

HOW TO APPLY:

RECRUITMENT IS OPEN UNTIL FILLED. IF INTERESTED, PLEASE APPLY IMMEDIATELY, AS RECRUITMENT MAY CLOSE AT ANY TIME.

Please complete the online application form and supplemental questionnaire at:

<https://www.calopps.org/city-of-south-san-francisco>