



## EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Services invites your application for the position of:

### **MENTAL HEALTH WORKER (Full-Time)**

**HOURLY SALARY: \$18.6365 - \$24.2275 (DOQ)**

**DEADLINE TO APPLY: OPEN UNTIL FILLED**

#### **THE POSITION**

Tri-City is looking for **one** individual to serve as a Mental Health Worker (MHW) for **the Wellness Center**. The MHW will appeal to an individual who are passionate about working with children, adolescents, young adults and their families in an engaged and active community. The MHW will report to a MHSA Wellbeing Supervisor.

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- Plan, research, implement and execute support groups;
- Outreach and support client's access to services;
- Work as a partner to guide and provide advocacy and other supportive services;
- Work directly with client's and family members;
- Ensure and comply with PHI and HIPAA requirements;
- Complete necessary documentation, data entry and participate in a multidisciplinary team;
- Develop and determine appropriate referrals for the continuation of care;
- Perform other duties as assigned, etc.

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#### **TRI-CITY BENEFIT OVERVIEW:**

**SALARY:** Merit increases available annually based on performance, budget availability and supervisor approval.

**VACATION:** 80 hours per year, increasing with years of service. Cash out option available.

**HOLIDAYS:** 10 paid holidays per calendar year plus additional 16 hours of floating holidays.

**SICK LEAVE:** 88 hours per year with no cap.

**RETIREMENT:** Tri-City participates in the California Public Employees Retirement System (CalPERS) with a retirement formula of 2% @ 55 for Classic members & 2% @ 62 for PEPR members; employee contributes 7% & 6.25%, respectively; no Social Security.

**HEALTH INSURANCE:** Medical (Kaiser HMO), dental (MetLife PPO) & vision (EyeMed) of which Tri-City pays 80% of premiums.

**LIFE INSURANCE:** Paid at 1 times annual salary.

**ADDITIONAL BENEFITS:** STD/LTD & ADD, FSA, EAP, Deferred Compensation (457b), Credit Union, Bilingual Pay, On Call Pay, Employee Referral Program, & paid time off for CME, etc.

[www.tricitymhs.org/jobs](http://www.tricitymhs.org/jobs)

## **QUALIFICATIONS**

**Mental Health Worker:** High school diploma or equivalency required. Two years' work experience that provides insight into individual and group problems and their effect on mental health with specialized populations such as transitional age youth. Experience can be with people who experience mental illness, substance abuse, or other social issues such as delinquency, elderliness, or domestic relations. Must have proficient computer skills. **Bilingual candidates in Spanish are preferred.**

**LICENSE:** Must have & maintain a valid Driver's License, have a satisfactory driving record and meet Agency's vehicle insurance standards.

Any combination of education and experience that would provide the required knowledge, abilities and skills may be considered as qualifying. \*Candidates may be hired above the minimum salary range depending on qualifications (DOQ).

### **APPLICATION & SELECTION PROCESS:**

Applications will be received and reviewed through CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our Jobs Page at <http://www.tricitymhs.org/jobs> or via CalOpps at: <https://www.calopps.org/node/11282471/recruitments>

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes are not accepted in lieu of completion of the online application. Questions regarding this recruitment can be directed to:

**Email:** [hr-team@tricitymhs.org](mailto:hr-team@tricitymhs.org)

### **AN EQUAL OPPORTUNITY EMPLOYER**

*Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.*

## **ABOUT TRI-CITY**

Tri-City Mental Health Services is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Services (TCMHS) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHS has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.

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