



## **CITY OF PACIFICA**

### **MAINTENANCE WORKER I / II**

#### **DEFINITION**

##### **Maintenance Worker I**

Under general supervision, to perform semi-skilled maintenance and repair of City streets, and storm drains, park and recreation landscaped areas, and other public works;

##### **Maintenance Worker II**

Under general supervision, to supervise a small crew and participate in the maintenance and repair of City streets, sanitary sewers and storm drains, park and recreation landscaped areas, and other public works;

#### **DISTINGUISHING CHARACTERISTICS**

##### **Maintenance Worker I**

This is the journey level class in the maintenance worker series.

##### **Maintenance Worker II**

This is the lead/supervisory level class in the maintenance worker series

#### **SUPERVISION RECEIVED AND EXERCISED**

##### **Maintenance Worker I**

Receive general supervision from Maintenance Worker II.

##### **Maintenance Worker II**

Leads/supervises Maintenance Worker I. Receive general supervision from higher-level management.

#### **ESSENTIAL FUNCTIONS - INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

##### **Maintenance Worker I**

- Participates in the construction, maintenance and repair of streets, curbs, gutters, sewers, storm drains, catch basins, barricades, sidewalks, parks, landscaped areas, and recreation equipment

- and facilities;
- Pours and finishes concrete;
- Operates cleaning equipment;
- Cleans out catch-basins and other storm-related preventive maintenance and removes litter from parks and other facilities;
- Operates compressors and pneumatic tools;
- Operates and makes minor repairs and adjustments to heavy power-driven equipment;
- Constructs forms for and does cement work;
- Performs brick work and building construction and maintenance work;
- Builds retaining walls;
- Repairs irrigation systems, tools, recreation and maintenance equipment; drives a truck, tractor, gang mower, power mower, and other light motorized construction equipment; plants, waters, mows, prunes, sprays and maintains hedges, lawns, trees, flowers and shrubs;
- Applies, tamps and rakes asphalt and related street construction and maintenance tasks;
- Repairs and replaces sewer and storm drainage pipe
- Performs basic carpentry, painting, plumbing and pipe-fitting work;
- Performs excavations and shoring for CCTV and underground utilities
- Performs street traffic control and sign painting which may include inventory,
- Operates storm water pumps
- May assist in purchasing
- Uses computer plotting machine
- Fill potholes in roadway
- Removes sand from roadways
- Welds
- Mows and weeding lawns
- Plants and trims trees and bushes
- Drags and stripes athletic fields;
- Installs and maintains irrigation systems
- Applies herbicides.
- Opens, cleans and sanitizes restrooms
- Empties trash
- Performs other duties as required

## **Maintenance Worker II**

### **In addition to the duties for Maintenance Worker I**

- Supervises a small crew
- Supervises and performs slide control planting, creek bed clean out, park landscape planting and maintenance, including irrigation; athletic field maintenance;
- Performs other duties as required

## **QUALIFICATIONS**

### **Knowledge of:**

#### **Maintenance Worker I**

- Common tools, materials and practices used in construction, gardening and maintenance work.

#### **Maintenance Worker II**

In addition to the knowledge for Maintenance Worker I

- Principles of supervisory practices and procedures

### **Skill/Ability to:**

#### **Maintenance Worker I**

- Perform a variety of semi-skilled construction, gardening and repair tasks
- Operate trucks, motorized equipment and hand tools;
- Operate heavy motorized equipment and power tools;
- Follow written and oral instructions

#### **Maintenance Worker II**

#### **In addition to the skills and abilities for Maintenance Worker I**

- Lay out and supervise the work of a small crew.
- Read landscape, sprinkler and play equipment plans;
- Maintain time and material records;
- Prepare and complete work reports;

## **Education and Training**

Any combination of education and experience that would likely provide the required knowledge, skills and abilities is qualifying. A typical way to qualify is:

#### **Maintenance Worker I**

**Experience:** One year of semi-skilled construction, groundskeeping or maintenance experience.

**Training:** graduation from high school

#### **Maintenance Worker II**

**Experience:** Three years of progressively responsible public works construction, gardening and maintenance work

**Training:** Graduation from high school

## **Licenses**

Possession of a valid California driver's license. May be required to qualify for and obtain a Class A or Class B driver's license and be subject to random drug and alcohol testing under the Department of Transportation regulations.

## **ADDITIONAL INFORMATION:**

**Physical Skills:** Requires strength, agility, and endurance. Requires heavy lifting (75 pounds);

considerable bending and stooping. Must be able to sit, stand, walk (on uneven surfaces), kneel, crouch, bend, stoop, squat, crawl, twist, and climb; Requires sufficient dexterity to drive trucks and large vehicles. Must have vision sufficient to read printed materials, a computer screen, and to test equipment in varied field settings. Must have hearing and speech to communicate in person and over the telephone.

**Working Environment:** Works in shop and field settings; considerable exposure to inclement weather, cold, heat, noise, outdoors, dust, dirt, vibration, chemicals, traffic, traffic hazards, confined workspace, mechanical hazards, electrical and explosive hazards.

May work protracted and irregular hours; take 24-hour call and stand-by; available for evening meetings; available for unusual hours in emergencies

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<b>Job Title:</b>	Maintenance Worker I-II
<b>Reports To:</b>	
<b>Job Type:</b>	Full-time (40 hours per week / 2080 hours per year)
<b>FLSA Status:</b>	Non-Exempt
<b>Bargaining Unit:</b>	Teamsters Misc Local 856 (Misc 856)
<b>Adopted:</b>	05/27/2025

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