

Wastewater Professionals  
The Las Gallinas Valley Sanitary District

*Invites your interest for the position of*



**Maintenance Supervisor**



## The Position

Located in beautiful Northern California, between the cities of San Rafael and Novato, the Las Gallinas Valley Sanitary District has a rare career opportunity for the position of Maintenance Supervisor.

The ideal candidate for the Maintenance Supervisor position possesses an equivalent to the completion of the twelfth (12) grade and completion of an electrical, instrumentation or related apprenticeship or completion of a two-year program at an accredited college or trade school. Applicants must have five years of increasingly responsible experience in the maintenance of a wastewater treatment plant, pump stations, reclamation, and recycled water facilities and/or related mechanical, electrical, and instrumentation systems and equipment. Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. Applicants must maintain a valid California Driver's License by the time of appointment and satisfactory driving record consistent with requirements established by the District.



Under the direction of the Collection System/Maintenance/Safety Manager, the Maintenance Supervisor position plans, directs, and supervises the activities involved in the construction, maintenance, and repair of the mechanical, electrical and instrumentation systems and equipment as found in wastewater collection systems, treatment plants, reclamation, and recycled water facilities. This position also coordinates construction, maintenance, and repair activities with operations, laboratory, collections, administration, and engineering services. Incumbent ensures all federal, state, and local regulatory requirements are met, performs related work as required, and acts in the capacity of the Collection System/Maintenance/Safety Manager with regard to Maintenance as assigned. Candidates will be evaluated on their willingness to roll up their sleeves and get done what's needed while demonstrating strong organizational, communication, and leadership skills. Sharing a passion and awareness for protecting public health and improving our environment for people and wildlife will be considered carefully.

## The District

We understand and embrace our Mission to protect public health by effectively handling the sanitation needs of the community and our role in protecting the environment. Discharging directly to the San Pablo Bay presents significant and obvious challenges to do our job correctly. The District has a strong commitment to the environment in all we do, as demonstrated in our solar generation project, various recycling efforts, multi-faceted reclamation project and freshwater marsh and irrigated pastures. The District has received recognition and many awards for environmental and educational programs. We are known for being innovative, proactive and successful at what we do. Our approach is to combine effective Pollution Prevention and Educational Programs and state-of-the-art technologies with a strong and positive relationship with our community.

We are a team dedicated to keeping our world a cleaner and safer place to live. In support of our dedication to protecting public health, continuing our progressive approach to innovative technologies and environmental education, we seek a Maintenance Supervisor who thrives on and can contribute to this efficiently run but challenging work environment.

## General Information

Founded In: 1955

Location of Service Area: San Rafael, California

**NUMBER OF FULL TIME EMPLOYEES:** 23

**NUMBER OF CUSTOMERS SERVED:** 32,000

Residential	90%
Commercial	10%

### COLLECTION SYSTEM:

Sewer Gravity Pipelines:	105 Miles
Sewage Pumping Stations:	28

### PLANT/TREATMENT:

Treatment capacity	2.92 MGD
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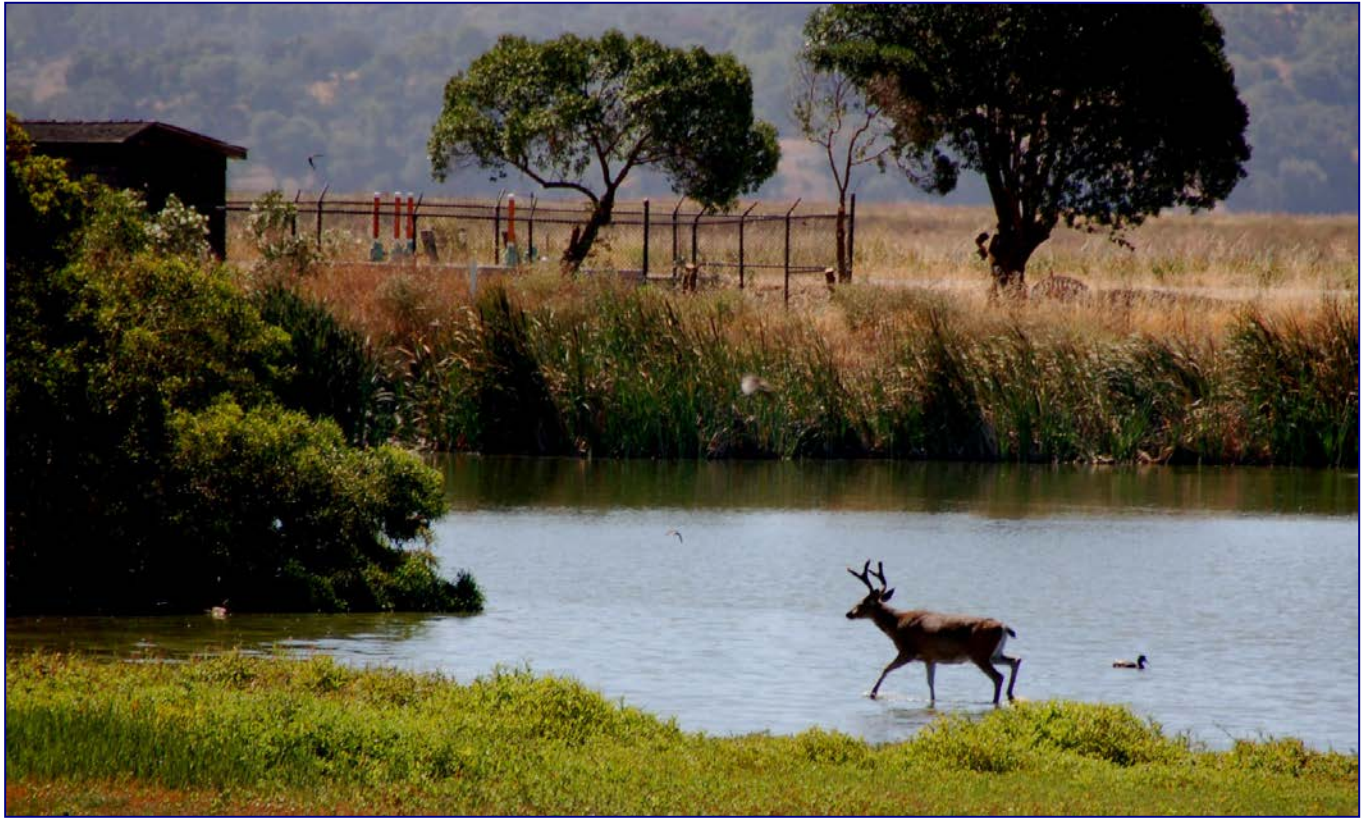
## The Compensation

