

# CITY OF SOUTH SAN FRANCISCO EMPLOYMENT OPPORTUNITY

Applications are being accepted for the position of:  
**Police Service Technician**

City of South San Francisco • Human Resources Department • 650.877.8522 • [www.ssf.net](http://www.ssf.net) • EOE

**DEADLINE TO APPLY | FRIDAY, AUGUST 15, 2025 AT 5:00 P.M. OR UPON RECEIPT OF THE FIRST 100 QUALIFIED ONLINE APPLICATIONS, WHICHEVER OCCURS FIRST.**

**For detailed information and to apply online, go to: [www.calopps.org](http://www.calopps.org)**



**SALARY:** \$70,678.00 - \$85,904.00 Annually

The South San Francisco Police Department has 85 sworn and 37 civilian positions. The Department's philosophy is one of participative management, with a high degree of emphasis on training and education. It employs team and community-oriented policing and problem-solving concepts and recognizes the importance of staying contemporary with technological advances. The Department acknowledges that the responsibility for public safety and the quality of life in our neighborhood is a responsibility share with the whole community.

**IDEAL CANDIDATE |** The ideal Police Service Technician is interested in a law enforcement career and must be able to work cooperatively and effectively with others and deal tactfully with the public; communicate clearly and effectively orally and in writing; and use sound judgment when making decisions, along with de-escalation techniques when confronted with complex and stressful situations. A reliable, service-oriented individual with a strong attention to detail and a desire to support law enforcement operations in a non-hazardous capacity, the ideal candidate is adaptable, proactive, and capable of managing a variety of responsibilities with minimal supervision while maintaining excellent communication with the public, sworn officers, and other agencies. The ideal Police Service Technician must also be able and motivated to serve and work with diverse communities and have the ability to successfully understand and carry out directions and to interpret, analyze and explain a variety of complex State and Local policies, procedures, rules, laws and regulations in a dynamic and fast-paced environment.

**HOW TO APPLY | FINAL FILING DATE IS  
AUG 15, 2025 AT 5:00 P.M. OR UPON RECEIPT  
OF THE FIRST 100 ONLINE APPLICATIONS,  
WHICHEVER OCCURS FIRST.**

Apply online via CalOpps at:

<https://www.calopps.org/city-of-south-san-francisco>

**QUALIFICATIONS |** Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

**Experience:** None required.

**Training:** Equivalent to graduation from high school.

**Licenses and Certificates:** Possession of an appropriate, valid California driver's license and a satisfactory driving record, which must be maintained as a condition of employment.

**SELECTION PROCESS |** The process will first consist of a review of application materials, including responses to supplemental questions, which must be detailed and complete. Applicants whose submitted application materials demonstrate knowledge, skills and abilities in the best alignment with the required and desired qualifications of this position will be selected to participate in the next phase of the qualification and selection process, which will include an oral panel interview, tentatively scheduled for **Wednesday, September 17, 2025**. Following this examination, the top scoring candidates will be invited to a final selection interview with the hiring department.

Possession of minimal qualifications does not guarantee advancement in the selection process and placement on the eligible employment list.