



## MAINTENANCE WORKER I/II

### Illegal Dumping & Street Clean Up

### Now Hiring – 2 Vacancies (Full Time)

### \$27.84 – \$37.23 per hour DOQ

*The City of Suisun City is seeking hard-working and reliable individuals to join our Public Works team as Maintenance Worker I/II in the Illegal Dumping and Street Cleanup division. This team plays a vital role in keeping our community clean, safe, and well-maintained. The eligible list establish may be used to fill full time or part time vacancies in street maintenance, landscaping or city clean up.*

#### THE POSITION

Under general supervision, receives assignment to specific functional areas; performs duties and assignments that may overlap depending on the operational needs of the department and staffing levels; performs skilled maintenance, repair and construction work in the completion of assigned activities and operations of assigned division including streets, traffic signals, street lights, recreation facilities, landscaped areas, collection systems, and other public facility maintenance; operates maintenance and construction tools and equipment; performs a variety of maintenance tasks relative to assigned area of responsibility.

#### PRIMARY RESPONSIBILITIES:

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

- Collect trash from City trash cans and illegal dumping sites across the City, including high-traffic areas such as Downtown, Heritage Park, and City Hall.
- Respond to illegal dumping and trash-related work orders submitted by residents.
- Perform daily cleanup of known illegal dumping “hot spots.”
- Support cleanup of homeless encampments after coordination with the Police Department, including vegetation removal and debris pickup.
- Operate a variety of tools and equipment including skid steers, backhoes, weed eaters, trimmers, and hand tools for trash collection and vegetation control.
- Walk and drive throughout the City to identify and respond to cleanup needs.
- Document completed work by writing notes and capturing before/after photos of each job.
- May be assigned to assist with street maintenance or landscaping as needed.

#### MINIMUM QUALIFICATIONS

##### MAINTENANCE WORKER I

- High School Diploma or equivalent
- Six months of routine general maintenance work

##### MAINTENANCE WORKER II

- High School Diploma or equivalent
- Two years of experience in public works maintenance or repair experience comparable to that of a Maintenance Worker I with the City of Suisun City.

#### **LICENSE OR CERTIFICATE**

- Possession of a valid California class C driver's license

**REQUIRED KNOWLEDGE AND ABILITIES:** The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties. Please review the class spec for the complete list of required knowledge and abilities.

- **Knowledge:** General knowledge of and experience in methods, techniques and practices used in the cleaning, maintenance and repair of street, drainage, storm water, sewer facilities, sidewalks, curbs, street lighting and traffic signal systems; general knowledge of and experience in methods, techniques and practices used in landscape maintenance including pesticide, herbicide, fertilizer application and irrigation systems; operation and care of equipment; safe work practices and policies.
- **Abilities:** Ability to perform a variety of repair and maintenance tasks; understand and follow written and oral directions; understand and apply safety regulations and safety equipment; operate and care for a variety of light equipment commonly used in the performance of the required duties; perform basic computer and email operations; and perform all physical aspects of assigned duties requiring physical fitness and endurance.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT:** *This position requires physical labor outdoors in a variety of conditions. Limited computer use is required. Work orders are primarily provided in printed format. If you take pride in improving your community and enjoy hands-on outdoor work, we encourage you to apply! Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

#### **BENEFITS:**

- **Medical Insurance** - The City pays for medical coverage up to current Kaiser Permanente Family rate. Employees covered by another insurance plan may be eligible for a cash payment up to \$700 per month in lieu of enrolling in the City's health plans. City offers IRS Section 125 benefits plan for dependent care and healthcare reimbursement accounts. Vision and dental insurance options available at competitive rates.
- **Retirement** - Public Employees Retirement System (CalPERS) of 2% @ 55 for Classic Employees, or 2% @ 62 for new employees subject to the California Public Employees' Pension Reform Act (PEPRA) of 2013. City does not participate in Social Security, but does withhold for Medicare, in accordance with federal law.
- **Longevity:** 2% at 5 years, 2% at 10 years, 2% at 15 years (total of 6%).
- **Life Insurance** - Fully City-paid life insurance of \$200,000 for employee only.
- **Deferred Compensation Plan** - City contributes match up to \$100 per pay period up to \$2600 per fiscal year into Deferred Compensation Plan.
- **Tuition Reimbursement** - Up to \$1000 per fiscal year.
- **Paid Leave** - 96 hours of sick leave, 14 paid holidays per year plus a birthday holiday to be taken within 30 days of birthday, and 80 hours paid vacation per year for the first five years of service, increasing over time.
- **Uniform Allowance** - Boot Allowance of \$250 per year.

**APPLICATION/SELECTION PROCEDURE:** The City of Suisun City utilizes CalOpps.org to accept and process employment applications. To access the online application, please go to [www.Suisun.com/careers](http://www.Suisun.com/careers) and select the appropriate link. Resumes will not be accepted in lieu of the City's official application form, but should accompany the application. All applications and resumes will be reviewed to select those applicants whose qualifications appear to most closely match the requirements of the position. A limited number of qualified applicants may be invited to participate in the subsequent phase(s) of the recruitment process, which may include one or more of the following: written examination, performance examination, assessment exercises, oral interviews, and complete background checks. Meeting the minimum qualifications does not guarantee advancement in the selection process.

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA):** With prior notice to the Personnel Department regarding testing or job performance modifications, the City will make reasonable accommodations for qualified applicants and employees with disabilities. Disabled individuals requiring accommodation during the application/hiring process should notify the personnel office.

**IMMIGRATION REFORM & CONTROL ACT:** In accordance with the Immigration Reform and Control Act of 1986, all potential employees will be required to provide proof of United States Citizenship or authorization to work in the United States. The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice.

Opened 8/11/2025