The Maintenance Supervisor salary will be dependent on qualifications, background and successful experience. Additional compensation, subject to the approval of the General Manager, for certification stipends is available pursuant to the Districts Memorandum of Understanding.

The monthly salary range is \$10,402.00 - \$12,644.00 (Steps 1-5). The very competitive benefits package includes:

- ◆ **Health Insurance** — The District participates in PERS/Medical, which offers a wide range of health provider selections. The District pays the premium up to the Kaiser Family Rate.
- ◆ **Dental Insurance** — The District provides a self-insured program for employees and eligible dependents, and pays dental expenses up to \$3,000 per year per person.
- ◆ **Vision Insurance** — The District provides a comprehensive program for employees and eligible dependents, and pays for up to 50% of the premium.
- ◆ **Retirement** — The District participates in the California Public Employee Retirement System (PERS); fully vested after 5 years of service. Classic Members may be eligible for a retirement benefit of 2.7% at age 55; New Members are eligible for a retirement benefit of 2% at age 62.
- ◆ **Retirement Medical** — Benefits are available after 10 years of District Service.
- ◆ **Social Security** — The District participates in the Social Security System and matches the employee's contribution.
- ◆ **Certification Pay**—Dual Certification Stipend, monthly pay of \$450.00. Triple Certification Stipend, monthly pay of \$450.00. Max of \$900.00 Certifications are for skills and training that benefit the District operationally and financially. GM approval required.
- ◆ **Holidays** — Employees receive 11 holidays per year.
- ◆ **Vacation** — Employees receive 14 vacation days per year for the first 3 years, 19 days from years 4 to 10, 22 days from years 11 to 15, 24 days for years 16+, and a one-time 5-day vacation bonus after 20 years of service.
- ◆ **Sick Leave** — Employees receive 12 days of annual sick leave

- ◆ *Long Term Disability Insurance* — The District provides LTD.
- ◆ *Deferred Compensation* — A 457 Plan is available.



## The Recruitment Schedule

Applications Accepted .....	Until Filled
Preliminary Reviews .....	February 7, 2022
Initial Interviews .....	TBD

*Submission of application early is recommended.*

## The Recruitment Process

To apply for this outstanding career opportunity, Applicants are required to fill out a Las Gallinas Valley Sanitary District Job Application ([http://www.lgvsd.org/wp-content/uploads/application\\_form-0515\\_fillable2018.pdf](http://www.lgvsd.org/wp-content/uploads/application_form-0515_fillable2018.pdf)) A resume may be included but is not an acceptable substitute for an application.

Instructions: The “Internet Job Application” is available at [www.lgvsd.org/about-us/employment-opportunities/](http://www.lgvsd.org/about-us/employment-opportunities/).

When you have completed the application please send to [jobs@lgvsd.org](mailto:jobs@lgvsd.org) as a pdf document or mail it to us. If you wish to have a paper application mailed please call 415-472-1734, and provide your name, address, and telephone number.

Pre-employment requirements include passing a background check, physical, and drug screen. COVID-19 proof of vaccination required for employment.

For further information contact: Greg Pease, Collections/ Maintenance/Safety Manager at 415-472-1734 ext. 13