



# CITY OF SIMI VALLEY

*Announcing an Outstanding Career Opportunity*

## **Maintenance Worker I (Landscape)**



**Salary:** \$17.61—\$22.47 per hour, plus excellent benefits.

### **Position:**

Under immediate supervision, maintains City landscape and operates and maintains a wide variety of maintenance tools and equipment.

### **Minimum Qualifications:**

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education:** Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.

### **Experience:**

Some general maintenance experience within area of assignment is desired.

### **License or Certificate:**

Possession of, or ability to obtain, a valid Class A driver license within six months of hire. Possession of, or ability to obtain, CPR and First Aid certifications within the first six months.

### **The Ideal Candidate:**

The ideal candidate will be highly motivated, hardworking, and a quick learner who gets along well with others and desires a challenging position in an environment of learning the aspects of landscape, irrigation and arboriculture. This candidate should have general knowledge and experience in landscape and irrigation, in addition to using maintenance equipment related to landscape maintenance, landscape construction, and grounds keeping operations. The ideal candidate will also possess the skills and ability to communicate effectively, clearly share information with their supervisor and the public, electronically maintain records and reports, and plan and organize their own time during the work day.

Experience in any or all of the following areas are highly desirable: landscape maintenance or construction, arboriculture, irrigation systems construction/repair, water management, landscape maintenance districts, parks maintenance, urban forestry, and public works maintenance.

*The City of Simi Valley is an Equal Opportunity Employer*

## **Benefits:**

**Defined Benefit / Pension Plan:** Retirement benefits calculated based on employee's years of service, age at retirement, and final compensation (average salary over a specified period of employment);

**Deferred Compensation:** 457 available with immediately vested City match and/or contribution;

**Basic Life Insurance for employees and their dependents:** provided at no cost; option to purchase additional life insurance at our group rate is available;

**Annual Leave:** Vacation & sick leave combined into one account;

**Paid Holidays:** 11 paid holidays per year;

**Annual Leave Cash Out:** Employees can cash out accrued annual leave;

**Alternative Work Schedules:** Many positions offer a 9/80 schedule with alternative Monday or Friday off;

**Tuition reimbursement:** Reimbursement for tuition and textbooks;

**Coverage Start:** Health, Dental and Vision coverage beginning the 1<sup>st</sup> of the month following hire date;

**Simi Flex Dollars:** Generous City contribution which in most cases covers the full cost of family health plan premium;

**Health Plan:** Choice of multiple PPO and HMO options from Anthem, Blue Shield, Health Net, UnitedHealthcare and Kaiser;

**Prescription Drug Plan:** Major retail options and mail order program;

**Dental Plan:** Choice of PPO or HMO from Delta Dental;

**Vision Care:** Provided by VSP for exams and eye wear;

**Employee Assistance Program (EAP):** Confidential counseling and referral service to help employees and their household members resolve personal problems, provided by MHN;

**Optional Insurance from AFLAC:** Available plans include accident, cancer, hospital and critical care.

City of Simi Valley Human Resources

2929 Tapo Canyon Road

Simi Valley, CA 93063

[www.simivalley.org](http://www.simivalley.org)

Questions? Contact Human Resources via e-mail at [jobs@simivalley.org](mailto:jobs@simivalley.org) or call (805) 583-6743.

The provisions on this announcement do not constitute an expressed or implied contract, and any provision contained in this announcement may be modified or revoked at any time.

## ***Application and Recruitment Process***

This recruitment is open until filled and may close at any time. **The first 75 applications will be accepted until 5 p.m., July 8, 2019.** Apply online at [www.Calopps.org](http://www.Calopps.org).

Resumes are not accepted in lieu of the City's Application form. Employment applications and supplemental questionnaires must be complete, contain a minimum of ten years of experience (appropriately), and list gaps of employment.

**Selection Process:** Candidates who possess the best combination of qualifications will be invited to the testing process; an invite is not guaranteed.

Applicants seeking Veteran's Preference must submit form DD214.

**Reasonable Accommodation:** In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing.



CITY OF SIMI VALLEY  
Supplemental Employment Questionnaire  
**MAINTENANCE WORKER I (Landscape)**

This supplemental questionnaire is designed to obtain additional information about your education, training, and experience as it relates to the position of Maintenance Worker I (Landscape). Please answer the following questions using a separate sheet of paper.

Answers to these questions may be evaluated and scored to determine the best qualified candidates to continue in the selection process. Be specific and thorough in answering the questions and do NOT indicate "See Resume" or "See Application". Applications submitted without responses or with limited responses may not be considered for this position. Please note all information provided on your application, including these questions, are subject to verification.

1. I have read and understand the instructions.
  - Yes
  - No
  
2. Describe your landscape and irrigation experience. Include the name of the employer(s) and the dates you gained this experience.
  
3. List the types of landscape related equipment you are familiar with and give one brief statement (for each type of equipment) of its use.
  
4. Do you have a current CPR and First Aid certificate?
  - Yes
  - No
  
5. Do you currently possess a valid Class A driver's license?
  - Yes
  - No

Please sign and date the questionnaire and attach it to your completed City of Simi Valley application.

***I declare the statements on this supplemental questionnaire are true and correct to the best of my knowledge.***

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (signature)

\_\_\_\_\_  
Date