



CITY OF MILL VALLEY

JOB ANNOUNCEMENT LABORATORY ANALYST DEPARTMENT OF PUBLIC WORKS

ABOUT MILL VALLEY

The Sewerage Agency of Southern Marin (SASM) is a joint powers authority (JPA) that provides wastewater collection, treatment, water reclamation, and disposal for 30,000 Southern Marin residents. The City of Mill Valley, a member of the JPA, provides staff for SASM. Staff are hired by the City and operate under the Department of Public Works. SASM is located along the waterfront in Mill Valley in close proximity to Highway 101, San Francisco, nature preserves, and iconic recreational areas.

Mill Valley has grown from a small mill town to the modern full-service city it is today. With a staff of almost 150 full-time employees and an annual operating budget of \$41 million, the City of Mill Valley prides itself on efficient, effective and courteous service delivery with a commitment to operational excellence.

ABOUT THE POSITION

Under the direction of the Laboratory Director/Environmental Compliance Manager, the **Laboratory Analyst** conducts work performed in the Wastewater Treatment Plant Laboratory including chemical, physical and microbiological analysis of sewage, receiving waters, sewage treatment plant process streams, and its byproducts.

Examples of Essential Duties (include but are not limited to):

- Performs physical, chemical, microbiological and whole effluent toxicity analysis of environmental samples using standard procedures that include, but are not limited to, solids, pH, alkalinity, hardness, BOD, chlorine residual, and others.
- Schedules collection and analysis of regulatory and process control samples.
- Evaluates and interprets analytical results and prepare reports.
- Instructs and trains operations staff in performing analyses or proper collection of samples.
- Maintains laboratory and sampling equipment per quality assurance manual.
- Represents the Agency at public events, professional meetings and regulatory forums.
- Provides information and technical support on sampling programs and analytical techniques.

THE IDEAL CANDIDATE

The ideal candidate will be self-motivated, detail oriented, and comfortable working both independently and as a part of a team. He/she should possess excellent math and computation skills, as well as be proficient in the use of computers, software, and other technology. The ideal candidate will have an advanced understanding of sampling



procedures, as well as chemical, microbiological, and whole effluent toxicity testing methods.

Recommended experience and training includes:

- Bachelor of Science degree in chemistry, biology or closely related field.
- Two years of experience in a wastewater analytical laboratory is preferable.

Please make sure to read the Job Description for complete information on the job and requirements.

SALARY AND BENEFITS

\$7,253- \$9,721/ Month DOE

The City of Mill Valley is pleased to offer a comprehensive benefits package that includes health, dental, life, and long-term disability insurances, a 457-deferred compensation plan, retirement through CalPERS and generous leave.

This position is represented by the American Federation of State, County and Municipal Employees Association (AFSCME).

APPLICATION INSTRUCTIONS

1. To apply, please visit www.CalOpps.org
2. Utilizing the application process in the above link, please also upload your Cover Letter and Resume.

Resumes will not be accepted in lieu of the City's official application form but should accompany the application.

Filing deadline is 5:00 P.M. Monday, October 17, 2022.

FOR QUESTIONS PLEASE CONTACT:

Seth Allingham, Human Resources Manager
26 Corte Madera Avenue
Mill Valley, CA 94941
sallingham@cityofmillvalley.org

The City of Mill Valley is an Equal Opportunity Employer.