



EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Services invites your application for the position of:

MENTAL HEALTH REHABILITATION SPECIALIST I/II/III (Full-Time)

HOURLY SALARY: I: \$20.5002 - \$26.6505

II: \$22.5505 - \$29.3155

III: \$24.8053 - \$32.2471 (DOQ)

APPLY BY: OPEN UNTIL FILLED

THE POSITION

Tri-City is looking for **one (1)** Mental Health Rehabilitation Specialist (MHRS) I/II/III whom will provide mental health rehabilitative support services to clients as part of the **Wellness and Recovery Center**. The MHRS I/II/III will appeal to individuals who are inspired by challenges and opportunities presented in working with an engaged and active community by providing participant advocate and case management services to children and their families in group facilitation. The MHRS I/II/III will report to the Wellness Center Program Manager.

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- Assess participants and family members to determine their needs and link them with suitable support groups and resources either internal or external agencies, organizations or departments as appropriate;
- Carry out socializing and/or rehabilitation activities, as assigned;
- Responsible to develop and/or implement a specific rehabilitation activity;
- Function as a team member of the Wellness and Recovery Center participating in all aspects of the Center's programming (i.e. recreation, social/daily living skills, education and training);
- Perform crisis intervention counseling at a level not requiring licensure as a mental health professional; and assist professional staff in planning the range of care needed to deal with participant's care.

TRI-CITY BENEFIT OVERVIEW:

SALARY: Merit increases available annually based on performance, budget availability and supervisor approval.

VACATION: 80 hours per year, increasing with years of service. Cash out option available.

HOLIDAYS: 10 paid holidays per calendar year plus additional 16 hours of floating holidays.

SICK LEAVE: 88 hours per year with no cap.

RETIREMENT: Tri-City participates in the California Public Employees Retirement System (CalPERS) with a retirement formula of 2% @ 55 for Classic members & 2% @ 62 for PEPR members; employee contributes 7% & 6.25%, respectively; no Social Security.

HEALTH INSURANCE: Medical (Kaiser HMO), dental (MetLife PPO) & vision (EyeMed) of which Tri-City pays 80% of premiums.

LIFE INSURANCE: Paid at 1 times annual salary.

ADDITIONAL BENEFITS: STD/LTD & ADD, FSA, EAP, Deferred Compensation (457b), Credit Union, Bilingual Pay, On Call Pay, Employee Referral Program, & paid time off for CME, etc.

- Develop and determine appropriate referrals for the continuation of care.
- Document and maintain records as required and as credentialed, include attendance records, daily visit logs, daily and/or weekly interdisciplinary notes.
- As needed, document participation in consultation with outside agencies, housing providers and other services providers.
- Other duties as assigned.

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QUALIFICATIONS

Mental Health Rehabilitation Specialist I: Associate's degree and six years' experience in a mental health setting in the areas of physical restoration, social adjustment, or vocational adjustment.

Mental Health Rehabilitation Specialist II: Bachelor's degree and four years' experience in a mental health setting in the areas of physical restoration, social adjustment, or vocational adjustment.

Mental Health Rehabilitation Specialist III: Master's degree and two years' experience, OR bachelor's degree and six years' experience, in a mental health setting in the areas of physical restoration, social adjustment, or vocational adjustment.

LICENSE: Must have & maintain a valid Class C California Driver's License, have a satisfactory driving record and meet Agency's vehicle insurance standards.

PREFERRED: Bachelor's degree in Sociology, Psychology, or a related field with two years of experience in a social services setting conducting group facilitation for children and families; bilingual in Spanish, Vietnamese or Korean; proficient in Microsoft Word, Excel and Outlook; and strong oral and written communication skills.

Any combination of education and experience that would provide the required knowledge, abilities and skills may be considered as qualifying. **The Department will determine level of hire (MHRS I, MHRS II or MHRS III) at conditional offer of employment.** *Candidates may be hired above the minimum salary range depending on qualifications (DOQ).

APPLICATION & SELECTION PROCESS:

Applications will be received and reviewed through CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our Career Page at <http://www.tricitymhs.org/careers> or via CalOpps at:

<https://www.calopps.org/node/11282471/recruitments>

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes are not accepted in lieu of completion of the online application. Questions regarding this recruitment can be directed to:

Email: hr-team@tricitymhs.org

www.tricitymhs.org/careers

ABOUT TRI-CITY

Tri-City Mental Health Services is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Services (TCMHS) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHC has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.

AN EQUAL OPPORTUNITY EMPLOYER

Tri-City does not discriminate on the basis of race, religion, color, national origin, ancestry, disability, marital status, age, sex, sexual orientation, gender or gender identity. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.