



# City of Lathrop

## Assistant Engineer - \$82,360 to \$100,109, or Associate Engineer - \$95,513 to \$116,096 Open Until Filled

### The Community

The City of Lathrop serves approximately 23,000 residents and is one of Northern California's fastest growing communities. It is strategically centered between the Stockton, Manteca, and Tracy submarkets within San Joaquin County and a current population of nearly 750,000.

A dynamic executive leadership team guides City staff in working cross functionally to deliver services to this growing community. As a result of careful stewardship, the City operates in a strong and stable financial environment.

### The Organization

The City of Lathrop incorporated in 1989 and operates in a Council-Manager form of government. The Lathrop City Council is comprised of five members, including the directly elected Mayor and four Councilmembers. This vibrant organization enjoys a strong, collaborative, and open setting. The City has a total expenditure budget of \$115 million. Lathrop has developed a long-range strategy to ensure a strong financial position for short and long-term stability.



### The Department

The Public Works Department and is the largest department in the City, with 30 full-time staff. The Public Works department is responsible for the delivery of services that are integral to the community. The City of Lathrop has a vision of the future where our residents will continue to live in a safe and healthy environment, allowing citizens and businesses to flourish, and where City Staff participates in an innovative, team-based organization that values and strives to offer excellent customer service.

### The Position

*The City is currently recruiting for an Assistant Engineer or an Associate Engineer. The Level at which an individual is hired is dependent on their qualifications and relevant work experience.* Under general supervision, the incumbent will perform professional engineering work in the design, evaluation and construction of streets, traffic controls, landscaping, parks, storm drains, sewer, water and other public works projects. This individual will also serve as a project manager on medium or less complex Capital Improvement Projects (CIP).

- The Assistant Engineer will perform a broad range of routine assignments and less complex professional engineering tasks while learning and gaining experience.
- The Associate Engineer is responsible for a broad range of more complex professional engineering assignments requiring considerable knowledge in various aspects of civil engineering.

### Essential Functions

- Performs a broad range of construction project management and design activities on a variety of CIP's, including streets, lighting, storm drains, sewers, water, parks and landscape.
- Reviews and/or prepares plans and specifications; prepares quantity and cost estimates; checks plans and specifications for accuracy of design and completeness; coordinates required advertising for bids.
- Assists higher level engineers on large and complex Public Works construction projects and acts as a project management engineer on construction projects; coordinates CIP's with contractors, utility companies, other agencies and the general public.
- Reviews plans and private contract projects for compliance with State Law, City ordinances, policies, standards and accepted engineering practices.
- Administers design and construction contracts; maintains logs and tracks bond expiration dates; prepares staff reports for Council.
- Interprets codes and regulations in the performance of plan check activities; calculates building valuation; coordinates plan review process with other departments and agencies.
- Administers and enforces City codes and standards on engineering projects; addresses and responds to citizen concerns related to engineering problems.

## **Education and Experience**

### **Assistant Engineer**

Two years of professional engineering experience in civil engineering, traffic engineering, surveying or related areas, and a bachelor's degree in Civil Engineering or a related field. Possession of a valid certificate of registration as a Civil Engineer can be substituted for a bachelor's degree.

### **Associate Engineer**

In addition to the above, one year of experience equivalent to that of an Assistant Engineer in the City of Lathrop.

In addition to the minimum qualifications, the ideal candidate will also have the following attributes:

- A positive attitude
- A team player
- Highly motivated

## **Compensation**

The City of Lathrop is a competitive employer. The current salary range is:

Assistant Engineer - \$82,360 to \$100,109, or

Associate Engineer - \$95,513 to \$116,096

## **Benefits**

**Healthcare:** A maximum healthcare contribution of \$1,684 per month beginning January 2018 is made by the City towards dental, vision and CalPERS medical coverage.

**Retirement:** The City participates in the CalPERS retirement system. Classic members receive 2% at 60 years (employee pays 7%). New members, or those with CalPERS membership January 1, 2013 or later will receive 2% at 62 years (employee pays 6.25%),

**Retiree Health:** The City contributes toward retiree health care on a graduated scale based on years of service for employees who retire from the City of Lathrop.

**Holidays:** 12 paid holidays per year.

**Vacation:** 10 paid vacation days per year to start, increases with years of service.

**Section 125 Program:** Set aside pre-tax money for Unreimbursed Medical Expenses and/or Dependent Day Care Expenses.

**Supplemental Insurance:** Voluntary option to purchase additional insurance coverage.

**Bargaining Unit:** The position is represented by the Service Employees International Union (SEIU) Local 1021.

## **Closing Date**

This position is open until filled.

## **Recruitment Process**

To join our dynamic team, please submit an application through the CalOpps website at [www.calopps.org](http://www.calopps.org). No faxes or emails.

Employment offers are contingent on successful completion of a thorough background check. This may include pre-employment physical exam, Department of Justice fingerprint clearance and reference checks.

**City of Lathrop**  
**Administrative Services Department**  
**390 Towne Centre Drive**  
**Lathrop, California 95330**  
**Phone - (209) 941-7350**  
**[www.ci.lathrop.ca.us](http://www.ci.lathrop.ca.us)**



***The City of Lathrop is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, age, color, sex, sexual orientation, gender, national origin, or disability.***